



# Governing Board Agenda

**April 24, 2019**

## **Welcome**

Welcome to the meeting of the National School District Governing Board. Your interest in our school district proceedings is appreciated.

## **Our Governance Team**

Our community elects five Board members who serve four-year terms. The Board members are responsible for the overall operation of the school district. Among its duties, the Board adopts an annual budget, approves all expenditures, establishes policies and regulations, authorizes employment of all personnel, approves curriculum and textbooks, and appoints the Superintendent. The Superintendent serves as the secretary to the Governing Board.

### **Barbara Avalos, Clerk**

Ms. Avalos was first elected to the Governing Board in November 2008 and her present term expires December 2020.

### **Maria Betancourt-Castañeda, Member**

Ms. Betancourt-Castañeda was first elected to the Governing Board in November 2014 and her present term expires December 2022.

### **Leighangela Brady, Secretary**

Dr. Brady was first appointed as Superintendent in August 2016.

### **Brian Clapper, Member**

Mr. Clapper was first elected to the Governing Board in November 2012 and his present term expires December 2020.

### **Maria Dalla, Member**

Ms. Dalla was first elected to the Governing Board in November 2014 and her present term expires December 2022.

### **Alma Sarmiento, President**

Ms. Sarmiento was first elected to the Governing Board in November 1992 and her present term expires December 2022.

## **This meeting may be recorded**

In accordance with Board Policy, audiotapes of Board meetings are available for review for 30 days following the meeting. Please contact the Superintendent's Office at 619-336-7705 if you wish to schedule an appointment to listen to the audiotape.

From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to school board members after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the office of the Superintendent located at 1500 N Avenue, National City, California, 91950.

## Speaking to the Board

If you wish to speak to the Board, please fill out a “Request for Oral Communications” card located on the table at the entrance to the Board Room and give it to the Recording Secretary. Board policy and state law stipulate that no oral presentation shall include charges or complaints against any employee of the District, including the Superintendent, regardless of whether or not the employee is identified by name or by another reference which tends to identify. California law requires that all charges or complaints against employees be addressed in Closed Session unless the employee requests a public hearing. All such charges or complaints therefore must be submitted to the Board under the provision of the District’s policy. At the appropriate time, the Board President will invite speakers to approach the podium. Please use the microphone and state your name and address. This information is necessary in order to maintain accurate records of the meeting. Speakers are requested to limit their remarks to three minutes.

## Compliance with Americans with Disabilities Act

The National School District, in compliance with the Americans with Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact the Superintendent’s Office at 619-336-7705 at least 48 hours in advance of the meeting for information on such accommodation.

## Translation Services

Members of the public who require translation services in order to participate in the meeting should contact the Superintendent’s Office at 619-336-7705 at least 48 hours in advance of the meeting for information on such services.

## Equal Opportunity Employer

The National School District is committed to providing equal educational, contracting, and employment opportunity to all in strict compliance with all applicable State and Federal laws and regulations. The District official who monitors compliance is the Assistant Superintendent--Human Resources, 1500 N Avenue, National City, California, 91950, phone 619-336-7722. Individuals who believe they have been a victim of unlawful discrimination in employment, contracting, or in an educational program may file a formal complaint with the District’s Human Resources Office.



**NATIONAL  
SCHOOL DISTRICT**

**VISION**  
*Our Promise...*  
Exceptionally Prepared Learners;  
Innovative and Compassionate World Citizens



**MISSION**  
*Creating Successful Learners... Now.*  
Each student in the National School District receives an exemplary, world-class education in a safe and nurturing environment. By collaborating with educators, staff, parents and our diverse community, all students attain the skills essential to succeed and thrive in a competitive, global society.

**CORE VALUES**  
  
**We Believe...**  
Children first.  
Relationships matter.  
Whatever it takes!



## REGULAR MEETING OF THE GOVERNING BOARD

Administrative Center  
1500 "N" Avenue  
National City, CA 91950

Wednesday, April 24, 2019

Closed Session -- 4:00 p.m.

Open Session -- 6:00 p.m.

### AGENDA

If you wish to speak to the Board, please fill out a *Request to Speak* card located on the table at the entrance to the Board Room.

**1. CALL TO ORDER**

**2. PUBLIC COMMUNICATIONS**

Alma Sarmiento,  
Board President

Public communication provides the public with an opportunity to address the Board regarding an item on the agenda or other topic. Anyone wishing to address the Board shall submit a “Request for Oral Communications” card. Cards are available near the entrance to the Board Room and are to be submitted to the Secretary. A member of the public who wishes to address the Board on any such matter(s) is limited to three (3) minutes for one matter up to a maximum of five (5) minutes for all matters unless such time limit is waived by a majority vote of the Board. There shall be a limit of twenty (20) minutes for any matter unless such time limit is waived by a majority vote of the Board. No Board action can be taken.

**3. ADJOURN TO CLOSED SESSION**

**4. CLOSED SESSION-4:00 P.M.**

Closed session in accordance with Government Code Section 54956.9:  
**CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**

Two Cases

OAH Case No.2019030777

OAH Case No.2019031140

Closed session in accordance with Government Code Section 54956.9:  
**CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**

One Case

Closed session in accordance with Government Code Section 54957:  
**PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

Closed session in accordance with Government Code Section 54957.6:  
**CONFERENCE WITH LABOR NEGOTIATOR**

Agency negotiator: Leticia Hernandez

Employee organizations: National City Elementary Teachers Association

**5. RETURN TO OPEN SESSION**

**6. CALL TO ORDER**

**7. PLEDGE OF ALLEGIANCE**

**8. ROLL CALL**

**9. PRESENTATIONS**

**9.A.** Presentation by El Toyon School students.

Bryan Vine, Principal,  
El Toyon School &  
Barbara Avalos, Board  
Member

**9.B.** Recognize Herlinda Tafolla, El Toyon School, as the National School District Volunteer of the Month for April 2019. Bryan Vine, Principal, El Toyon School & Brian Clapper, Board Member

**9.C.** Recognize Veronica Calzada, Administrative Assistant-Office Manager, Educational Services Department, as National School District Employee of the Month for April 2019. Sharmila Kraft, Assistant Superintendent, Educational Services & Maria Betancourt-Castañeda, Board Member

**9.D.** Presentation on Thrively software implementation. Wendy O'Connor, Director of Literacies, Educational Technology & Innovation, Educational Services

**9.E.** Introduce and welcome the new employees. Leticia Hernandez, Assistant Superintendent, Human Resources & Alma Sarmiento, Board Member

**10. PUBLIC COMMUNICATIONS**

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Alma Sarmiento,  
Board President

**11. AGENDA**

**11.A.** Approve agenda. Leighangela Brady, Superintendent

**12. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS**

All items listed under the Consent Calendar are considered routine and will be acted upon in one action by the Board. It is understood that the Superintendent has recommended approval for these items. There will be no discussion prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar. All items approved by the Board will be deemed as considered in full and adopted as recommended.

Alma Sarmiento,  
Board President

**12.A. Minutes**

**12.A.I.** Approve the minutes of the Regular Board Meeting held on April 10, 2019. Leighangela Brady, Superintendent

**12.A.II.** Approve the minutes of the Special Board Meeting held on April 11, 2019. Leighangela Brady, Superintendent

**12.B. Administration-None**

Leighangela Brady, Superintendent

**12.C. Human Resources**

**12.C.I.** Ratify/approve recommended actions in personnel activity list. Leticia Hernandez, Assistant Superintendent, Human Resources

**12.C.II.** Accept the employee resignations/retirements. Leticia Hernandez, Assistant Superintendent, Human Resources

**12.C.III.** Adopt Resolution #18-19.30 in recognition of California Week of the Teacher, May 6-10, 2019. Leticia Hernandez, Assistant Superintendent, Human Resources

**12.C.IV.** Adopt Resolution #18-19.31 in recognition of Classified Employees and designating May 19–25, 2019, as Classified School Employee Week. Leticia Hernandez, Assistant Superintendent, Human Resources

**12.C.V.** Adopt Resolution #18-19.32, Recognizing the Week of the School Administrator, May 27–31, 2019. Leticia Hernandez, Assistant Superintendent, Human Resources

**12.D. Educational Services-None**

Sharmila Kraft, Assistant Superintendent, Educational Services

**12.E. Business Services-None**

Christopher Carson, Assistant Superintendent, Business Services

**13. GENERAL FUNCTIONS**

**13.A.** Adopt Resolution #18-19.33 establishing a partnership between the National School District, Olivewood Gardens Learning Center, and Healthy Day Partners. Leighangela Brady, Superintendent

**13.B.** Approve travel request for Barbara Avalos to attend the National Association of Latino Elected and Appointed Officials (NALEO) Annual Conference in Miami, Florida on June 20-22, 2019. Leighangela Brady, Superintendent

