



Governing Board Agenda

October 23, 2019

Welcome

Welcome to the meeting of the National School District Governing Board. Your interest in our school district proceedings is appreciated.

Our Governance Team

Our community elects five Board members who serve four-year terms. The Board members are responsible for the overall operation of the school district. Among its duties, the Board adopts an annual budget, approves all expenditures, establishes policies and regulations, authorizes employment of all personnel, approves curriculum and textbooks, and appoints the Superintendent. The Superintendent serves as the secretary to the Governing Board.

Barbara Avalos, Clerk

Ms. Avalos was first elected to the Governing Board in November 2008 and her present term expires December 2020.

Maria Betancourt-Castañeda, Member

Ms. Betancourt-Castañeda was first elected to the Governing Board in November 2014 and her present term expires December 2022.

Leighangela Brady, Secretary

Dr. Brady was first appointed as Superintendent in August 2016.

Brian Clapper, Member

Mr. Clapper was first elected to the Governing Board in November 2012 and his present term expires December 2020.

Maria Dalla, Member

Ms. Dalla was first elected to the Governing Board in November 2014 and her present term expires December 2022.

Alma Sarmiento, President

Ms. Sarmiento was first elected to the Governing Board in November 1992 and her present term expires December 2022.

This meeting may be recorded

In accordance with Board Policy, audiotapes of Board meetings are available for review for 30 days following the meeting. Please contact the Superintendent's Office at 619-336-7705 if you wish to listen to the recording.

From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to school board members after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the office of the Superintendent located at 1500 N Avenue, National City, California, 91950.

Speaking to the Board

If you wish to speak to the Board, please fill out a “Request for Oral Communications” card located on the table at the entrance to the Board Room and give it to the Recording Secretary. Board policy and state law stipulate that no oral presentation shall include charges or complaints against any employee of the District, including the Superintendent, regardless of whether or not the employee is identified by name or by another reference which tends to identify. California law requires that all charges or complaints against employees be addressed in Closed Session unless the employee requests a public hearing. All such charges or complaints therefore must be submitted to the Board under the provision of the District’s policy. At the appropriate time, the Board President will invite speakers to approach the podium. Please use the microphone and state your name and address. This information is necessary in order to maintain accurate records of the meeting. Speakers are requested to limit their remarks to three minutes.

Compliance with Americans with Disabilities Act

The National School District, in compliance with the Americans with Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact the Superintendent’s Office at 619-336-7705 at least 48 hours in advance of the meeting for information on such accommodation.

Translation Services

Members of the public who require translation services in order to participate in the meeting should contact the Superintendent’s Office at 619-336-7705 at least 48 hours in advance of the meeting for information on such services.

Equal Opportunity Employer

The National School District is committed to providing equal educational, contracting, and employment opportunity to all in strict compliance with all applicable State and Federal laws and regulations. The District official who monitors compliance is the Assistant Superintendent--Human Resources, 1500 N Avenue, National City, California, 91950, phone 619-336-7722. Individuals who believe they have been a victim of unlawful discrimination in employment, contracting, or in an educational program may file a formal complaint with the District’s Human Resources Office.



**NATIONAL
SCHOOL DISTRICT**

VISION
Our Promise...
Exceptionally Prepared Learners;
Innovative and Compassionate World Citizens



MISSION
Creating Successful Learners... Now.
Each student in the National School District receives an exemplary, world-class education in a safe and nurturing environment. By collaborating with educators, staff, parents and our diverse community, all students attain the skills essential to succeed and thrive in a competitive, global society.

CORE VALUES

We Believe...
Children first.
Relationships matter.
Whatever it takes!





REGULAR MEETING OF THE GOVERNING BOARD

Administrative Center
1500 "N" Avenue
National City, CA 91950

Wednesday, October 23, 2019

Closed Session -- 5:00 p.m.

Open Session -- 6:00 p.m.

AGENDA

If you wish to speak to the Board, please fill out a *Request to Speak* card located on the table at the entrance to the Board Room.

NATIONAL SCHOOL DISTRICT

1500 'N' Avenue • National City, CA 91950 • (619) 336-7500 • Fax (619) 336-7505 • <http://nsd.us>

Creating Successful Learners... Now

1. CALL TO ORDER

2. PUBLIC COMMUNICATIONS

Alma Sarmiento,
Board President

Public communication provides the community with an opportunity to address the Board regarding an item on the agenda or other topic. Anyone wishing to address the Board can submit a “Request for Oral Communications” card. Cards are available near the entrance to the Board Room and are to be submitted to the Secretary. A member of the public who wishes to address the Board on any such matter(s) is limited to three (3) minutes for one matter up to a maximum of five (5) minutes for all matters. There shall be a limit of twenty (20) minutes for any one matter. Any time limits may be waived by a majority vote of the Board. No Board action can be taken.

3. ADJOURN TO CLOSED SESSION

4. CLOSED SESSION - 5:00 P.M.

Closed session in accordance with Government Code Section 54956.9:
CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
One Case

Closed session in accordance with Government Code Section 54956.9:
CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
Case No.37-2019-00013577-CU-OE-CTL

Closed session in accordance with Government Code Section 54957:
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

5. RETURN TO OPEN SESSION

6. CALL TO ORDER

7. PLEDGE OF ALLEGIANCE

8. ROLL CALL

9. PRESENTATIONS

9.A. Presentation by El Toyon School students.

Bryan Vine, Principal,
El Toyon School &
Maria Betancourt-
Castañeda, Board
Member

9.B. Recognize Miriam Torres, El Toyon School, as an Exceptional National School District Volunteer.

Bryan Vine, Principal,
El Toyon School &
Maria Dalla, Board
Member

9.C. Introduce and welcome the new employees.

Leticia Hernandez,
Assistant
Superintendent,
Human Resources &
Barbara Avalos, Board
Clerk

10. PUBLIC COMMUNICATIONS

Alma Sarmiento,
Board President

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11. AGENDA

11.A. Accept agenda.

Leighangela Brady,
Superintendent

12. APPROVE CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Alma Sarmiento,
Board President

All items listed under the Consent Calendar are considered routine and will be acted upon in one action by the Board. It is understood that the Superintendent has recommended approval for these items. There will be no discussion prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar. All items approved by the Board will be deemed as considered in full and adopted as recommended.

12.A. Minutes

12.A.I. Approve the minutes of the Regular Board Meeting held on October 9, 2019.

Leighangela Brady,
Superintendent

12.B. Administration

12.B.I. Accept the Quarterly Report to the San Diego County Office of Education on Williams Complaints.

Leighangela Brady,
Superintendent

12.C. Human Resources

12.C.I. Ratify/approve recommended actions in personnel activity list.

Leticia Hernandez,
Assistant
Superintendent,
Human Resources

12.C.II. Accept the employee resignations/retirements.	Leticia Hernandez, Assistant Superintendent, Human Resources
12.D. Educational Services	
12.D.I. Adopt Resolution #19-20.10 proclaiming the week of November 11-15, 2019 as School Psychologist Week in the National School District.	Sharmila Kraft, Assistant Superintendent, Educational Services
12.E. Business Services - None	Christopher Carson, Assistant Superintendent, Business Services
13. GENERAL FUNCTIONS - None	Leighangela Brady, Superintendent
14. EDUCATIONAL SERVICES	
14.A. Presentation of the California Assessment of Student Performance and Progress (CAASPP) Smarter Balanced and California Alternative Assessment Results for the National School District.	Sharmila Kraft, Assistant Superintendent, Educational Services
14.B. Present the National School District California Schools Dashboard Local Indicators for the 2019-2020 school year.	Sharmila Kraft, Assistant Superintendent, Educational Services
14.C. Approve draft of School Plan for Student Achievement for the 2019-2020 school year for National School District Schools.	Sharmila Kraft, Assistant Superintendent, Educational Services
15. HUMAN RESOURCES	
15.A. Approve changes in the 2019-2020 School Year Calendar for 12-month employees because of Leap Year.	Leticia Hernandez, Assistant Superintendent, Human Resources
15.B. Approve job description for Coordinator of Multi-Tiered Systems of Support (MTSS).	Leticia Hernandez, Assistant Superintendent, Human Resources
15.C. Approve an increase to the District's maximum contribution toward Health and Welfare Benefits to \$14,368 for all confidential, supervisory and management personnel for the 2019-2020 school year.	Leticia Hernandez, Assistant Superintendent, Human Resources

16. BUSINESS SERVICES

16.A. Amend contract #CT3417 with Dannis Woliver and Kelley (DWK), Attorneys at Law for legal services.

