

**NATIONAL SCHOOL DISTRICT  
Minutes of the Regular Meeting  
GOVERNING BOARD**

July 11, 2018  
6:00 PM  
Administrative Center  
1500 "N" Avenue  
National City, CA 91950

**Attendance Taken at 6:00 PM:**

Present:

Ms. Maria Betancourt-Castañeda  
Mr. Brian Clapper  
Ms. Maria Dalla

Absent:

Ms. Barbara Avalos  
Ms. Alma Sarmiento

**1. CALL TO ORDER**

Board President, Maria Betancourt-Castañeda, called the public meeting to order at 3:33 p.m.

**2. PUBLIC COMMUNICATIONS**

None

**3. ADJOURN TO CLOSED SESSION**

**4. CLOSED SESSION - 3:30 P.M.**

Closed session was held from 3:33 p.m. to 4:50 p.m.

No action was taken in closed session.

**5. RETURN TO OPEN SESSION**

**6. CALL TO ORDER**

Board President, Maria Betancourt-Castañeda, called the public meeting to order at 6:00 p.m.

## 7. PLEDGE OF ALLEGIANCE

Board President, Maria Betancourt-Castañeda, led the Pledge of Allegiance.

## 8. ROLL CALL

Mrs. Yvette Olea took roll call.

## 9. PRESENTATIONS

### 9.A. Introduce and welcome the new employees.

Dr. Leticia Hernandez, Assistant Superintendent of Human Resources, introduced and welcomed the new employees.

Board President, Ms. Maria Betancourt-Castañeda, presented each new employee with a District pin.

## 10. PUBLIC COMMUNICATIONS

None

## 11. AGENDA

### 11.A. Approve agenda.

**Motion Passed:** Approve agenda Passed with a motion by Ms. Maria Dalla and a second by Mr. Brian Clapper.

Absent Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Absent Ms. Alma Sarmiento

## 12. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

**Motion Passed:** Approve Consent Calendar with a correction to the minutes under item 9.A to reflect that Ms. Dalla spoke Passed with a motion by Mr. Brian Clapper and a second by Ms. Maria Dalla.

Absent Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Absent Ms. Alma Sarmiento

**12.A. Minutes**

**12.A.I. Approve the minutes of the Regular Board Meeting held on June 27, 2018.**

**12.B. Administration**

**12.B.I. Approve the Quarterly Report to the San Diego County Office of Education on Williams Complaints.**

**12.C. Human Resources**

**12.C.I. Ratify/approve recommended actions in personnel activity list.**

**12.C.II. The employee resignations/retirements on the attached list were accepted by Leticia Hernandez, Assistant Superintendent, Human Resources.**

**12.D. Educational Services**

**12.D.I. Approve the Preliminary Single School Plans for Student Achievement for the 2018-2019 school year.**

**12.E. Business Services**

**12.E.I. Adopt Resolution #18-19.01 authorizing contracting pursuant to bid and award documents from the Pomona Valley Purchasing Co-Op Group for the snack foods and beverages, piggyback contract (Proposal #C-189-003 Snack Food and Beverages).**

**12.E.II. Adopt Resolution #18-19.03 authorizing contracting to Request for Proposal (RFP) and award documents from the San Gabriel Valley Food Services Cooperative Purchasing Group for the purchase of frozen and refrigerated food piggyback contract (RFP #1173-15/16).**

**12.E.III. Adopt Resolution #18-19.04 authorizing National School District to participate in the California Multiple Awards Schedule (CMAS) program for the acquisition of materials, equipment and supplies.**

**12.E.IV. Adopt Resolution#18-19.05 authorizing National School District to participate in the CalSAVE Vendor Partnership program for the acquisition of materials, equipment, and supplies.**

**12.E.V. Adopt Resolution #18-19.06 authorizing National School District to participate in the National IPA for the acquisition of school, classroom, and office furniture.**

**12.E.VI. Adopt Resolution#18-19.07 authorizing National School District to participate in the National Joint Powers Alliance (NJPA) program Vendor for the purchase of supplies, materials and equipment.**

**12.E.VII. Adopt Resolution #18-19.08 authorizing National School District to participate in the North County Educational Purchasing Consortium (NCEPC) program for the**

acquisition of materials, equipment and supplies.