#### 14. EDUCATIONAL SERVICES

**14.A.** Approve contract #CT3374 with West Interactive Services Corporation, for SchoolMessenger, a platform for staff, parent and community engagement through immediate notifications across a variety of devices. Sharmila Kraft, Assistant Superintendent, Educational Services

**14.B.** Approve contract #CT3577 with Family Mathematics Festival (California Math Festival) to provide hands-on family learning experiences with mathematics at Lincoln Acres School. Sharmila Kraft, Assistant Superintendent, Educational Services

#### 15. HUMAN RESOURCES

**15.A.** Approve Internship Agreement with the Leonard Davis School of Gerontology at the University of Southern California (USC). Leticia Hernandez, Assistant Superintendent, Human Resources

#### 16. BUSINESS SERVICES

**16.A.** Discussion of Proposed San Diego Air Pollution Control District air sampling devices for Kimball School. Christopher Carson, Assistant Superintendent, Business Services

**16.B.** Award contract #CT3589 for Bid #18-19-185 to Kirk Paving, Inc., for Asphalt and Paving Projects #1 and #2. Christopher Carson, Assistant Superintendent, Business Services

**16.C.** Award contract #CT3590 for Bid #18-19-188 to C&I Roofing Company for Roofing Repair and Replacement on Modular Buildings. Christopher Carson, Assistant Superintendent, Business Services

**16.D.** Award contract #CT3591 for Bid #18-19-190 to Kronos Painting, Inc., for Painting Project #1 at Las Palmas School. Christopher Carson, Assistant Superintendent, Business Services

**16.E.** Award contract #CT3592 for Bid #18-19-190 to Anemos Enterprises, for Painting Project #2 at Rancho de la Nación School. Christopher Carson, Assistant Superintendent, Business Services

**16.F.** Award contract #CT3593 for Bid #18-19-184A to Straight Line General Contractors, Inc., for Olivewood Parking Lot construction.

Christopher Carson,  
Assistant  
Superintendent,  
Business Services

**16.G.** Award contract #CT3594 for Bid #18-19-184B to Straight Line General Contractors, Inc., for Palmer Way Parking Lot construction.

Christopher Carson,  
Assistant  
Superintendent,  
Business Services

**16.H.** Approve contract #CT3595 with Matrix Energy Services, Incorporated to perform energy efficient retrofitting at Olivewood, Las Palmas, Rancho de la Nación, John Otis, Lincoln Acres, Kimball, and Ira Harbison Schools.

Christopher Carson,  
Assistant  
Superintendent,  
Business Services

**17. BOARD WORKSHOP**

**18. BOARD/CABINET COMMUNICATIONS**

**19. ADJOURNMENT**



Agenda Item: **1. CALL TO ORDER**

Agenda Item: **2. PUBLIC COMMUNICATIONS**

Speaker: Alma Sarmiento, Board President

Quick Summary / Abstract: Public communication provides the public with an opportunity to address the Board regarding an item on the agenda or other topic. Anyone wishing to address the Board shall submit a “Request for Oral Communications” card. Cards are available near the entrance to the Board Room and are to be submitted to the Secretary. A member of the public who wishes to address the Board on any such matter(s) is limited to three (3) minutes for one matter up to a maximum of five (5) minutes for all matters unless such time limit is waived by a majority vote of the Board. There shall be a limit of twenty (20) minutes for any matter unless such time limit is waived by a majority vote of the Board. No Board action can be taken.

Agenda Item: **3. ADJOURN TO CLOSED SESSION**

Agenda Item: **4. CLOSED SESSION-4:00 P.M.**

Quick Summary / Abstract: Closed session in accordance with Government Code Section 54956.9:  
CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION  
Two Cases  
OAH Case No.2019030777  
OAH Case No.2019031140

Closed session in accordance with Government Code Section 54956.9:  
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Closed session in accordance with Government Code Section 54957.6:  
CONFERENCE WITH LABOR NEGOTIATOR  
Agency negotiator: Leticia Hernandez  
Employee organizations: National City Elementary Teachers Association

Agenda Item: **5. RETURN TO OPEN SESSION**

Agenda Item: **6. CALL TO ORDER**

Agenda Item: **7. PLEDGE OF ALLEGIANCE**

Agenda Item: **8. ROLL CALL**

Quick Summary /  
Abstract:

Board:

Ms. Barbara Avalos

Ms. Maria Betancourt-Castañeda

Mr. Brian Clapper

Ms. Maria Dalla

Ms. Alma Sarmiento

Staff:

Dr. Leighangela Brady, Superintendent-Administration

Mr. Chris Carson, Assistant Superintendent-Business Services

Dr. Leticia Hernandez, Assistant Superintendent-Human Resources

Dr. Sharmila Kraft, Assistant Superintendent-Educational Services

Agenda Item: **9. PRESENTATIONS**

Agenda Item: **9.A. Presentation by El Toyon School students.**

Speaker: Bryan Vine, Principal, El Toyon School & Barbara Avalos, Board Member

Quick Summary /  
Abstract: Students from Patricia Carrillo's 3rd/4th grade class will be showcasing El Toyon's new Makers Space by utilizing various materials within the Makers Space, and collaborating throughout the engineering design process.

Students will explain the engineering design process as they worked with their team to design, create, and build a rocket, parachute, and rover. These innovative designs were put to the test to validate their hypothesis of a successful mission to land on Mars.

Agenda Item: **9.B. Recognize Herlinda Tafolla, El Toyon School, as the National School District Volunteer of the Month for April 2019.**

Speaker: Bryan Vine, Principal, El Toyon School & Brian Clapper, Board Member

Quick Summary / Abstract: Herlinda is currently the proud parent of sixth and second grade students at El Toyon. She has been an invaluable part of our El Toyon community since 2010, and we are so lucky to have her.

Herlinda is not only a dedicated volunteer for her children's classroom, but has made it her focus to help any classroom in need. Because of this, it was no surprise that she was the volunteer selected by the El Toyon staff to receive this honor. Since she is on our campus every day, she makes herself available to anyone and everyone that needs a helping hand. Herlinda is always on campus vigorously working to cut, copy, or create for one of our teachers. She wants what is best for our teachers and students.

Herlinda is also a proud member of our PTA, where she holds the office of treasurer with loyalty and fidelity. She helps run every PTA event from Fall Festival, dances, PTA student store, selling food at every event, all fundraisers, Read Across America, and many more. Herlinda is a proud El Toyon Eagle parent and our El Toyon staff is proud to honor her as the National School District Volunteer of the Month for April 2019.

Agenda Item: **9.C. Recognize Veronica Calzada, Administrative Assistant-Office Manager, Educational Services Department, as National School District Employee of the Month for April 2019.**

Speaker: Sharmila Kraft, Assistant Superintendent, Educational Services & Maria Betancourt-Castañeda, Board Member

Quick Summary / Abstract: Veronica Calzada is the epitome of excellence. She is a team player, proactive problem solver and a model of positive work ethics. Veronica makes a huge difference in our department we couldn't imagine working without her.

She inspires teamwork and is able to guide projects with this energy from conception to completion. She always finds a way to get whatever needs to get done get done. The results of her work are always thorough and impressive. Simply stated, Ms. Calzada's work ethic is out of this world.

Veronica is an effective problem solver. No matter if the going gets tough, she continues to have the best attitude. Ms. Calzada is amazing in providing all team members with support to ensure the team is moving together in a positive matter. Veronica is always willing to lend a hand.

Veronica's work ethic speaks for itself. Her efforts at strengthening the positive department culture and climate are not unnoticed. She has an extremely healthy perspective and it's contagious. Her flexibility, kindness and willingness to always lend a hand promotes a collaborative environment. Her caring heart and great sense of humor makes work fun!

Veronica is an outstanding colleague and deserving of the recognition of employee of the month. There's no other way to say it: we'd be lost without our Vero.

Agenda Item: **9.D. Presentation on Thrively software implementation.**

Speaker: Wendy O'Connor, Director of Literacies, Educational Technology & Innovation, Educational Services

Quick Summary / Abstract: On September 12, 2018, The Governing Board approved a purchase for Thrively software. Thrively is an educational software program that develops social and emotional skills that supports both students' strengths and academic school priorities. The personalized adaptive software program discovers students' unique strengths, interests, and aspirations.

Tonight, Dr. Wendy O'Connor will facilitate a presentation to share results of National School District's implementation of the Thrively Program. Our Thrively partners will provide an overview of the program and highlight some of this year's performance data, teachers will share experiences using the program in their classrooms, and students will provide testimonials spotlighting work from their personal portfolios.

Comments: Thrively is currently being implemented with all students via our Engineering and Literacies Impact Teachers (ELIT) and by classroom teachers throughout the District.

Agenda Item: **9.E. Introduce and welcome the new employees.**

Speaker: Leticia Hernandez, Assistant Superintendent, Human Resources & Alma Sarmiento, Board Member

Quick Summary / Abstract: The employees on the attached list were approved at the April 10, 2019 Governing Board Meeting.