Christopher Carson,
Assistant
Superintendent,
Business Services

16.B. Adopt Resolution #19-20.11 approving the transfer of funds for payment of Charter School Revolving Loan.

Christopher Carson,
Assistant
Superintendent,
Business Services

16.C. Ratify change orders, submitted by Straight Line General Contractors, Incorporated for the Parking Lot Project at Palmer Way School.

Christopher Carson,
Assistant
Superintendent,
Business Services

17. BOARD WORKSHOP

17.A. Review and discuss suggested revisions and updates to Board Policies and Administrative Regulations.

Alma Sarmiento,
Board President

18. BOARD/CABINET COMMUNICATIONS

19. ADJOURNMENT

Agenda Item: **1. CALL TO ORDER**

Agenda Item: **2. PUBLIC COMMUNICATIONS**

Speaker: Alma Sarmiento, Board President

Quick Summary / Abstract: Public communication provides the community with an opportunity to address the Board regarding an item on the agenda or other topic. Anyone wishing to address the Board can submit a “Request for Oral Communications” card. Cards are available near the entrance to the Board Room and are to be submitted to the Secretary. A member of the public who wishes to address the Board on any such matter(s) is limited to three (3) minutes for one matter up to a maximum of five (5) minutes for all matters. There shall be a limit of twenty (20) minutes for any one matter. Any time limits may be waived by a majority vote of the Board. No Board action can be taken.

Agenda Item: **3. ADJOURN TO CLOSED SESSION**

Agenda Item: **4. CLOSED SESSION - 5:00 P.M.**

Quick Summary / Abstract: Closed session in accordance with Government Code Section 54956.9:
CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
One Case

Closed session in accordance with Government Code Section 54956.9:
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Case No.37-2019-00013577-CU-OE-CTL

Closed session in accordance with Government Code Section 54957:
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Agenda Item: **5. RETURN TO OPEN SESSION**

Agenda Item: **6. CALL TO ORDER**

Agenda Item: **7. PLEDGE OF ALLEGIANCE**

Agenda Item: **8. ROLL CALL**

Quick Summary / Abstract: Board:
Ms. Barbara Avalos
Ms. Maria Betancourt-Castañeda
Mr. Brian Clapper
Ms. Maria Dalla
Ms. Alma Sarmiento

Staff:
Dr. Leighangela Brady, Superintendent-Administration
Mr. Christopher Carson, Assistant Superintendent-Business Services
Dr. Leticia Hernandez, Assistant Superintendent-Human Resources
Dr. Sharmila Kraft, Assistant Superintendent-Educational Services

Agenda Item: **9. PRESENTATIONS**

Agenda Item: **9.A. Presentation by El Toyon School students.**

Speaker: Bryan Vine, Principal, El Toyon School & Maria Betancourt-Castañeda, Board Member

Quick Summary /
Abstract: El Toyon is making sustainability a priority. Our outdoor classroom-educational garden, weekly recycling rally, and Makers Space are key factors to our practice of sustainability. Students will be presenting how El Toyon strives for the global goal of sustainability by discussing some action steps. We will share experiences and new learning from our outdoor classroom-educational garden. We will explain our efforts in sustainability through our weekly recycling rally, and highlight our reused materials in Makers Space. These student driven initiatives are supported through guidance from our expert teachers and community members. In simplest terms, our students know, sustainability is about our children, our grandchildren, and the world we will leave them. El Toyon is proud of our focus on sustainability and will continue to engage in never ending efforts to care for the future of our planet.

Agenda Item: **9.B. Recognize Miriam Torres, El Toyon School, as an Exceptional National School District Volunteer.**

Speaker: Bryan Vine, Principal, El Toyon School & Maria Dalla, Board Member

Quick Summary / Abstract: It is with great pride to announce our Exceptional National School District Volunteer, Miriam Torres. Miriam is the mother of a third-grade student and has been an involved El Toyon parent for three years. She recently became our Parent Teacher Association (PTA) president and is currently running this parent group with extreme care, grace, and absolute professionalism. Miriam really does embody our National School District core values. Miriam does not make any decision with putting our “children first.” Every act of volunteerism she commits to is 100% student centered. She truly understands that “relationships matter” by building our parent and teacher association from the ground up, and strengthening those relationships in ways El Toyon has never seen. Miriam will do “whatever it takes” to make sure our students are receiving the highest possible quality education through her countless volunteer hours and positive presence on school grounds every single day. Miriam epitomizes what it is to be an El Toyon exceptional volunteer through her unadulterated compassion and dedication to our students, parents, teachers and community members. We are extremely honored to celebrate Miriam Torres as our Exceptional National School District Volunteer.

Agenda Item: **9.C. Introduce and welcome the new employees.**

Speaker: Leticia Hernandez, Assistant Superintendent, Human Resources & Barbara Avalos, Board Clerk

Quick Summary / Abstract: The employees on the attached list were approved at the October 9, 2019 Governing Board Meeting.

Comments: Leticia Hernandez, Assistant Superintendent of Human Resources will introduce and welcome the new employees.

Attachments:
Introduce & Welcome

Introduce & Welcome 10/23/19		
Name	Position	Location
1. Anna Acosta	Transportation Student Attendant	Transportation Department
2. Irene Castro	Child Nutrition Services Assistant	Palmer Way School

Agenda Item: **10. PUBLIC COMMUNICATIONS**

Speaker: Alma Sarmiento, Board President

Quick Summary /
Abstract: Public communication provides the community with an opportunity to address the Board regarding an item on the agenda or other topic. Anyone wishing to address the Board can submit a “Request for Oral Communications” card. Cards are available near the entrance to the Board Room and are to be submitted to the Secretary. A member of the public who wishes to address the Board on any such matter(s) is limited to three (3) minutes for one matter up to a maximum of five (5) minutes for all matters. There shall be a limit of twenty (20) minutes for any one matter. Any time limits may be waived by a majority vote of the Board. No Board action can be taken.

Agenda Item: **11. AGENDA**

Agenda Item: **11.A. Accept agenda.**

Speaker: Leighangela Brady, Superintendent

Recommended
Motion: Accept agenda

Agenda Item: **12. APPROVE CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS**

Speaker: Alma Sarmiento, Board President

Quick Summary / Abstract: All items listed under the Consent Calendar are considered routine and will be acted upon in one action by the Board. It is understood that the Superintendent has recommended approval for these items. There will be no discussion prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar. All items approved by the Board will be deemed as considered in full and adopted as recommended.

Recommended Motion: Approve Consent Calendar

Agenda Item: **12.A. Minutes**

Agenda Item: **12.A.I. Approve the minutes of the Regular Board Meeting held on October 9, 2019.**

Speaker: Leighangela Brady, Superintendent

Attachments:

Board Minutes - 10/09/19

**NATIONAL SCHOOL DISTRICT
Minutes of the Regular Meeting
GOVERNING BOARD**

October 09, 2019
6:00 PM
Administrative Center
1500 "N" Avenue
National City, CA 91950

Attendance Taken at 6:09 PM:

Present:

Ms. Barbara Avalos
Ms. Maria Betancourt-Castañeda
Mr. Brian Clapper
Ms. Maria Dalla
Ms. Alma Sarmiento

1. CALL TO ORDER

Board President, Ms. Alma Sarmiento, called the meeting to order at 5:00 p.m.