**12.E.VIII. Adopt Resolution #18-19.09 authorizing National School District to participate in the PEPPM Technology Bidding and Purchasing Program for the acquisition of technology equipment, software and supplies.**

**12.E.IX. Adopt Resolution #18-19.10 authorizing National School District to participate in the WSCA-NASPO Vendor Partnership program for the acquisition of materials, equipment and supplies.**

**12.E.X. Approve destruction of records that have met the minimum retention requirements or have been microfilmed/scanned in accordance with Title 5 of the California Administrative Code.**

**12.E.XI. Ratify/approve purchase orders, contracts and warrants as summarized and detailed in exhibit A.**

### **13. GENERAL FUNCTIONS**

### **14. EDUCATIONAL SERVICES**

### **15. HUMAN RESOURCES**

**15.A. Authorize the Assistant Superintendent of Human Resources to hire temporary employees.**

**Motion Passed:** Authorize the Assistant Superintendent of Human Resources to hire temporary employees. Passed with a motion by Ms. Maria Dalla and a second by Mr. Brian Clapper.

Absent Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Absent Ms. Alma Sarmiento

**15.B. Approve the negotiated agreement between California School Employee Association (CSEA) and its National Chapter 206 and the Board of the National School District for the 2017-18 school year to include two percent (2%) on the salary schedule retroactive January 1, 2018 for the 2017-18 school year for all members of the California School Employees Association and its Chapter 206.**

**Motion Passed:** Approve the negotiated agreement between California School Employee Association (CSEA) and its National Chapter 206 and the Board of the National School District for the 2017-18 school year to include two percent (2%) on the salary schedule retroactive January 1, 2018 for the 2017-18 school year for all members of the California School Employees Association and its Chapter 206. Passed with a motion by Mr. Brian Clapper and a second by Ms. Maria Dalla.

Absent Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Absent Ms. Alma Sarmiento

### **15.C. Approve job description for Administrative Assistant- Office of the Superintendent.**

**Motion Passed:** Approve job description for Administrative Assistant-Office of the Superintendent Passed with a motion by Ms. Maria Dalla and a second by Mr. Brian Clapper.

Absent Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Absent Ms. Alma Sarmiento

## **16. BUSINESS SERVICES**

### **16.A. Adopt Resolution #18-19.02 authorizing contracting pursuant to bid and award documents from the Chula Vista Elementary School District for the fresh fruits and vegetables, piggyback contract bid (Bid #15/16-9 Produce Products).**

**Motion Passed:** Adopt Resolution #18-19.02 authorizing contracting pursuant to bid and award documents from the Chula Vista Elementary School District for the fresh fruits and vegetables, piggyback contract bid (Bid #15/16-9 Produce Products) Passed with a motion by Mr. Brian Clapper and a second by Ms. Maria Dalla.

Absent Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Absent Ms. Alma Sarmiento

### **16.B. Authorize the sale, disposal and/or donation of surplus property.**

**Motion Passed:** Authorize the sale, disposal and/or donation of surplus property Passed with a motion by Ms. Maria Dalla and a second by Mr. Brian Clapper.

Absent Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Absent Ms. Alma Sarmiento

## **17. BOARD WORKSHOP**

### **17.A. Discuss potential revisions and updates to Board policies.**

Dr. Brady discussed potential revisions to BB 9324.

Discussion of potential revisions and updates to other Board policies will be brought forward to a future meeting.

## **18. BOARD/CABINET COMMUNICATIONS**

Dr. Hernandez thanked the new employee for attending the meeting.

Mr. Carson gave an update on the Board voting panel replacement.

Dr. Kraft shared information on training for emergency preparedness.

Dr. Brady gave an update on parking signs in the staff parking lot.

Ms. Betancourt-Castañeda welcomed the new employees. She thanked everyone for all their hard work in preparing for the start of a new school year.

## **19. ADJOURNMENT**

The meeting was adjourned at 6:18 p.m.

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Clerk of the Governing Board

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Secretary to the Governing Board