Comments: Leticia Hernandez, Assistant Superintendent of Human Resources will introduce and welcome the new employees.

Attachments:  
Introduce & Welcome

<b>Introduce &amp; Welcome 4/24/19</b>		
<b>Name</b>	<b>Position</b>	<b>Location</b>
1. David Ayala Ocegueda	Instructional Assistant – Health Care	Lincoln Acres School
2. Brenda Burciaga	Transportation Student Attendant	Transportation Department
3. Lisbeth Contreras	Transportation Student Attendant	Transportation Department
4. Diana Estrada	Child Nutrition Services Assistant	Central School
5. Gladys Leon	Campus Student Supervisor	Lincoln Acres School
6. Marco St. John	Maintenance Worker – HVAC	Maintenance & Operations Department
7. Maura Vega	Administrative Assistant-School	Las Palmas School



Agenda Item: **10. PUBLIC COMMUNICATIONS**

Speaker: Alma Sarmiento, Board President

Quick Summary / Abstract: Public communication provides the public with an opportunity to address the Board regarding an item on the agenda or other topic. Anyone wishing to address the Board shall submit a “Request for Oral Communications” card. Cards are available near the entrance to the Board Room and are to be submitted to the Secretary. A member of the public who wishes to address the Board on any such matter(s) is limited to three (3) minutes for one matter up to a maximum of five (5) minutes for all matters unless such time limit is waived by a majority vote of the Board. There shall be a limit of twenty (20) minutes for any matter unless such time limit is waived by a majority vote of the Board. No Board action can be taken.

Agenda Item: **11. AGENDA**

Agenda Item: **11.A. Approve agenda.**

Speaker: Leighangela Brady, Superintendent

Recommended Motion: Approve agenda

Agenda Item: **12. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS**

Speaker: Alma Sarmiento, Board President

Quick Summary / Abstract: All items listed under the Consent Calendar are considered routine and will be acted upon in one action by the Board. It is understood that the Superintendent has recommended approval for these items. There will be no discussion prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar. All items approved by the Board will be deemed as considered in full and adopted as recommended.

Recommended Motion: Approve Consent Calendar

Agenda Item: **12.A. Minutes**

Agenda Item: **12.A.I. Approve the minutes of the Regular Board Meeting held on April 10, 2019.**

Speaker: Leighangela Brady, Superintendent

Attachments:

04/10/2019-Regular Board Minutes

**NATIONAL SCHOOL DISTRICT  
Minutes of the Regular Meeting  
GOVERNING BOARD**

April 10, 2019  
6:00 PM  
Administrative Center  
1500 "N" Avenue  
National City, CA 91950

**Attendance was taken at 6:06 p.m.**

Present:

Ms. Barbara Avalos  
Ms. Maria Betancourt-Castañeda  
Mr. Brian Clapper  
Ms. Maria Dalla  
Ms. Alma Sarmiento

**1. CALL TO ORDER**

Board President Alma Sarmiento, called the public meeting to order at 4:01 p.m.

**2. PUBLIC COMMUNICATIONS**

None

**3. ADJOURN TO CLOSED SESSION**

**4. CLOSED SESSION**

Closed session was held from 4:01 to 6:00 p.m.

**5. RETURN TO OPEN SESSION**

**6. CALL TO ORDER**

Board President, Alma Sarmiento called the public meeting to order at 6:04 p.m.

**7. PLEDGE OF ALLEGIANCE**

Board President, Alma Sarmiento led the Pledge of Allegiance.

## **8. ROLL CALL**

Ms. Vanessa Ceseña took roll call.

## **9. PRESENTATIONS**

### **9.A. Recognize Mr. Robert Fincher, Ira Harbison School, as the National School District Volunteer of the Month for March 2019.**

Recognized Mr. Robert Fincher, Ira Harbison School as the National School District Volunteer of the Month.

Board Member, Ms. Maria Dalla, presented Mr. Fincher with a framed certificate and clock.

### **9.B. Recognize Socorro Cortazar, Teacher, John A. Otis School, as National School District Employee of the Month for March 2019.**

Recognized Ms. Socorro Cortazar, teacher, John A. Otis School as National School District Employee of the Month for March 2019.

Dr. Leticia Hernandez, Assistant Superintendent, Human Resources commented on her qualities. Ms. Cortazar was absent for the Board Meeting, she will be recognized in her classroom at a future date.

### **9.C. Introduce and welcome the new employees.**

Dr. Leticia Hernandez, Assistant Superintendent, Human Resources introduced and welcomed the new employees.

Board President, Alma Sarmiento presented each new employee with a District pin.

## **10. PUBLIC COMMUNICATIONS**

None

## **11. AGENDA**

### **11.A. Approve agenda.**

**Motion Passed:** Passed with a motion by Mr. Brian Clapper and a second by Ms. Barbara Avalos.

Yes Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

## **12. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS**

**Motion Passed:** Approve Consent Calendar passed with a motion by Ms. Maria Betancourt-Castañeda and a second by Ms. Barbara Avalos.

Yes Ms. Barbara Avalos  
Yes Ms. Maria Betancourt-Castañeda  
Yes Mr. Brian Clapper  
Yes Ms. Maria Dalla  
Yes Ms. Alma Sarmiento

### **12.A. Minutes**

**12.A.I. Approve the minutes of the Special Board meeting held on March 11, 2019.**

**12.A.II. Approve the minutes of the Regular Board Meeting held on March 13, 2019.**

### **12.B. Administration**

**12.B.I. Approve the National School District Governing Board meeting schedule for the 2019-20 school year.**

### **12.C. Human Resources**

**12.C.I. Ratify/approve recommended actions in personnel activity list.**

**12.C.II. Accept the employee resignations/retirements.**

### **12.D. Educational Services**

### **12.E. Business Services**

**12.E.I. Ratify/approve purchase orders, contracts and warrants as summarized and detailed in EXHIBIT A.**

## **13. GENERAL FUNCTIONS**

**13.A. Adopt Resolution #18-19.28 regarding adopting a support position on current proposed legislation AB 39 (Muratsuchi), AB 428 (Medina, O'Donnell ET AL.), AB 760 (Cooper), and AB 331 (Medina ET AL.).**

**Motion Passed:** Adopt Resolution #18-19.28 regarding adopting a support position on current proposed legislation AB 39 (Muratsuchi), AB 428 (Medina, O'Donnell ET AL.), AB 760 (Cooper), and AB 331 (Medina ET AL.) passed with a motion by Mr. Brian Clapper and a second by Ms. Maria Dalla.

Yes Ms. Barbara Avalos  
Yes Ms. Maria Betancourt-Castañeda  
Yes Mr. Brian Clapper  
Yes Ms. Maria Dalla  
Yes Ms. Alma Sarmiento

**13.B. Adopt Resolution #18-19.29 regarding absence of Board Member Maria Betancourt-Castañeda due to illness.**

**Motion Passed:** Adopt Resolution #18-19.29 regarding absence of Board Member Maria Betancourt-Castañeda due to illness passed with a motion by Mr. Brian Clapper and a second by Ms. Barbara Avalos.

- Yes Ms. Barbara Avalos
- Yes Ms. Maria Betancourt-Castañeda
- Yes Mr. Brian Clapper
- Yes Ms. Maria Dalla
- Yes Ms. Alma Sarmiento

**14. EDUCATIONAL SERVICES**

**14.A. Approve contract #CT3505 with Regents of the University of California Irvine for 2019-2020 to provide TK-6 support of math units at all sites.**

**Motion Passed:** Approve contract #CT3505 with Regents of the University of California Irvine for 2019-2020 to provide TK-6 support of math units at all sites passed with a motion by Ms. Maria Dalla and a second by Ms. Maria Betancourt-Castañeda.

- Yes Ms. Barbara Avalos
- Yes Ms. Maria Betancourt-Castañeda
- Yes Mr. Brian Clapper
- Yes Ms. Maria Dalla
- Yes Ms. Alma Sarmiento

**14.B. Approve contract #CT3588 for a Non-Public School Master Contract with Springall Academy to provide an educational program for special education students detailed in EXHIBIT B.**

**Motion Passed:** Following discussion, approve contract #CT3588 for a Non-Public School Master Contract with Springall Academy to provide an educational program for special education students detailed in EXHIBIT B passed with a motion by Ms. Maria Betancourt-Castañeda and a second by Ms. Barbara Avalos.

- Yes Ms. Barbara Avalos
- Yes Ms. Maria Betancourt-Castañeda
- Yes Mr. Brian Clapper
- Yes Ms. Maria Dalla
- Yes Ms. Alma Sarmiento



**14.C. Approve contract #CT3581 for an Individual Services Agreement for student #3703433 to receive an educational program from Springall Academy.**

**Motion Passed:** Approve contract #CT3581 for an Individual Services Agreement for student #3703433 to receive an educational program from Springall Academy passed with a motion by Mr. Brian Clapper and a second by Ms. Maria Betancourt-Castañeda.