2. PUBLIC COMMUNICATIONS

3. ADJOURN TO CLOSED SESSION

4. CLOSED SESSION- 5:00 p.m.

Closed session was held from 5:05 p.m. to 6:00 p.m.

No action was taken in closed session.

5. RETURN TO OPEN SESSION

6. CALL TO ORDER

Board President, Ms. Alma Sarmiento, called the meeting to order at 6:05 p.m.

7. PLEDGE OF ALLEGIANCE

Student, Kara Abano, led the Pledge of Allegiance.

8. ROLL CALL

Ms. Vanessa Ceseña took roll call.

9. PRESENTATIONS

9.A. Presentation by Ira Harbison School students.

Ira Harbison students shared an interactive presentation about the Technology Squad with the Governing Board.

Board Members Ms. Betancourt-Castañeda and Ms. Dalla presented each student with a certificate and book.

9.B. Recognize Kim Garrido, Ira Harbison School, as an Exceptional National School District Volunteer.

Recognized Ms. Kim Garrido, Ira Harbison School, as an Exceptional National School District Volunteer.

Board Member, Mr. Brian Clapper, presented Ms. Garrido with a certificate and a District logo clock.

9.C. Recognize Jose Quiñonez, Transportation, School Bus Driver, as National School District Employee of the Month for October 2019.

Antonio Perez, Director, Transportation Department, recognized Jose Quiñones, Bus Driver, as the National School District Employee of the Month for October 2019.

Board Clerk, Ms. Barbara Avalos, presented Mr. Quiñones with a certificate and a District pencil and pen set.

9.D. Introduce and welcome the new employees.

Dr. Leticia Hernandez, Assistant Superintendent of Human Resources, introduced and welcomed the new employees.

Board Clerk, Ms. Barbara Avalos, presented each new employee with a District pin.

10. PUBLIC COMMUNICATIONS

Frank Parra, Chief, National City Fire Department, spoke regarding a community Flu Clinic.

11. AGENDA

11.A. Accept agenda.

Motion Passed: Accept agenda passed with a motion by Mr. Brian Clapper and a second by Ms. Barbara Avalos.

Yes Ms. Barbara Avalos
Yes Ms. Maria Betancourt-Castañeda
Yes Mr. Brian Clapper
Yes Ms. Maria Dalla
Yes Ms. Alma Sarmiento

12. APPROVE CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Motion Passed: Approve Consent Calendar passed with a motion by Ms. Maria Dalla and a second by Ms. Barbara Avalos.

Yes Ms. Barbara Avalos
Yes Ms. Maria Betancourt-Castañeda
Yes Mr. Brian Clapper
Yes Ms. Maria Dalla
Yes Ms. Alma Sarmiento

12.A. Minutes

12.A.I. Approve the minutes of the Regular Board Meeting held on September 11, 2019.

12.A.II. Approve the minutes of the Special Board Meeting held on September 18, 2019.

12.B. Administration

12.C. Human Resources

12.C.I. Ratify/approve recommended actions in personnel activity list.

12.C.II. Approve Classified Employee of the Year qualifications and nomination criteria for 2019-2020 school year.

12.C.III. Approve Teacher of the Year qualifications and nomination criteria for 2020.

12.C.IV. Accept the employee resignations/retirements.

12.D. Educational Services

12.D.I. Adopt Resolution #19-20.09 proclaiming October 23-31, 2019 as Drug Awareness Week (National Red Ribbon Week) in National School District.

12.E. Business Services

12.E.I. Ratify/approve purchase orders, contracts and warrants as summarized and detailed in Exhibit A.

13. GENERAL FUNCTIONS

None

14. EDUCATIONAL SERVICES

14.A. Approve contract #CT3659 with Bright Spot Unlimited to provide workshops for Las Palmas School staff.

Motion Passed: Contract #CT3659 passed with a motion by Mr. Brian Clapper and a second by Ms. Barbara Avalos.

Yes Ms. Barbara Avalos
Yes Ms. Maria Betancourt-Castañeda
Yes Mr. Brian Clapper
Yes Ms. Maria Dalla
Yes Ms. Alma Sarmiento

14.B. Approve Consultant Contract #CT3666 with Rebecca Walker to provide dance lessons for all sixth grade students at Palmer Way School.

Motion Passed: Following discussion, contract #CT3666 passed with a motion by Ms. Maria Betancourt-Castañeda and a second by Ms. Maria Dalla.

Yes Ms. Barbara Avalos
Yes Ms. Maria Betancourt-Castañeda
Yes Mr. Brian Clapper
Yes Ms. Maria Dalla
Yes Ms. Alma Sarmiento

14.C. Approve contract #CT3680 with Achieve3000 Inc. for implementation at Lincoln Acres Elementary School for the 2019-2020 school year.

Motion Passed: Following discussion, contract #CT3680 passed with a motion by Ms. Maria Betancourt-Castañeda and a second by Ms. Maria Dalla.

Yes Ms. Barbara Avalos
Yes Ms. Maria Betancourt-Castañeda
Yes Mr. Brian Clapper
Yes Ms. Maria Dalla
Yes Ms. Alma Sarmiento

14.D. Approve Memorandum of Understanding #CT3681 for Wellness Champion Program between YMCA Childcare Resource Service and National School District from January 1, 2020 through January 1, 2021.

Motion Passed: Following discussion, Memorandum of Understanding #CT3681 passed with a motion by Ms. Maria Betancourt-Castañeda and a second by Mr. Brian Clapper.

Yes Ms. Barbara Avalos
Yes Ms. Maria Betancourt-Castañeda
Yes Mr. Brian Clapper
Yes Ms. Maria Dalla
Yes Ms. Alma Sarmiento

14.E. Approve the National School District application for Inclusive Early Education Expansion Program (IEEEP) Grant (Exhibit B).

Motion Passed: Following discussion, application for Inclusive Early Education Expansion Program (IEEEP) Grant passed with a motion by Ms. Barbara Avalos and a second by Mr. Brian Clapper.

Yes Ms. Barbara Avalos
Yes Ms. Maria Betancourt-Castañeda
Yes Mr. Brian Clapper
Yes Ms. Maria Dalla
Yes Ms. Alma Sarmiento

15. HUMAN RESOURCES

15.A. Approve the negotiated agreement between California School Employee Association (CSEA) and its National Chapter 206 and the Board of the National School District for the 2019-2020 school year.

Motion Passed: Following discussion, negotiated agreement between California School Employee Association (CSEA) and its National Chapter 206 and the Board of the National School District for the 2019-2020 school year passed with a motion by Mr. Brian Clapper and a second by Ms. Barbara Avalos.

Yes Ms. Barbara Avalos
Yes Ms. Maria Betancourt-Castañeda
Yes Mr. Brian Clapper
Yes Ms. Maria Dalla
Yes Ms. Alma Sarmiento

15.B. Approve Internship Agreement #CT3679 between the Trustees of the California State University on behalf of California State University San Marcos ("University") and National School District ("Learning Site").

Motion Passed: Following discussion, Internship Agreement #CT3679 passed with a motion by Ms. Maria Dalla and a second by Ms. Barbara Avalos.

- Yes Ms. Barbara Avalos
- Yes Ms. Maria Betancourt-Castañeda
- Yes Mr. Brian Clapper
- Yes Ms. Maria Dalla
- Yes Ms. Alma Sarmiento

16. BUSINESS SERVICES

16.A. Accept gifts.

Motion Passed: Accept gifts passed with a motion by Ms. Maria Betancourt-Castañeda and a second by Ms. Maria Dalla.

- Yes Ms. Barbara Avalos
- Yes Ms. Maria Betancourt-Castañeda
- Yes Mr. Brian Clapper
- Yes Ms. Maria Dalla
- Yes Ms. Alma Sarmiento

17. BOARD WORKSHOP

17.A. Review and discuss suggested revisions and updates to Board Policies and Administrative Regulations.

Due to the high quantity of policies to review, Board members conducted a workshop to discuss suggestions in more detail.

No policy updates or changes were suggested in this workshop.