- Yes Ms. Barbara Avalos
- Yes Ms. Maria Betancourt-Castañeda
- Yes Mr. Brian Clapper
- Yes Ms. Maria Dalla
- Yes Ms. Alma Sarmiento

**14.D. Approve contract #CT3582 with Banyan Tree Educational Services to provide tutoring services for student #3708625.**

**Motion Passed:** Approve contract #CT3582 with Banyan Tree Educational Services to provide tutoring services for Student #3708625 passed with a motion by Ms. Barbara Avalos and a second by Ms. Maria Dalla.

- Yes Ms. Barbara Avalos
- Yes Ms. Maria Betancourt-Castañeda
- Yes Mr. Brian Clapper
- Yes Ms. Maria Dalla
- Yes Ms. Alma Sarmiento

**14.E. Approve contract # CT3583 with Brain Learning Psychological Corporation for an independent educational evaluation for student #3705001.**

**Motion Passed:** Approve contract # CT3583 with Brain Learning Psychological Corporation for an independent educational evaluation for student #3705001 passed with a motion by Ms. Maria Dalla and a second by Ms. Barbara Avalos.

- Yes Ms. Barbara Avalos
- Yes Ms. Maria Betancourt-Castañeda
- Yes Mr. Brian Clapper
- Yes Ms. Maria Dalla
- Yes Ms. Alma Sarmiento

**15. HUMAN RESOURCES**

**15.A. Approve job description for Child Nutrition Services Site Manager.**

**Motion Passed:** Approve job description for Child Nutrition Services Site Manager passed with a motion by Ms. Barbara Avalos and a second by Mr. Brian Clapper.

- Yes Ms. Barbara Avalos
- Yes Ms. Maria Betancourt-Castañeda
- Yes Mr. Brian Clapper
- Yes Ms. Maria Dalla
- Yes Ms. Alma Sarmiento

**15.B. Approve Side Letter of Agreement with the National City Elementary Teachers Association (NCETA) and National School District regarding class size for the 2018-2019 school year.**

**Motion Passed:** Approve Side Letter of Agreement with the National City Elementary Teachers Association (NCETA) and National School District regarding class size for the 2018-2019 school year passed with a motion by Ms. Barbara Avalos and a second by Mr. Brian Clapper.

- Yes Ms. Barbara Avalos
- Yes Ms. Maria Betancourt-Castañeda
- Yes Mr. Brian Clapper
- Yes Ms. Maria Dalla
- Yes Ms. Alma Sarmiento

**15.C. Approve contract #CT3587 with Kathleen Filzenger for administrative support at Ira Harbison School.**

**Motion Passed:** Approve contract #CT3587 with Kathleen Filzenger for administrative support at Ira Harbison School passed with a motion by Mr. Brian Clapper and a second by Ms. Maria Betancourt-Castañeda.

- Yes Ms. Barbara Avalos
- Yes Ms. Maria Betancourt-Castañeda
- Yes Mr. Brian Clapper
- Yes Ms. Maria Dalla
- Yes Ms. Alma Sarmiento

**16. BUSINESS SERVICES**

**16.A. Adopt Resolution #18-19.27 authorizing National School District to participate in the DigitalEdge Purchasing Program at Educational Service District 112 for the acquisition of educational technology and audio-visual equipment.**

**Motion Passed:** Following discussion, adopt Resolution #18-19.27 authorizing National School District to participate in the DigitalEdge Purchasing Program at Educational Service District 112 for the acquisition of educational technology and audio-visual equipment passed with a motion by Ms. Barbara Avalos and a second by Ms. Maria Dalla.

- Yes Ms. Barbara Avalos
- Yes Ms. Maria Betancourt-Castañeda
- Yes Mr. Brian Clapper
- Yes Ms. Maria Dalla
- Yes Ms. Alma Sarmiento

**16.B. Award contract #CT3584 to Ninyo & Moore for Geotechnical Observation and Materials Testing Services at Palmer Way School.**

**Motion Passed:** Following discussion, award contract #CT3584 to Ninyo & Moore for Geotechnical Observation and Materials Testing Services at Palmer Way School passed with a motion by Ms. Maria Dalla and a second by Mr. Brian Clapper.

- Yes Ms. Barbara Avalos
- Yes Ms. Maria Betancourt-Castañeda
- Yes Mr. Brian Clapper
- Yes Ms. Maria Dalla
- Yes Ms. Alma Sarmiento

**16.C. Award contract #CT3585 to Southwest Geophysics for Underground Utility Locator Services for the summer 2019 construction projects.**

**Motion Passed:** Award contract #CT3585 to Southwest Geophysics for Underground Utility Locator Services for the summer 2019 construction projects passed with a motion by Ms. Barbara Avalos and a second by Ms. Maria Betancourt-Castañeda.

- Yes Ms. Barbara Avalos
- Yes Ms. Maria Betancourt-Castañeda
- Yes Mr. Brian Clapper
- Yes Ms. Maria Dalla
- Yes Ms. Alma Sarmiento

**16.D. Award contract #CT3586 to Ninyo & Moore for Geotechnical Observation and Materials Testing Services at Olivewood School.**

**Motion Passed:** Award contract #CT3586 to Ninyo & Moore for Geotechnical Observation and Materials Testing Services at Olivewood School passed with a motion by Ms. Maria Betancourt-Castañeda and a second by Ms. Maria Dalla.

- Yes Ms. Barbara Avalos
- Yes Ms. Maria Betancourt-Castañeda
- Yes Mr. Brian Clapper
- Yes Ms. Maria Dalla
- Yes Ms. Alma Sarmiento

**16.E. Accept gifts**

**Motion Passed:** Accept gifts passed with a motion by Mr. Brian Clapper and a second by Ms. Maria Betancourt-Castañeda.

- Yes Ms. Barbara Avalos
- Yes Ms. Maria Betancourt-Castañeda
- Yes Mr. Brian Clapper
- Yes Ms. Maria Dalla
- Yes Ms. Alma Sarmiento

**17. BOARD WORKSHOP**

None

## **18. BOARD/CABINET COMMUNICATIONS**

Ms. Maria Betancourt-Castañeda thanked everyone who stayed for the meeting. She congratulated the Volunteer of the Month and Employee of the Month for their recognition, she hopes she can join her classroom recognition as well. She welcomed everyone back from spring break and she thanked Dr. Hernandez and Mr. Carson for attending the National School Board Association conference in Philadelphia with her and other Board Members. She welcomed Ms. Gavin who was in the audience.

Ms. Maria Dalla welcomed everyone back from spring break and welcomed Ms. Gavin as well.

Mr. Brian Clapper congratulated the Employee of the Month. He shared that the National School Board Association conference in Philadelphia was a great learning opportunity and a great experience overall. He shared he attended the District Parent Advisory Council (DPAC) meeting and was able to witness what an amazing group they and Dr. Kraft are.

Ms. Barbara Avalos spoke about her attendance at the National School Board Association conference in Philadelphia in company of fellow Board Members, Dr. Hernandez, and Mr. Carson. She also shared she had the opportunity to visit sixth graders at Camp Marston. Finally, she shared she was able to attend the one hundred days of the Mayor presentation in company of Ms. Alma Sarmiento.

Dr. Leticia Hernandez thanked the Board for having the opportunity to attend the National School Board Association conference in Philadelphia with them. She shared she was able to learn a lot in the different sessions with topics concerning school's nationwide.

Mr. Chris Carson thanked the Maintenance and Operations department for all the work completed during the spring break at the District office and school sites.

Dr. Sharmila Kraft welcomed everyone back from spring break and thanked the teachers for their hard work and dedication for our students. She thanked Mr. Clapper for attending a Navy visit and being a part of beginning partnerships with various entities.

Dr. Brady thanked the Board members for their dedication and taking time out to their busy schedules to travel for training. She thanked Dr. Kraft for all the hard work put into District Parent Advisory Council (DPAC) and getting stakeholder input for the Local Control Accountability Plan (LCAP). She acknowledged many staff members that donated gifts, contributing for sixth grade camp. She invited the Board Members to attend this Friday's Masonic Dinner where Ms. Alma Sarmiento will be the speaker.

Ms. Alma Sarmiento welcomed Ms. Gavin and thanked her for giving back to the community. She shared she was very impressed with a substitute custodian Aden, who went out of his way to help her showing the great quality of teamwork and going above and beyond. She also shared how the Legislative Action Committee is working hard with various Districts to support Special Education.

**19. ADJOURNMENT**

The meeting was adjourned at 6:44 p.m.