18. BOARD/CABINET COMMUNICATIONS

Ms. Betancourt-Castañeda thanked the Board for giving her the opportunity to attend the National Association of Latino Elected and Appointed Officials (NALEO) conference in company of Ms. Dalla. She shared information received at the event with the Governing Board and the public. She encouraged the community to participate in the Census. She also invited to Board members to visit the NALEO website and sign up for courses and webinars offered.

Ms. Dalla shared information gathered at the National Association of Latino Elected and Appointed Officials (NALEO) conference she recently attended. She expressed how proud she felt of the Technology Squad at Ira Harbison and their achievements. She thanked the National City Police Department for attending the Board meeting and inviting the community to the upcoming Flu and Hepatitis A vaccine clinics. She congratulated Mr. Quiñones and Ms. Garrido for their recognition, and she thanked everyone who was present.

Mr. Clapper thanked the Ira Harbison students for their presentation and congratulated Mr. Quiñones and Ms. Garrido for their recognition. He shared that in partnership with the National City Lyon's Club, they were able to complete 259 eye screenings at Rancho de La Nación School and he announced the dates of the upcoming One Sight event.

Ms. Barbara Avalos shared valuable information gathered at the California Latino Conference she recently attended in Del Mar and information received from Governor Newsom's office. She thanked the student presenters and congratulated Mr. Quiñones and Ms. Garrido for their recognition. She also shared family experiences during her vacation in New Mexico.

Dr. Hernandez congratulated Ms. Garrido and Mr. Quiñones for their recognition. She informed the Board that she has received great feedback from staff on Professional Growth Day. She thanked them for approving the contract.

Mr. Carson gave the Board an update on District-wide projects.

Dr. Kraft congratulated Ms. Garrido and Mr. Quiñones on their recognition. She informed the Board that she was able to present the Single Plan for Student Achievement (SPSA) information to parents and asked them if they would like to have an SPSA workshop as well, the Board agreed. She thanked Ms. Meghann O'Connor and Ms. Charmaine Lawson for their work on the draft application for Inclusive Early Education Expansion Program (IEEEP) Grant. She also wanted to do a special mention to the Purchasing Department for their great help and teamwork.

Dr. Brady thanked the Board members for sharing their learning. She also thanked the National City Fire Department for being present and for being an innovative partner to the District. She shared that the District is working on hosting a Partnership Exchange event with members of our community, focusing on Global Goals. She wanted to do a special shout out to all the hard working employees who have not had the opportunity to be recognized and should. She congratulated Dr. Hernandez and Dr. Kraft for their recognition of Women in Leadership.

Ms. Sarmiento congratulated Ms. Garrido and Mr. Quiñones on their recognition. She thanked Mr. Carson for the information he provided on the District-wide projects and for touring the sites with them.

19. ADJOURNMENT

Board President, Ms. Alma Sarmiento adjourned the meeting at 8:12 p.m.

Clerk of the Governing Board

Secretary to the Governing Board

Agenda Item: **12.B. Administration**

Agenda Item: **12.B.I. Accept the Quarterly Report to the San Diego County Office of Education on Williams Complaints.**

Speaker: Leighangela Brady, Superintendent

Quick Summary / Abstract: In May 2000, a lawsuit was filed against the State of California complaining that low-performing schools across the State were housed in facilities that were dirty, unsafe and inadequate with further allegations that these schools were additionally burdened with unqualified teachers and insufficient instructional materials. A settlement in Williams vs. California was agreed to in August 2004 and subsequently enacted into law through SB 6, SB 550, AB 1550, AB 2727 and AB 3001 (chaptered September 29, 2004).

The intent of the Williams settlement is to ensure that all students have equal access to:

- Instructional materials
- Qualified teachers
- Safe, clean and adequate facilities

Comments: A stipulation of the settlement is that all school districts must update Uniform Complaint Procedures to include:

- Instructional materials
- Teacher vacancies and misassignments
- Emergency or urgent facilities issues

The Governing Board of National School District enacted changes to the Uniform Complaint Procedures on December 8, 2004.

Notices have been posted in each classroom in every school informing parents/guardians that all classes in all California public schools must have sufficient instructional materials and that the facilities must be clean, safe and in “good repair.” The notices also provide information on how and where to file a complaint.

The District is obligated to present a quarterly summary report of complaints to the Governing Board and to the San Diego County Office of Education. For the period of July through September 2019, no Williams Complaints were filed in the District.

See attached quarterly uniform complaint report summary.

Attachments:
Williams Quarterly Report

National School District

Quarterly Uniform Complaint Report Summary

For submission to National School District Governing Board

and

San Diego County Office of Education

District Name: National School District

Quarter covered by this report: July – September 2019

Please fill in the following table. Enter 0 in any cell that does not apply.

	Number of complaints received in quarter	Number of complaints resolved	Number of complaints unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Misassignment	0	0	0
Totals:	0	0	0

Submitted by: Jocelyn Gomez

Title: Administrative Assistant Office of the Superintendent

Agenda Item: **12.C. Human Resources**

Agenda Item: **12.C.I. Ratify/approve recommended actions in personnel activity list.**

Speaker: Leticia Hernandez, Assistant Superintendent, Human Resources

Quick Summary / Abstract: Background information on individuals submitted under separate cover to Board Members.

Financial Impact: See staff recommendations table.

Attachments:
Staff Recommendations

CERTIFICATED STAFF RECOMMENDATIONS
October 23, 2019

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Placement</u>	<u>Funding Source</u>
Employment				
None				
Temporary Employment				
None				
Additional Duties				
None				
Contract Extension/Change				
None				
Leave of Absence				
None				

CLASSIFIED STAFF RECOMMENDATIONS
October 23, 2019

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Placement</u>	<u>Funding Source</u>
Employment				
1. Angelica Botello	Campus Student Supervisor 3 hours per day 210 days per year Rancho de la Nación School	October 25, 2019	Range 8, Step 1	General Fund
2. Douglas Smithdeal	Electronic Systems-Maintenance Worker 8 hours per day 12 months per year District Office	October 24, 2019	Range 33, Step 5	General Fund
3. Leona Wright	Child Nutrition Services Assistant 3 hours per day 208 days per year Las Palmas School	October 25, 2019	Range 11, Step 1	General Fund
Temporary Employment				
4. Claudia Santa Cruz	Instructional Assistant-Special Education 6 hours per day District Office	October 25, 2019 to June 3, 2020	Range 16, Step 1	General Fund
Additional Duties				
None				

Contract Extension/Change

None				
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Leave of Absence

None				
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Agenda Item: **12.C.II. Accept the employee resignations/retirements.**

Speaker: Leticia Hernandez, Assistant Superintendent, Human Resources

Quick Summary / Abstract: The employee resignations/retirements on the attached list were accepted by Leticia Hernandez, Assistant Superintendent, Human Resources.

Attachments:
Resignations/Retirements

**Resignations
10/23/19**

Name	Position	Location	Effective Date
Melissa Dalipe Arroyo	Campus Student Supervisor	Olivewood School	October 24, 2019

**Retirements
10/23/19**

Name	Position	Location	Effective Date
Laura Valverde	Administrative Assistant-District	Child Nutrition Services Department	December 30, 2019

Agenda Item: **12.D. Educational Services**

Agenda Item: **12.D.I. Adopt Resolution #19-20.10 proclaiming the week of November 11-15, 2019 as School Psychologist Week in the National School District.**

Speaker: Sharmila Kraft, Assistant Superintendent, Educational Services

Quick Summary / Abstract: This recognition week is sponsored by the National Association of School Psychologists. We have participated in this recognition of our school psychologists for the last several years.

Comments: In conjunction with the ten schools in the National School District and other school districts throughout the Nation, we will take this opportunity to focus attention on the professional services provided to our students by our School Psychologists. These services include assessment, on-going counseling, crisis intervention, classroom interventions and other services that support our students and their families.

See attached resolution.