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Clerk of the Governing Board

---

Secretary to the Governing Board

DRAFT

Agenda Item: **12.A.II. Approve the minutes of the Special Board Meeting held on April 11, 2019.**

Speaker: Leighangela Brady, Superintendent

Attachments:

04/11/2019-Special Board Minutes

**NATIONAL SCHOOL DISTRICT  
Minutes of the Special Meeting  
GOVERNING BOARD**

April 11, 2019

4:00 PM

Rancho de la Nación School  
1830 E. Division Street  
National City, CA 91950

**Attendance Taken at 4:11 PM:**

Present:

Ms. Barbara Avalos  
Ms. Maria Betancourt-Castañeda  
Mr. Brian Clapper  
Ms. Maria Dalla  
Ms. Alma Sarmiento

**1. CALL TO ORDER**

Board President, Alma Sarmiento, called the public meeting to order at 4:11 p.m.

**2. PLEDGE OF ALLEGIANCE**

Board President, Alma Sarmiento, led the Pledge of Allegiance.

**3. ROLL CALL**

Ms. Vanessa Ceseña took roll call.

**4. PUBLIC COMMUNICATIONS**

None

**5. EDUCATIONAL SERVICES**

**5.1. Presentation and input for National School District's Local Control Accountability Plan.**

Board President, Alma Sarmiento welcomed the group and discussed the purpose of the meeting. She shared National School District's vision and explained the Board Members role in hearing stakeholder input for the purpose of developing this year's Local Control Accountability Plan (LCAP).

Dr. Sharmila Kraft gave a presentation on the National School District (LCAP). Board Members and members of the audience gave input on the LCAP.

## **6. ADJOURNMENT**

The meeting was adjourned at 5:51 p.m.

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Clerk of the Governing Board

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Secretary to the Governing Board

DRAFT



Agenda Item: **12.B. Administration**

Speaker: Leighangela Brady, Superintendent

Quick Summary /  
Abstract: None

Agenda Item: **12.C. Human Resources**

Agenda Item: **12.C.I. Ratify/approve recommended actions in personnel activity list.**

Speaker: Leticia Hernandez, Assistant Superintendent, Human Resources

Attachments:  
Staff Recommendations

**CLASSIFIED STAFF RECOMMENDATIONS**  
**April 24, 2019**

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Placement</u>	<u>Funding Source</u>
<b>Employment</b>				
1. Arisdely Pantoja	Instructional Assistant-Special Education 3.25 hours per day 210 days per year Palmer Way School	April 25, 2019	Range 16, Step 1	General Fund
<b>Temporary Employment</b>				
None				
<b>Additional Duties</b>				
None				
<b>Contract Extension/Change</b>				
None				
<b>Leave of Absence</b>				
None				

Agenda Item: **12.C.II. Accept the employee resignations/retirements.**

Speaker: Leticia Hernandez, Assistant Superintendent, Human Resources

Quick Summary / Abstract: The employee resignations/retirements on the attached list were accepted by Leticia Hernandez, Assistant Superintendent, Human Resources.

Attachments:  
Resignations/Retirements

<b>Resignations 4/24/19</b>			
<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective Date</b>
None			

<b>Retirements 4/24/19</b>			
<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective Date</b>
Lynda Gilgun	Preschool Resource Teacher	Preschool Center	June 5, 2019

Agenda Item: **12.C.III. Adopt Resolution #18-19.30 in recognition of California Week of the Teacher, May 6-10, 2019.**

Speaker: Leticia Hernandez, Assistant Superintendent, Human Resources

Quick Summary / Abstract: The California Week of the Teacher was established to honor teachers for their noteworthy efforts on behalf of children. It has been a tradition in the National School District to set aside a week in May to honor our teachers.

Comments: Teachers will be recognized in various ways at the individual sites.

See attached resolution.

Attachments:  
Resolution 18-19.30

# National School District Resolution

#18-19.30

## IN RECOGNITION OF CALIFORNIA WEEK OF THE TEACHER MAY 6-10, 2019

**WHEREAS**, education is the most vital activity that we, as a society, undertake to ensure the well-being of the nation; and

**WHEREAS**, education is in large measure the result of the talent and commitment of teachers; and

**WHEREAS**, teaching is a profession characterized by skill, knowledge, discipline, tenacity, and creativity in the delivery of instruction; and

**WHEREAS**, teachers are a source of caring, counseling, empathy, warmth, and love; and

**WHEREAS**, teachers deserve widespread recognition and gratitude for their service; and

**WHEREAS**, teachers in the National School District work in earnest *to foster exceptional learners* through innovation and compassion; and

**WHEREAS**, the United States Department of Education recognizes May 7, 2019 as National Teacher Appreciation Day; and

**WHEREAS**, the California Department of Education recognizes May 8, 2019 as California Day of the Teacher; and

**WHEREAS**, teachers in the National School District have made a significant difference in the lives of students in our community schools;

**NOW, THEREFORE, BE IT RESOLVED**, that the Governing Board of the National School District and the District Superintendent join with the San Diego County Office of Education in declaring May 6-10, 2019, as the annual “Week of the Teacher;” and

**BE IT FURTHER RESOLVED**, that the Governing Board of the National School District and the District Superintendent encourage activities to recognize and honor National School District teachers on this day.

Resolution #18-19.30  
April 24, 2019  
Page 2

**PASSED AND ADOPTED** this 24th day of April 2019, at the regular meeting of the National School District Governing Board.

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA    )  
                                          )ss  
COUNTY OF SAN DIEGO   )

I, Leighangela Brady, Ed.D., Secretary to the Governing Board of National School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at a regular meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the office of said Board.

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Secretary to the Governing Board



Agenda Item: **12.C.IV. Adopt Resolution #18-19.31 in recognition of Classified Employees and designating May 19–25, 2019, as Classified School Employee Week.**

Speaker: Leticia Hernandez, Assistant Superintendent, Human Resources

Quick Summary / Abstract: Each year the National School District recognizes classified employees during one week in May. This is a time to honor classified employees for the contributions they make to the District and to the education of our students.

Comments: Classified employees will be recognized in various ways at the individual sites.

See attached resolution.

Attachments:  
Resolution 18-19.31

# National School District

## Resolution

#18-19.31

### IN RECOGNITION OF CLASSIFIED EMPLOYEES AND DESIGNATING MAY 19–25, 2019, AS CLASSIFIED SCHOOL EMPLOYEE WEEK

**WHEREAS**, classified employees serve the students of National School District through their work at the National School District; and

**WHEREAS**, classified employees significantly assist the National School District in its commitment to and provide quality educational programs and services to the children of National School District; and

**WHEREAS**, classified employees, individually and collectively, set an exemplary standard of performance and commitment; and

**WHEREAS**, classified employees provide knowledge, skills, and expertise that are relied upon by staff throughout the District.

**WHEREAS**, the California Department of Education recognizes the third full week in May as Classified School Employees Week; and

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Board of the National School District and the District Superintendent express their gratitude and commend all classified employees for their service to the National School District and join the San Diego County Office of Education in designating the week of May 19–25, 2019, as “Classified School Employee Week.”

**PASSED AND ADOPTED** this 24th day of April 2019, at the regular meeting of the National School District Governing Board.

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA    )  
                                          )ss  
COUNTY OF SAN DIEGO    )

I, Leighangela Brady, Ed.D., Secretary to the Governing Board of National School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at a regular meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the office of said Board.

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Secretary to the Governing Board

Agenda Item: **12.C.V. Adopt Resolution #18-19.32, Recognizing the Week of the School Administrator, May 27–31, 2019.**

Speaker: Leticia Hernandez, Assistant Superintendent, Human Resources

Quick Summary / Abstract: There is a strong correlation between quality leadership and effective school organizations. In California, there are over 20,000 certificated and classified administrators who work in public schools and dedicate their efforts to the quality of education and the improvement of student learning.

Comments: In National School District, this group is comprised of 25 individuals who collectively provide support to over 330 teachers, 380 classified staff and 6,000 Preschool through Sixth grade students. It is fitting, therefore, that we recognize their dedicated leadership and proclaim the week of May 27 - May 31, 2019, as Week of the School Administrator.