Attachments:
Resolution #19-20.10

National School District Resolution

#19-20.10

SCHOOL PSYCHOLOGIST WEEK

WHEREAS, children have a natural desire and propensity to learn and the unalienable right to an education; and

WHEREAS, it is imperative that society emphasize the needs of children and youth and invest in education as a top priority; and

WHEREAS, to enhance the total environment in which children live and grow, schools must apply sound psychological principles to instruction and learning; cultivate children's intellectual, social and emotional development; meet the educational needs of our culturally diverse student population; and promote early intervention to ensure students' scholastic success; and

WHEREAS, school psychologists help parents and educators foster healthy child development and are the school-based experts in children's psychological development; and

WHEREAS, school psychologists are leaders in delivering mental health services to students; and

WHEREAS, it is appropriate that Californians take the time to recognize the important and vital role that school psychologists play in the personal and academic development of our State's children;

NOW, THEREFORE, BE IT RESOLVED, that the Governing Board of the National School District declares the week of November 11-15, 2019 as *School Psychologist Week* and salutes the dedication and excellent service of school psychologists.

PASSED AND ADOPTED by the Governing Board of the National School District of San Diego County, California, this 23rd day of October, 2019, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Agenda Item: **12.E. Business Services**

Speaker: Christopher Carson, Assistant Superintendent, Business Services

Quick Summary /
Abstract: None

Agenda Item: **13. GENERAL FUNCTIONS**

Speaker: Leighangela Brady, Superintendent

Quick Summary /
Abstract: None

Agenda Item: **14. EDUCATIONAL SERVICES**

Agenda Item: **14.A. Presentation of the California Assessment of Student Performance and Progress (CAASPP) Smarter Balanced and California Alternative Assessment Results for the National School District.**

Speaker: Sharmila Kraft, Assistant Superintendent, Educational Services

Quick Summary / Abstract: The official 2019 results of the California Assessment of Student Performance and Progress (CAASPP) Smarter Balanced and California Alternative Assessment (CAA) were released on October 9, 2019.

This presentation will provide information to the Governing Board on National School District's results.

Agenda Item: **14.B. Present the National School District California Schools Dashboard Local Indicators for the 2019-2020 school year.**

Speaker: Sharmila Kraft, Assistant Superintendent, Educational Services

Quick Summary / Abstract: The Governing Board presentation of the 2019-2020 Dashboard Local Indicators for National School District:

- Priority 1: Basic conditions at school
- Priority 2: Implementation of State Academic Standards (Self-Reflection Tool)
- Priority 3: Parent and family engagement (Self-Reflection Tool)
- Priority 6: School climate (Self-Reflection Tool)
- Priority 7: Access to a broad course of study (Self-Reflection Tool)

The performance level of the above noted indicators will be submitted to the State by November 1, 2019.

Districts make the determination for each applicable local indicator by using self-reflection tools to measure and report their progress through the Dashboard. The collection and reflection on locally available information relevant to progress on local priority areas support local planning and improvement efforts.

Comments: The State Board of Education (SBE) approved standards for the local indicators that support districts in measuring and reporting their progress within the appropriate priority area. For each local indicator, the approved standard includes:

1. Measuring District progress on the local indicator based on locally available information, and
2. Reporting the results to the District local Governing Board at a regularly scheduled meeting of the local Governing Board and to stakeholders and the public through the Dashboard.

For each applicable local indicator, District assign one of three performance levels:

- * Met
- * Not met
- * Not met for two or more years

Recommended Motion: Present the National School District California Schools Dashboard Local Indicators for the 2019-2020 school year.

Agenda Item:	14.C. Approve draft of School Plan for Student Achievement for the 2019-2020 school year for National School District Schools.
Speaker:	Sharmila Kraft, Assistant Superintendent, Educational Services
Quick Summary / Abstract:	<p>California Education Code (EC) Section 64001(a), requires each school in a district to create a consolidated plan required by funding programs into a single plan called the School Plan for Student Achievement (SPSA).</p> <p>The SPSA, including student achievement goals and proposed expenditures of funds allocated to the school, shall be developed, reviewed and updated annually, by the School Site Council (SSC), to support the school’s improvement efforts and determine progress toward accomplishing the goals set forth in the plan.</p> <p>The plan aligns to the District Local Control and Accountability Plan (LCAP) goals and includes the following components: Description and Purpose, Student Performance Data Summary, Student Performance Data Findings, School Goals/Action Steps for Improving Student Achievement, Action Plan, and Budget.</p> <p>The SPSA including any subsequent revisions shall also be reviewed and approved by the local Governing Board of a Local Education Agency at a regularly scheduled meeting (EC Section 64001[g]).</p>
Comments:	<p>The process of developing the plan is designed as a partnership between site staff and the School Site Council. The process of developing the following document is:</p> <ul style="list-style-type: none"> •Determine achievement needs based on data •Gather stakeholder input around needs area •Develop goals aligned to District LCAP goals •Plan budget around meeting goals ensuring alignment to funding rules •Monitor goal progress <p>School plans are available in the office of the Assistant Superintendent, Educational Services.</p>
Recommended Motion:	Approve draft of School Plan for Student Achievement for the 2019-2020 school year for National School District Schools.

Agenda Item: **15. HUMAN RESOURCES**

Agenda Item: **15.A. Approve changes in the 2019-2020 School Year Calendar for 12-month employees because of Leap Year.**

Speaker: Leticia Hernandez, Assistant Superintendent, Human Resources

Quick Summary / Abstract: The District annually negotiates or asks for input on the school year work calendar pursuant to the collective bargaining agreements between the Governing Board of National School District and California School Employees Association (CSEA) and it's National Chapter 206 and National City Elementary Teachers Association (NCETA).

Comments: In reviewing the 2019-2020 calendar, it was noticed that 12-month employees will work an extra day because of leap year in February of 2020. The calendar had incorrect number of workdays. One extra day was added to their calendar and will need to be adjusted. The proposed plan would be to give an unpaid day on December 23, 2019 to all 12-month employees. CSEA has consented to this change.

CSEA voted on the adjustment on October 17, 2019.

Recommended Motion: Approve changes in the 2019-2020 School Year Calendar for 12-month employees because of Leap Year.

Attachments:
MOU

Memorandum of Understanding
By and Between the National School District
and the California School Employees Association
and its Chapter 206

October 8, 2019

It is hereby agreed to between the California School Employees Association and its Chapter 206 and the National School District (District) that, for the 2019-2020 school year:

- Additional holiday will be granted for 12-month employees on December 23, 2019 due to leap year occurring in 2020.

Dated 10-8-2019 Mona Ribada
Mona Ribada, CSEA President

Dated 10/8/19 Joni Collins
Joni Collins, Labor Relations Representative

Dated 10/8/19 Leticia Hernandez
Leticia Hernandez, Assistant Superintendent Human Resources

Board Approval Date _____

Agenda Item: **15.B. Approve job description for Coordinator of Multi-Tiered Systems of Support (MTSS).**

Speaker: Leticia Hernandez, Assistant Superintendent, Human Resources

Quick Summary / Abstract: The attached job description has been developed for this position and is being presented for approval.

Approval of this job description will allow National School District to employ a temporary Multi-Tiered Systems of Support (MTSS) coordinator to implement the 2019-2020 Comprehensive School Improvement Plan.

The Coordinator of a Multi-Tiered System of Supports (MTSS) coordinates a systemic, continuous improvement framework in which data-based problem-solving and decision making is practiced across all levels of the educational system to increase student achievement.

See attached job description.

Comments: The Governing Board approved the Local Control Accountability Plan (LCAP) that included the Comprehensive School Improvement (CSI) plan for Lincoln Acres Elementary. The State provided additional funds to identified CSI schools to support increased academic achievement in English language arts and math through a plan within the Local Control and Accountability Plan (LCAP) that must be approved by the Board and San Diego County. These plans were approved at the June 27, 2019 meeting by National School District Governing Board and by San Diego County Office of Education on September 2019.