Attachments:  
Resolution 18-19.32

# National School District Resolution

#18-19.32

## PROCLAMATION OF MAY 27 – 31, 2019 AS THE WEEK OF THE SCHOOL ADMINISTRATOR

**WHEREAS**, leadership matters for California’s public education system and the more than six million students it serves;

**WHEREAS**, school administrators are passionate, lifelong learners who believe in the value of quality public education; and

**WHEREAS**, the title “school administrator” is a broad term used to define many education leadership posts. Superintendents, assistant superintendents, principals, assistant principals, special education and adult education leaders, curriculum and assessment leaders, school business officials, classified educational leaders and other school district employees who are considered administrators; and

**WHEREAS**, providing quality service for student success is paramount for the profession; and

**WHEREAS**, most school administrators began their careers as teachers. The average administrator has served in public education for more than a decade. Most of California’s superintendents have served in education for more than 20 years. Such experience is beneficial in their work to effectively and efficiently lead public education and improve student achievement; and

**WHEREAS**, public schools operate with lean management systems. Across the nation, public schools employ fewer managers and supervisors than most public and private sector industries including transportation, food service, manufacturing, utilities, construction, publishing and public administration; and

**WHEREAS**, school leaders depend on a network of support from school communities, fellow administrators, teachers, parents, students, businesses, community members, Board trustees, colleges and universities, community and faith-based organizations, elected officials and District and county staff and resources--to promote ongoing student achievement and school success; and

**WHEREAS**, research shows great schools are led by great principals and great districts are led by great superintendents. These site leaders are supported by extensive administrative networks throughout the state; and

Resolution #18-19.32  
April 24, 2019  
Page 2

**WHEREAS**, the future of California’s public education system depends upon the quality of its leadership.

**WHEREAS**, the California Department of Education recognizes May 1, 2019 as School Principals Day.

**NOW, THEREFORE, BE IT RESOLVED**, that the Governing Board of the National School District hereby recognizes the Week of May 27-31, 2019, as the Week of the School Administrator in honor of the many outstanding contributions and services provided by the administrative teams in California's public-school districts; and

**BE IT FURTHER RESOLVED**, by the Association of California School Administrators that all school leaders be commended for the contributions they make to successful student achievement.

**PASSED AND ADOPTED** by the Governing Board of the National School District of San Diego County, California, this 24th day of April 2019, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA    )  
                                          )ss  
COUNTY OF SAN DIEGO    )

I, Leighangela Brady, Ed.D., Secretary to the Governing Board of National School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at a regular meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the office of said Board.

\_\_\_\_\_  
Secretary to the Governing Board

Agenda Item: **12.D. Educational Services**

Speaker: Sharmila Kraft, Assistant Superintendent, Educational Services

Quick Summary /  
Abstract: None

Agenda Item: **12.E. Business Services**

Speaker: Christopher Carson, Assistant Superintendent, Business Services

Quick Summary /  
Abstract: None

Agenda Item: **13. GENERAL FUNCTIONS**

Agenda Item: **13.A. Adopt Resolution #18-19.33 establishing a partnership between the National School District, Olivewood Gardens Learning Center, and Healthy Day Partners.**

Speaker: Leighangela Brady, Superintendent

Quick Summary / Abstract: The Governing Board is committed to providing students with opportunities that increase access to nourishing foods, and quality education that support student health and academic achievement.

Adopting this resolution confirms the Governing Board's support of the establishment of a partnership between the National School District, Olivewood Gardens Learning Center, and Healthy Day Partners.

Comments: National School District values opportunities for students to attend field trips at Olivewood Gardens that teach them about planting, caring for, harvesting, and cooking locally grown produce through hands-on experiences in a local setting.

Currently Healthy Day Partners is collaborating with Olivewood Gardens and National School District to grow local produce at Olivewood Gardens that will be served through our Child Nutrition Services salad bars.

Recommended Motion: Adopt Resolution #18-19.33 establishing a partnership between the National School District, Olivewood Gardens Learning Center, and Healthy Day Partners.

Attachments:  
Resolution 18-19.33



# National School District Resolution

**#18-19.33**

ESTABLISHING A PARTNERSHIP BETWEEN NATIONAL SCHOOL DISTRICT, OLIVEWOOD GARDENS LEARNING CENTER AND HEALTHY DAY PARTNERS

On motion of member the \_\_\_\_\_, seconded by Member \_\_\_\_\_, following resolution is adopted:

**WHEREAS**, National School District is committed to promoting the health of its students through its classrooms, school gardens, and cafeterias.

**WHEREAS**, The National School District values engaging, standards-based, indoor and outdoor educational opportunities for all students.

**WHEREAS**, The National School District Child Nutrition Services Department supplies daily salad bars that give students opportunities to try an array of fresh, nutritious foods.

**WHEREAS**, The National School District knows that increased opportunities for students to eat a range of fresh fruits and vegetables supports their health and their academic success.

**WHEREAS**, The National School District invests in student field trips that teach them about planting, caring for, harvesting, and cooking locally grown produce through hands-on experiences in a local setting.

**BE IT RESOLVED** That the National School District will work with Olivewood Gardens Learning Center and Healthy Day Partners to continue to grow opportunities that increase access to nourishing foods, and quality education that support student health and academic achievement.

**PASSED AND ADOPTED** by the Governing Board of the National School District of San Diego County, California do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at a regular meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the office of said Board.

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Secretary to the Governing Board

Agenda Item: **13.B. Approve travel request for Barbara Avalos to attend the National Association of Latino Elected and Appointed Officials (NALEO) Annual Conference in Miami, Florida on June 20-22, 2019.**

Speaker: Leighangela Brady, Superintendent

Quick Summary / Abstract: The NALEO Annual Conference is a unique source of professional development specifically tailored for Latino elected and appointed officials. Sessions at the Conference are designed to enhance the governance skills of participants and deepen their understanding of critical policy issues in a cross-jurisdictional context.

Comments: The NALEO 36th Annual Conference will provide attendees with the opportunity to have direct access to our nation’s top executive and legislative leaders. Past participants have included the U.S. President, U.S. Vice President, members of the President’s Cabinet, leaders of the U.S. House of Representatives and the U.S. Senate, Presidential candidates, and many corporate and business leaders.

Recommended Motion: Approve travel request for Barbara Avalos to attend the National Association of Latino Elected and Appointed Officials (NALEO) Annual Conference in Miami, Florida on June 20-22, 2019.

Financial Impact: Conference cost: \$600.00  
Travel costs: Not to exceed \$1,200.00  
Other costs: \$0  
One time cost  
General Fund

Agenda Item: **14. EDUCATIONAL SERVICES**

Agenda Item: **14.A. Approve contract #CT3374 with West Interactive Services Corporation, for SchoolMessenger, a platform for staff, parent and community engagement through immediate notifications across a variety of devices.**

Speaker: Sharmila Kraft, Assistant Superintendent, Educational Services

Quick Summary / Abstract: SchoolMessenger combines school notification, mobile apps, and web content management all under one, easy-to-use platform. SchoolMessenger includes a variety of school communication systems which will save time and provide more immediate, thorough engagement with our community and stakeholders.

SchoolMessenger is known for successfully delivering high volumes of messages quickly and efficiently. The platform can accommodate parents' different communication preferences: voice, text, email, social media, web, and push notifications. These include school and District updates, attendance notifications and emergency alerts.

Comments: Currently, we use Information Systems and Power Caller (IDAP). This system is used solely via telephone and is limited in its ability to provide communication across devices. IDAP is used as a call out system by office staff for absences and by administrators for school and District announcements. The cost of IDAP is currently on a per call basis (.085 cents per call) and we receive an invoice each month based on the volume of calls made.

Recommended Motion: Approve contract #CT3374 with West Interactive Services Corporation, for SchoolMessenger, a platform for staff, parent and community engagement through immediate notifications across a variety of devices.

Financial Impact: Contract cost: Not to exceed \$12,375.00  
Additional staffing costs: \$0  
Other costs: \$0  
Annual cost  
General Fund

Attachments:  
CT3374



Quote

CT3374

Date 4/4/2019
Quote # 124645

Expires 6/30/2019
Quote Type

Representative AM Missy Thomas
Agent

SchoolMessenger

West Interactive Services Corporation
WISC-Education
PO Box 74007082
Chicago, IL 60674-7082
Phone: 888-527-5225 | Fax: 800-360-7732

Prepared for:

Accounts Payable
National School District
1500 N Ave
National City CA 91950-4827
United States

Table with 5 columns: Item, Quantity, Description, Rate, Amount. Contains two rows of service items with their respective rates and amounts.

Thank you for your order!

Total \$12,375.00

The terms and conditions available at https://www.west.com/legal-privacy/webterms/ apply to this quote, unless the parties have entered into a separate mutually executed agreement. Sales tax may be applied on invoice. Tax exemption certificates can be sent to SchoolMessengerBilling@west.com.



124645

# SchoolMessenger Renewal Authorization

## ACCOUNT INFORMATION

District Name: National School District - 00154786

Total due: \$12,375.00

Authorization Date: April 4, 2019

Reference Quote #: 124645

Renewal Date: May 14, 2019

## ACKNOWLEDGEMENTS

West Interactive Services Corporation d/b/a SchoolMessenger ("Provider") will continue to provide District with the online communications applications further described in the Reference Quote (the "Service") subject to the following terms and conditions:

### Order Authorization Terms.

The terms and conditions available at [www.schoolmessenger.com/webterms](http://www.schoolmessenger.com/webterms) will apply to this order authorization, unless the parties have entered into a separate mutually executed agreement. The terms of this order will govern any conflict with the above-mentioned terms. No additional terms in Customer's purchase order will apply.

### Term and Termination.

This Agreement will commence on the Service Start Date and continue for **12 months** (the "Initial Term"), and then will automatically renew for successive one year periods unless either party provides written notice of its desire not to renew at least 30 days prior to the end of the then-current term.

Agreed and Acknowledged by the following who is authorized to sign on behalf of the District:

Signature: (or initials if signing electronically)	_____	Date	_____
Name:	_____	Title:	_____

Agenda Item: **14.B. Approve contract #CT3577 with Family Mathematics Festival (California Math Festival) to provide hands-on family learning experiences with mathematics at Lincoln Acres School.**

Speaker: Sharmila Kraft, Assistant Superintendent, Educational Services

Quick Summary / Abstract: This Festival will provide support that can show families how to solve mathematical problems using household items. This aligns with our goal of parent/school partnerships in the education of our children in the Lincoln Acres community. It also aligns with our goal of transferring the learning at school to the home, and vice versa. The event will take place after school on May 22, 2019 from 3:00-4:30 p.m.

Comments: Through hands-on, engaging activities to learn math, students can be successful solving problems while having fun at the same time. Activities are meant to engage families to have fun with math.

Recommended Motion: Approve contract #CT3577 with Family Mathematics Festival (California Math Festival) to provide hands-on family learning experiences with mathematics at Lincoln Acres School.

Financial Impact: Contract cost: \$1,948.00  
Additional staffing costs: \$0  
Other costs: \$0  
One time cost  
Site Fund

Attachments:  
CT3577

[\_\_\_\_\_] [\_\_\_\_\_] [\_\_\_\_\_] [\_\_\_\_\_] [\_\_\_\_\_] [\_\_\_\_\_] ]  
Fund Res Goal Function Object School

Contract No. CT3577

## National School District Lecturer/Performer Agreement

This agreement is hereby entered into this 25 day of April, 2019, by and between the **National School District**, 1500 N Avenue, National City, CA 91950, hereinafter referred to as "District," and

California Math Festival Program  
Contractor

Taxpayer ID Number

Mailing Address

Albany CA 94706, hereinafter referred to as "Contractor."  
City State Zip Code

1. Services to be provided by Contractor. Family Math Festival  
maximum 1.5 hours in length at  
Lincoln Acres Elementary.  
Location


2. Term. Contractor shall provide services under this Agreement on  
May 22, 2019.

3. Compensation. District agrees to pay the Contractor for services satisfactorily rendered pursuant to this Agreement a total fee not to exceed \$1948.00 Dollars (\$ 1948.00). District shall pay Contractor within 15 days of receipt of invoice by Business Services.

4. Expenses. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District, except as follows:  
N/A

5. Materials. Contractor shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement, except as follows:  
All materials will be provided by the California Math Festival Program.

6. Hold Harmless. Contractor agrees to and does hereby indemnify, hold harmless, and defend the District and its officers, agents and employees from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever.
7. Insurance. Contractor agrees to carry comprehensive general and automobile liability insurance to protect Contractor and District against liability or claims of liability that may arise out of this Agreement. Contractor shall provide District with certificates of insurance evidencing all coverage and endorsements. Contractor agrees to name District and its officers, agents, and employees as additional insured under said policy.
8. Worker's Compensation Insurance. Contractor agrees to procure and maintain in full force and effect Workers' Compensation Insurance covering its employees and agents while these persons are participating in the activities hereunder. In the event a claim under the provisions of the California Workers' Compensation Act is filed against District by a bona fide employee of Contractor participating under this Agreement, Contractor agrees to defend and hold harmless the District from such claim.
9. Fingerprinting Requirements. Consultant agrees to provide the District with written certification that Consultant has complied with the fingerprinting and criminal background investigation requirements of the California Education Code with respect to all Consultant's employees who may have contact with District students in the course of providing said services, and that the California Department of Justice has determined that none of those employees has been convicted of a felony, as defined in Education Code Section 45122.1 through 45125.5.
10. Employment with Public Agency. Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.
11. If employed by another school district in the State of California, please specify:

District Name	Address	State	Zip	Phone
<b>NATIONAL SCHOOL DISTRICT</b>	<b>CONTRACTOR</b>			
Signature of Authorized Agent				
Typed or Printed Name	Paul Giganti, Jr., DBA California Math Festival Program			
Title	Social Security or Taxpayer I. D. No.			
<b>Board Approval Date:</b> _____	<b>(510) 525-9136</b>			
	(Area Code) Telephone Number			

Print



Agenda Item: **15. HUMAN RESOURCES**

Agenda Item: **15.A. Approve Internship Agreement with the Leonard Davis School of Gerontology at the University of Southern California (USC).**

Speaker: Leticia Hernandez, Assistant Superintendent, Human Resources

Quick Summary / Abstract: The Affiliation Agreement between the National School District and the University of Southern California will allow dietetic interns in the University Southern California program to serve part of their internship in the Child Nutrition Services department.

Comments: Dietetic interns are required to spend time working in several fields such as clinical inpatient and outpatient, long-term care, community programs, and school food service. The intern gains valuable knowledge and insight working at the District. The District benefits from the various projects and other endeavors an intern undertakes while here.

Interns undergo background checks, TB tests, and drug testing as part of their acceptance into the dietetic program.

Recommended Motion: Approve Internship Agreement with the Leonard Davis School of Gerontology at the University of Southern California (USC).

Financial Impact: None

Attachments:  
USC Affiliation Agreement

## **SUPERVISED PRACTICE AFFILIATION AGREEMENT**

This GERONTOLOGY SUPERVISED PRACTICE AFFILIATION AGREEMENT (“Agreement”) is entered into on the 25 day of April, 2019, by and between the University of Southern California, acting through its Leonard Davis School of Gerontology, whose principal place of business is 3715 McClintock Avenue, Los Angeles, California 90089-0191 (hereinafter called the “University”), and National School District, whose principal place of business is 1500 N Avenue, National City, California, 91950 (hereinafter called the “Site”).

### **Recitals**

WHEREAS, the University is a candidate for accreditation from the Accreditation Council for Education in Nutrition and Dietetics (ACEND), Academy of Nutrition and Dietetics (AND), offering a graduate degree coordinated program in nutrition, healthspan and longevity with supervised practice a required and integral component of those curricula; and

WHEREAS, the University desires the cooperation of Site in implementing a supervised practice in nutrition and food services management at Site and training University students in the practical application of nutrition and food services (“Supervised Practice”); and

WHEREAS, Site will benefit from the contributions of the students participating in the supervised practice; and

WHEREAS, Site wishes to assist the University in implementing the supervised practice;

NOW, THEREFORE, in consideration of the mutual agreements set forth herein, the University and the Site enter into this Agreement on the terms and conditions set forth below.

### **The University Rights and Responsibilities**

1. To establish the educational objectives and performance competencies for the supervised practice and to implement the supervised practice pursuant to these objectives.
2. To assign students to Site who meet the University’s requirements and qualifications to participate in supervised practice.
3. To appoint a University faculty or staff member as “Supervised Practice Director” to administer the University’s responsibilities related to the supervised practice and to oversee the students’ supervised practice experience at Site.
4. To establish and maintain ongoing communication with the Preceptor, as defined below, regarding the supervised practice.
5. To notify the Preceptor, at a time mutually agreed upon, of the University’s planned schedule of students’ assignments, including the names of the students, level of academic preparation, and length and dates of the supervised practice experiences.
6. To inform students that they are to obtain and maintain adequate health insurance coverage during the time that students participate in the supervised practice and to provide evidence of such coverage to Site, at Site’s reasonable request.

7. To ensure that all students participating in the supervised practice at Site will have and maintain professional liability insurance coverage in the amounts set forth below.
8. To direct the assigned students to comply with the existing pertinent rules and regulations of the Site and all reasonable directions given by qualified Site personnel.
9. To provide course grades based on mid-point and end of rotation student evaluations (tool provided by University) completed by Site.
10. To inform Site in the event that a student withdraws from the supervised practice or otherwise is unable to complete the supervised practice.

### **Site Rights and Responsibilities**

1. To cooperate with University in establishing and implementing the supervised practice at Site using supervised practice guidelines provided by University.
2. To provide one (1) qualified Site supervisor (“Preceptor”) for each student(s) participating in the supervised practice. Selection of Preceptor will be mutually agreed upon by the University and the Site prior to the commencement of each supervised practice. Preceptor will be responsible for the supervision of students at all times while students are at the Site. Preceptor’s responsibilities include the following:
  - Orient the student to the Site;
  - Assist the student in gaining access to information and data required for the tasks and responsibilities to be completed by the student;
  - Monitor student’s attendance;
  - Meet with student at regular intervals;
  - Submit a mid-point and final evaluation report of the student’s activities; and
  - Any other responsibilities mutually agreed upon by the parties.
3. To provide field experiences in accordance with the mutually agreed upon competencies and objectives of the supervised practice. On-site visits will be arranged when feasible and/or upon request by the University, no less frequently than once/year. Site shall advise the University of any changes in its personnel, operation, or policies that may materially affect the students’ field experiences or the supervised practice at Site.
4. To ensure that students are given duties commensurate with their skills and experience.
5. To provide the physical facilities, resources, equipment, and all other items necessary to operate the supervised practice at Site, including use of library facilities, reasonable work, and storage space.
6. To determine the number of students which it can accommodate during a given period of time and notify the University promptly prior to the commencement of the supervised practice.
7. To provide the assigned students with a copy of the Site’s existing pertinent rules and regulations with which the students are expected to comply.