The CSI plan includes a temporary MTSS coordinator position to support the school site in building a comprehensive tiered system of support.

Recommended Motion: Approve job description for Coordinator of Multi-Tiered Systems of Support (MTSS).

Attachments:
MTSS Coordinator Job Description

**NATIONAL SCHOOL DISTRICT
JOB DESCRIPTION**

Page 1 of 2

JOB TITLE: COORDINATOR OF MULTI-TIERED SYSTEMS OF SUPPORT

Job Purpose Statement: The purpose of the position of Coordinator of Multi-Tiered Systems of Support (MTSS) is providing communication and support to administrative site personnel for operation of the MTSS program, and compliance with its requirements, and providing services in conformance with District and State objectives; communicating information to staff, the public, and other districts; providing leadership in the development, implementation, and monitoring of MTSS and other pupil services programs; assuring proper compliance is maintained to ensure achievement of site, District, State, and Federal program objectives; providing written support and/or conveying information; serving as a resource to other school personnel, the Board, and other districts. The Coordinator of Multi-Tiered Systems of Support works under the direct supervision of the Assistant Superintendent of Educational Services.

Essential Job Functions:

- **Attends** meetings as assigned for the purpose of conveying and/or gathering information required to perform functions.
- **Assists** in data analysis, intervention systems to certificated staff, school-based leadership teams and school administrators to facilitate implementation of MTSS.
- **Assists** site administrators in the areas of professional learning communities, professional growth systems through walkthroughs, feedback, modeling and other supports.
- **Coordinates** program components, support needs and material for the purpose of implementing and maintaining services and/or programs. Ensures that process, timelines and implementation plans are met.
- **Develops** and implements staff development and provides programs/orientation for guidance.
- **Facilitates** Student Study Team meetings, Response to Intervention, Tier Intervention, processes, etc., for the purpose of implementing and maintaining programs and services of the District which achieve desired objectives.
- **Maintains** reports (timelines, budgets, etc.) for the purpose of meeting deadlines and complying with District, State & Federal guidelines.
- **Monitors** collection of data, analyzation of data and utilization of data.
- **Prepares** District and State required reports for the purpose of meeting District, State, and Federal policies and/or regulations.

- **Presents** information on programs, services, regulations, etc., for the purpose of serving as a resource to school personnel, the Board, and other districts.
- **Maintains** knowledge of current laws and regulations pertaining to individuals with exceptional needs through attendance at meetings, inservice programs, conferences and reading current literature.
- **Provides** coaching, communication and support to site administrators in instructional improvement for the purpose of serving as a resource to principals, other school personnel, the Superintendent and the Board.
- **Supervises and evaluates** personnel for the purpose of carrying out objectives within area of responsibility.

Other Job Functions:

- **Assists** other personnel as may be required for the purpose of supporting them in the completion of their work activities.
- **Performs** other related duties and assignments as required.

Job Requirement – Qualifications

Experience Required: Five years of successful teaching experience in an elementary district, experience with MTSS, RTI and SST programs or District office experience.

Skills, Knowledge and Abilities Required:

Skills to manage personnel and programs, communicate effectively, problem solve.

Knowledge of curriculum, California Education Code, District policies.

Abilities to maintain records establish and maintain cooperative working relationships with students, parents, and other school personnel, effectively communicate in oral and written form. Significant physical abilities include reaching/handling/fingering, talking/hearing conversations and other sounds, visual acuity/depth perception/visual accommodation, standing/walking for prolonged periods.

Education Required: Masters degree in a related field of study.

Licenses, Certifications, Bonding and/or Testing Required: Possession of California Administrative Services Credential, valid California Teaching Credential, valid California Driver License and evidence of insurability, and Criminal Justice Fingerprint Clearance.

Agenda Item: **15.C. Approve an increase to the District's maximum contribution toward Health and Welfare Benefits to \$14,368 for all confidential, supervisory and management personnel for the 2019-2020 school year.**

Speaker: Leticia Hernandez, Assistant Superintendent, Human Resources

Quick Summary / Abstract: The California School Employee Association (CSEA) and its National Chapter 206 and National School District have reached a tentative agreement, which was ratified by CSEA membership on October 8, 2019 and approved by the Board on October 9, 2019. The Health and Welfare Benefit will increase to \$14,368.

Comments: The District Superintendent is recommending that the Board approve the benefit package for the 2019-2020 school year for all confidential, supervisory, and management personnel from \$13,684 to \$14,368.

Recommended Motion: Approve an increase to the District's maximum contribution toward Health and Welfare Benefits to \$14,368 for all confidential, supervisory and management personnel for the 2019-2020 school year.

Financial Impact: Approximately \$27,360
General Fund

Agenda Item: **16. BUSINESS SERVICES**

Agenda Item: **16.A. Amend contract #CT3417 with Dannis Woliver and Kelley (DWK), Attorneys at Law for legal services.**

Speaker: Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: On October 11, 2017, the National School District Governing Board approved contract #CT3417 with Dannis Woliver and Kelley (DWK). The Governing Board approved renewal of the contract on June 27, 2019. Since approval of this contract, DWK rates have increased. Approval of this amendment will allow for payment with these new rates.

Comments: Previous DWK rates:

Senior Shareholders / Partners = \$225 - \$310 per hour
Associates = \$185 - \$225 per hour
Special Counsel / Of Counsel = \$225 - \$310 per hour
Paralegal = \$120 - \$140 per hour

The new DWK rates are as follows:

Senior Shareholders / Partners = \$265 - \$360 per hour
Associates = \$195 - \$260 per hour
Special Counsel / Of Counsel = \$245 - \$295 per hour
Paralegal = \$130 - \$180 per hour

Recommended Motion: Amend contract #CT3417 with Dannis Woliver and Kelley (DWK), Attorneys at Law for legal services.

Financial Impact: Contract cost: Not to exceed \$360 per hour
Additional staffing costs: \$0
Other costs: \$0
Annual cost
General Fund

Attachments:
CT3417

AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement is made and entered into on August 20, 2019, by and between the National School District, hereinafter referred to as District, and Dannis Woliver Kelley, a professional corporation, hereinafter referred to as Attorney.

In consideration of the promises and the mutual agreements hereinafter contained, District and Attorney agree as follows:

SCOPE OF SERVICES. District appoints Attorney to represent, advise, and counsel it from August 20, 2019, through and including June 30, 2020, and continuing thereafter as approved. Any services performed during the period between the above commencement date and the date of Board action approving this Agreement are hereby ratified by said Board approval. Attorney agrees to prepare periodic reviews of relevant court decisions, legislation, and other legal issues. Attorney agrees to keep current and in force at all times a policy covering incidents of legal malpractice.

CLIENT DUTIES. District shall be truthful with Attorney, cooperate with Attorney, keep Attorney informed of developments, perform the obligations it has agreed to perform under this Agreement and pay Attorney bills in a timely manner.

FEES AND BILLING PRACTICES. Except as hereinafter provided, District agrees to pay Attorney two hundred sixty-five dollars (\$265) to three hundred sixty dollars (\$360) per hour for Shareholders and Of Counsel; two hundred forty-five dollars (\$245) to two hundred ninety-five dollars (\$295) for Special Counsel; one hundred ninety-five dollars (\$195) to two hundred sixty dollars (\$260) per hour for Associates; and one hundred thirty dollars (\$130) to one hundred eighty dollars (\$180) per hour for Paralegals and Law Clerks. Rates for individual attorneys may vary within the above ranges depending on the level of experience and qualifications and the nature of the legal services provided. Agreements for legal fees at other than the hourly rate set forth above may be made by mutual agreement for special projects, particular scopes of work, or for attorneys with specialized skills. The rates specified in this agreement are subject to change at any time by Attorney by written notice to Client and shall apply to all services rendered after such notice is given. Substantive communications advice (telephone, voice-mail, e-mail) is billed in a minimum increment of one-tenth (.1) of an hour, except for the first such advice in any business day, which is charged in a minimum of three-tenths (.3) of an hour. Actual travel time is charged at the rates above. In the course of travel it may be necessary for Attorney to work for and bill other clients while in transit. If, during the course of representation of District, an insurance or other entity assumes responsibility for payment of all or partial fees of Attorney on a particular case or matter, District shall remain responsible for the difference between fees paid by the other entity and Attorney's hourly rates as specified in this Agreement unless otherwise agreed by the parties.

OTHER CHARGES. District further agrees to reimburse Attorney for actual and necessary expenses and costs with respect to providing the above services, including support services such as copying charges (charged at \$0.10 per page), postage (only charged if in excess of \$1.00), and computerized legal research (i.e. Westlaw). Any discount received on computerized legal research is passed along to Client by Attorney. District agrees that such actual and necessary expenses may vary according to special circumstances necessitated by request of District or emergency conditions which occasionally arise. Such expenses shall be provided at cost unless otherwise specified.

District further agrees to pay third parties, directly or indirectly through Attorney, for major costs and expenses including, but not limited to, costs of serving pleadings, filing fees

and other charges assessed by courts and other public agencies, arbitrators' fees, court reporters' fees, jury fees, witness fees, investigation expenses, consultants' fees, and expert witness fees. Upon mutual consent of District and Attorney, District may either advance or reimburse Attorney for such costs and expenses.

BILLING STATEMENT. Attorney shall send District a statement for fees and costs incurred every calendar month. Attorney's statements shall clearly state the basis thereof, including the amount, rate and basis for calculations or other methods of determination of Attorney's fees. Upon District office's request for additional statement information, Attorney shall provide a bill to District no later than ten (10) days following the request. District is entitled to make subsequent requests for bills at intervals of no less than thirty (30) days following the initial request. District shall pay Attorney's statements within thirty (30) days after each statement's date.

INDEPENDENT CONTRACTOR. It is expressly understood and agreed to by both parties that Attorney, while carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an employee of the District.

CONFLICT OF INTEREST. Because Attorney represents many school and community college districts, county offices of education, joint powers authorities, SELPAs and other entities, conflicts of interest may arise in the course of Attorney's representation. If Attorney becomes aware of any conflicts of interest, Attorney will comply with the legal and ethical requirements to fulfill its duties of loyalty and confidentiality to District. If District has any question about whether Attorney has a conflict of interest in its representation of District in any matter, it may contact Attorney or other legal counsel for clarification.

TERMINATION OF CONTRACT. District or Attorney may terminate this Agreement by giving reasonable written notice of termination to the other party.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement for Professional Services.

NATIONAL SCHOOL DISTRICT

Leighangela Brady, Ed.D.
Superintendent

Date

DANNIS WOLIVER KELLEY

Jonathan A. Pearl
Attorney at Law

Date

At its public meeting of _____, 2019, the Board approved this Agreement and authorized the Board President, Superintendent or Designee to execute this Agreement.

Agenda Item: **16.B. Adopt Resolution #19-20.11 approving the transfer of funds for payment of Charter School Revolving Loan.**

Speaker: Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: Approval of this resolution will transfer Beacon Classical Academy (BCA) funds to the District so we can then pay funds owed to the California School Finance Authority for a Charter School Revolving Loan.

Comments: On May 8, 2017, the National School District Governing Board unanimously revoked the charter of Beacon Classical Academy National City. As a result of this revocation, BCA no longer has direct access to pay off their remaining debts with the balance of their funds held by the County of San Diego and the San Diego County Office of Education. Approval of this resolution allows the National School District to act on BCA's behalf in settling their remaining debt with the California School Finance Authority.

Recommended Motion: Adopt Resolution #19-20.11 approving the transfer of funds for payment of Charter School Revolving Loan.

Financial Impact: None

Attachments:
Resolution #19-20.11

National School District

Resolution

#19-20.11

**RESOLUTION OF THE GOVERNING BOARD OF THE
NATIONAL SCHOOL DISTRICT APPROVING TRANSFER
OF FUNDS FOR PAYMENT OF CHARTER SCHOOL
REVOLVING LOAN**

WHEREAS, the National School District ("District") previously served as the charter authorizer for Beacon Classical Academy– National City ("Beacon").

WHEREAS, the District's Governing Board ("Board") took action at a special meeting on May 8, 2017 to revoke Beacon's charter, which revocation was effective as of June 30, 2017.

WHEREAS, Beacon appealed the Board's revocation decision to the San Diego County Board of Education and the California State Board of Education, respectively, and both agencies upheld the Board's revocation decision.

WHEREAS, Beacon ceased operating as a charter school after exhausting the revocation appeals process;

WHEREAS, it is the District's understanding that all closure procedures for Beacon have been completed and all outstanding debts have been paid, with the exception of payment of the remaining balance of a charter school revolving loan ("CSR Loan"), previously issued by the California School Finance Authority ("CSFA") for the financing of charter school facilities.

WHEREAS, CSFA issued Invoice # RL19-04, attached hereto as **Exhibit A** and incorporated herein by this reference, requesting payment of the remaining balance of Beacon's CSR Loan, in the amount of \$123,108.50.

WHEREAS, Beacon's charter school treasury account (the "Beacon Account") held with the San Diego County Office of Education ("SDCOE") currently has a remaining balance of \$124,455.51 ("Remaining Funds"), as shown in **Exhibit B** attached hereto and incorporated herein by this reference.

WHEREAS, the District was advised by SDCOE and the County of San Diego to transfer \$123,108.50 of the Remaining Funds from the Beacon Account into the District's General Fund account ("District Account"), pending Board approval, so the District can pay CSFA the remaining balance of Beacon's CSR Loan.

Resolution #19-20.11

October 23, 2019

Page 2

NOW, THEREFORE the District's Governing Board ("Board") does hereby resolve, determine and order as follows:

1. The Board hereby approves the transfer of \$123,208.50 of the Remaining Funds from the Beacon Account to the District Account for the sole purpose of making final payment of the CSR Loan.
2. The Board hereby authorizes the Assistant Superintendent of Business Services, or his designee, to take all actions necessary or appropriate to effectuate the intent of this Resolution, including those actions required to transfer \$123,108.50 of the Remaining Funds to make full payment of the remaining balance of the CSR Loan to the CSFA.
3. This Resolution shall be effective as of the date of its adoption.

Passed and Adopted by the Governing Board of the National School District in San Diego County, California, on October 23, 2019 at a duly noticed, regularly scheduled meeting by the following vote:

AYES:

NOS:

ABSTAIN:

ABSENT:

I, Alma Sarmiento, President of the Governing Board for the National School District, hereby certify that the foregoing is a full, true and correct copy of Resolution No. 19-20.11 adopted by the District's Governing Board on October 23, 2019.

Date: October 23, 2019

Certified a True Copy:

Clerk of the Governing Board
National School District

President of the Governing Board
National School District

STATE OF CALIFORNIA
CA SCHOOL FINANCE AUTHORITY
 915 Capitol Mall, Suite 101
 Sacramento, CA 95814
 ATTN: CSRLF
 (916) 651-3897

DISTRIBUTION
 White.....Purchaser
 Blue.....Accounting
 Yellow.....Auditor

INVOICE

TO: Beacon Classical Academy
 125 Palm Ave
 National City, CA 91950-7715

Attn: Alma D Van Nice (619-931-9722)
 RE: Revolving Loan Fund Payment

INVOICE NO: RL19-04

Subsidiary#:21430079

DATE: July 18, 2019

FY 19-20

\$123,108.50
 California School Finance Authority
 Charter School Revolving Loan Fund, Final Loan Balance is \$158,432.84 (Invoice # RL17-69)
 School is only able to pay a portion of the balance.

Beacon Classical Academy
 CDS Code: 37-68221-0132621

The following fees are payable upon closing of the above-referenced transaction.

<u>Payment</u>	<u>Principle</u>	<u>Interest</u>	<u>Total</u>
Final Loan Payment	\$123,108.50	\$0	\$123,108.50
Total Amount Due:			\$123,108.50
Due Date:			8/19/2019

Wire To: Bank of America
 2000 Clayton Road Bldg. D, 5thFloor
 Concord, CA 94520

For Credit to State of California
 Account #01482-80005

ABA#0260 0959 3 (Wire Transfers)

For Further Credit to the California School Finance Authority for the Charter School Revolving Loan Fund Program from Beacon Classical Academy

Please Reference Kristalyn Fong (916-653-5670) & include Invoice Number RL19-04

Please contact CSFA by telephone at (916) 651-7713 or email at Steven.Theuring@treasurer.ca.gov with any questions regarding the billing detail.

ORGL0046

COSD General Ledger Activity Report

Run Date:10/15/19
11:18:47 Page: 1 of 2

Report Parameters :
 Currency : USD
 Fund Low : 56045
 Fund High : 56045
 Org Low :
 Org High :
 Dept :
 Account Low :
 Account High :
 Period : OCT-19
 Balance Type : Actual

ORGL0046

COSD General Ledger Activity Report
Period OCT-19

Run Date 10/15/19
11:18:47 Page: 2 of 2

Org	SOURCE	CATEGORY	NAME	DESCRIPTION	LINE ITEM	SOURCE ITEM GL DATE	DEBITS	CREDITS
FUND : 56045	199_62_CHTR	NATL BEACON CLASSICAL	ACAD CASH IN TREASURY					
ACCOUNT : 10100								
							Beginning Balance :	124,455.51
							Total :	-
							Ending Balance :	- 0.00 0.00
								124,455.51
ACCOUNT : 34100	FUND BALANCE AVAILABLE - ACTUAL BASIS						Beginning Balance :	124,455.51
							Total :	-
							Ending Balance :	-0.00 -0.00
								124,455.51
							Grand Total :	- 0.00 0.00

End Of Report

Agenda Item: **16.C. Ratify change orders, submitted by Straight Line General Contractors, Incorporated for the Parking Lot Project at Palmer Way School.**

Speaker: Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: On April 24, 2019, the Governing Board awarded contract #CT3594 to Straight Line General Contractors, Incorporated for the Palmer Way Parking Lot Project, Bid No. 18-19-184B. The project was scheduled to be completed during the 2019 summer break at a cost of \$674,500.00. Ratification of change orders in the attached list, in an amount of \$63,864.27 will allow the District to begin the close out of the project. These change orders are a combined total change order amount of 9.47% of the bid amount.

Comments: Change orders ratified are #CO-01 through #CO-30, with the following excluded: #CO-02 (Rejected), #CO-04 (Negated), #CO-11 (Rejected), #CO-16 (Rejected), #CO-23 (Rejected), #CO-25 (Negotiating) and #CO-26 (Negotiating).

Change orders are caused by three things as follows:

1. Change in scope: Generally, a change in scope is made by a District representative when reassessing the functionality and/or aesthetics of the project during construction.
2. Concealed field condition: Concealed or unforeseen field conditions occur during construction when conditions are revealed that could not otherwise have been known.
3. New requirements by outside parties: Most construction projects require certification in one form or another by third party agencies such as the Department of State Architect (DSA), County Department of Health Services, etc. It is not unusual for these agencies to add or change requirements during the construction process and/or after the bid has been awarded.

Recommended Motion: Ratify change orders, submitted by Straight Line General Contractors, Incorporated for the Parking Lot Project at Palmer Way School.

Financial Impact: Cost: \$63,864.27
Additional staffing costs: \$0
Other costs: \$0
One time cost
General Obligation Bond Fund

Attachments:
Change Order List
Exhibit A

Change Order Number	Description	Amount (\$)	Reason for Change Order
CO-01	Remove 8' Fence	\$ 1,173.06	Change in Scope
CO-02	Basketball Standards	Rejected	Rejected
CO-03	Remove ex. Tree	1,204.48	Change in Scope
CO-04	Credit for AC Paving	Negated	Negated
CO-05	Credit Pour in place playground surface	(22,422.75)	Concealed Field Condition
CO-06	Slot Wall for ADA walkway	15,132.02	Change in Scope and Concealed Field Condition
CO-06.1	Extension of Slot Wall	905.63	Change in Scope and Concealed Field Condition
CO-06.2	Extension of Slot Wall	2,147.63	Change in Scope and Concealed Field Condition
CO-07	Irrigation Main line Repair RFI 13	1,022.81	Concealed Field Condition
CO-08	Irrigation Repair RFI 010	955.33	Concealed Field Condition
CO-09	Irrigation Repair RFI 017	1,097.05	Concealed Field Condition
CO-10	Irrigation Repair RFI 021	1,551.14	Concealed Field Condition
CO-11	Fencing to Black	Rejected	Rejected
CO-12	Remove Curbs per RFI 009	1,580.99	Change in Scope
CO-13	Remove and replace concrete at entry	2,305.75	Change in Scope
CO-14	3' black fence in lieu of galvanized	1,428.84	Change in Scope
CO-15	Demo of AC at shade shelter	977.50	Change in Scope
CO-16	Remove and replace AC at entrance	Rejected	Rejected
CO-17	Change fence height to 8'	3,726.45	Change in Scope
CO-18	Demo existing catch basin	2,254.00	Change in Scope
CO-19	Install new 24" x 24" catch basin	2,353.08	Change in Scope
CO-20	AC removal per RFI 31r1	15,387.17	Concealed Field Condition
CO-21	Existing Petromat in AC Demo	4,437.56	Concealed Field Condition
CO-22	Additional thickness for AC Demo	21,664.13	Concealed Field Condition
CO-23	Seal coat and crack filler	Rejected	Rejected
CO-24	Additioanl AC at catch basin	1,062.96	Change in Scope
CO-25	Standby costs for AC paving	Reviewing	Reviewing
CO-26	Repair damaged copper line at roundabout	Reviewing	Reviewing
CO-27	Additional planting	523.25	Change in Scope
CO-28	Ramp removal associated with ccd03	587.56	Change in Scope and New Requirement
CO-29	Rail Removal	(1,837.37)	Change in Scope
CO-30	Work associated with CCD01 ADA Ramp	4,646.00	Change in Scope and New Requirement
	Total	63,864.27	

Agenda Item: **17. BOARD WORKSHOP**

Agenda Item: **17.A. Review and discuss suggested revisions and updates to Board Policies and Administrative Regulations.**

Speaker: Alma Sarmiento, Board President

Quick Summary / Abstract: Due to the high quantity of policies to review, Board members requested a workshop to discuss suggestions in more detail. Policy updates discussed in this workshop (See Exhibit B) will be brought forward at a subsequent Board meeting as consideration for adoption.

Comments: The process to review these policies will be divided into three parts:

Part 1: Administrative Policies and Board Bylaws
(Sections 0000, 1000, and 9000)

Part 2: Business and Non-instructional Operations, Personnel, and Facilities.
(Sections 3000 and 4000)

Part 3: Students and Instruction (Sections 5000 and 6000)

Suggested policy updates for Part 1: Sections 0000, 1000, and 9000. Board Bylaws, Board Policies and Administrative Regulations were presented to the Governing Board for first reading during a Regular Board meeting held on August 21, 2019 and Board Workshop on September 11, 2019.

Suggested policy updates for Part 2: Sections 3000 and 4000. Board Policies and Administrative Regulations were presented to the Governing Board for first reading during a Regular Board meeting held on August 21, 2019 and Board Workshop on October 9, 2019.

Suggested policy updates for Part 3: Sections 5000 and 6000. Board Policies and Administrative Regulations were presented to the Governing Board for first reading during a Regular Board meeting held on August 21, 2019.

A critical role for Governing Boards is to regularly review and update District policies. National School District contracts with California School Boards Association's online policy information service that is continually updated. All suggested updates are customizable to meet the needs and practices of individual districts.

Attachments:
Exhibit B

Agenda Item:

18. BOARD/CABINET COMMUNICATIONS

Agenda Item: **19. ADJOURNMENT**