8. To make available, whenever reasonably necessary, emergency health care for the assigned students, the cost of which shall be borne by the students.
9. To request the University to withdraw a student from the supervised practice at Site when student's performance is unsatisfactory to Site or student's behavior is disruptive to Site or its patients. Site shall state its reasons for requesting a student withdrawal in writing to the Supervised Practice Director. It is understood that except as set forth in paragraph 10 below, only the University can withdraw a student from the Supervised Practice at Site.
10. To immediately remove from the Site any student who poses an immediate threat or danger to personnel or the quality of services provided at Site. Preceptor shall notify the Supervised Practice Director prior to removing the student.
11. To comply with all applicable federal, state, and local laws, ordinances, rules, and regulations regarding the operation of the supervised practice, including laws, rules and regulations concerning the confidentiality of student records.
12. To comply with all applicable requirements of any accreditation authority and to permit the authorities responsible for accreditation of University's curriculum to inspect the facilities, services, and other items provided by Site for purposes of the supervised practice.
13. To comply with all federal, state, and local laws and ordinances concerning human subject research if students participate in a research as part of a research team.
14. To retain full responsibility for ensuring that (i) all patient care services and procedures performed by students comply with applicable federal, state, and local laws, rules and regulations; (ii) students are appropriately credentialed to perform each such service and procedure in accordance with Site rules and regulations, and (iii) all necessary consents are obtained prior to the furnishing of any clinical services by students.
15. To retain full responsibility for the care of patients at Site and maintain administrative and professional supervision of students insofar as their presence affects the operation of Site and/or the direct and indirect care of patients.

### **General Provisions**

1. **Non-discrimination.** The parties shall make no distinction or discriminate in any way among students covered by this Agreement on the basis of race, color, sex, creed, age, disability, or national origin.
2. **Coordination of Supervised Practice.** The parties shall use reasonable efforts to establish the educational objectives for the supervised practice, devise methods for its implementation and continually evaluate to determine the effectiveness of the experience.
3. **Students Not University Employees.** The parties hereto agree that the University's students are not to be considered employees or agents of either the University or the Site for any purpose, including Worker's Compensation or employee benefit .
4. **Insurance.** Each party to this Agreement shall provide and maintain, at its own expense, a of insurance or self-insurance covering its activities and operations hereunder. Such of insurance or self-insurance shall include, but not be limited to, comprehensive general liability and

professional liability. The general liability insurance shall have a minimum coverage of \$300,000 per occurrence and cost \$500,000 aggregate. The professional liability insurance shall carry a single limit coverage of not less than \$1,000,000 per occurrence and \$3,000,000 aggregate. Upon written request, either party shall provide the other with a certificate evidencing such coverage.

5. Term. This Agreement shall be effective for a period of one year when executed by both parties. This Agreement will be automatically renewed annually unless otherwise indicated in writing by one of the parties at least thirty (30) days prior to the end of the term, or unless terminated in accordance with paragraph 6 below.
6. Termination. This Agreement may be terminated by either party with or without cause upon ninety (90) days written notice, provided that all students currently enrolled in the Supervised Practice at Site at the time of notice of termination shall be given the opportunity to complete the supervised practice at Site.
7. Arbitration. All controversies, claims, and disputes arising in connection with this Agreement shall be settled by mutual consultation between the parties in good faith as promptly as possible, but failing an amicable settlement shall be settled finally by arbitration in accordance with the provisions of this paragraph. Such arbitration shall be conducted in Los Angeles, California, in accordance with the Commercial Arbitration Rules of the American Arbitration Association (“AAA”). The parties hereto hereby agree that the arbitration procedure provided for herein shall be the sole and exclusive method of resolving any and all of the aforesaid controversies, claims, or disputes. The costs and expenses of the arbitration, including without limitation, attorneys’ fees, shall be borne by the parties in the manner determined by the arbitrator. Legal action for (i) entry of judgment upon any arbitration award or (ii) adjudication of any controversy, claim or dispute arising from a breach or alleged breach of this paragraph may be heard or tried only in the courts of the State of California for the County of Los Angeles or the Federal District Court for the Central District of California. Each of the parties hereto hereby waives any defense of lack of in person jurisdiction of said courts and agrees that service of process in such action may be made upon each of them by mailing it certified or registered mail to the other party at the address provided for in this Agreement. Both parties agree that the prevailing party shall be entitled to recover from the non-prevailing party reasonable expenses, including without limitation, attorneys’ fees.
8. No Agency. Both parties acknowledge that they are independent contractors, and nothing contained herein shall be deemed to create an agency, joint venture, franchise, or partnership relation between the parties, and neither party shall so hold itself out. Neither party shall have the right to obligate or bind the other party in any manner whatsoever, and nothing contained in this Agreement shall give or is intended to give any right of any kind to third persons.
9. Assignment. Neither party hereto shall have the right, directly or indirectly, to assign, transfer, convey, or encumber any of its rights under this Agreement without the prior written consent of the other party hereto. Subject to the foregoing, this Agreement shall be binding upon and inure to the benefit of the respective successors and assigns of the University and Site.
10. Governing Law. This Agreement shall be construed in accordance with and all disputes hereunder shall be governed by the laws of the State of California.
11. Severability. If any term or provision of this Agreement is for any reason held to be invalid, such invalidity shall not affect any other term or provision, and this Agreement shall be interpreted as if such term or provision had never been contained in this Agreement.

12. Notice. All notices to be given under this Agreement (which shall be in writing) shall be given at the respective addresses of the parties as set forth in the preamble to this Agreement, unless notification of a change of address is given in writing. Any notice required by this Agreement shall be deemed to have been properly received when delivered in person or when mailed by registered or certified first class mail, return receipt requested, or by Federal Express to the address as given herein, or such addresses as may be designated from time to time during the term of this Agreement.
13. Authority to Sign. The parties signing below are authorized and empowered to execute this Agreement and bind the parties to the terms and conditions contained herein.
14. No Third Party Beneficiaries. This Agreement shall not create any rights, including without limitation third party beneficiary rights, in any person or entity not a party to this Agreement.
15. No Waiver. Any failure of a party to enforce that party's right under any provision of this Agreement shall not be construed or act as a waiver of said party's subsequent right to enforce any provisions contained herein.
16. Entire Agreement. This Agreement fully supersedes any and all prior agreements or understandings between the parties hereto or any of their respective affiliates with respect to the subject matter hereof, and no change in, modification of or addition, amendment or supplement to this Agreement shall be valid unless set forth in writing and signed and dated by both parties hereto subsequent to the execution of this Agreement.
17. Patient Privacy. The parties hereto affirm their commitment to comply with federal and state law regarding the use and disclosure of protected health information. Each party agrees to comply with the applicable provisions of the Administrative Simplification section of the Health Insurance Portability and Accountability Act of 1996, as codified at 42 U.S.C. § 1320d through d-8 ("HIPAA"), and the requirements of any regulations promulgated thereunder including without limitation the federal privacy regulations as contained in 45 CFR Part 164 (the "Federal Privacy Regulations") and the federal security standards as contained in 45 CFR Part 164 (the "Federal Security Regulations"). Each party will promptly report to the other any use or disclosure in violation of HIPAA, the Federal Privacy Regulations, or the Federal Security Regulations of a patient's Protected Health Information which was previously disclosed to that party under this Agreement. Nothing in this Section shall require either party to waive the attorney-client, accountant-client, or any other applicable legal privilege.
18. Limitation on Damages. Notwithstanding anything to the contrary contained in this agreement, to the maximum extent permitted by law, in no event will either party be responsible for any incidental, consequential, indirect, special, punitive, or exemplary damages of any kind, including damages for lost goodwill, lost profits, lost business or other indirect economic damages, whether such claim is based on contract, negligence, tort (including strict liability) or other legal theory, as a result of a breach of any warranty or any other term of this agreement, and regardless of whether a party was advised or had reason to know of the possibility of incurring such damages in advance.

UNIVERSITY

The University of Southern California, acting through its  
Leonard Davis School of Gerontology

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Mark Todd  
Vice Provost for Academic Operations

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Maria Henke, MA  
Senior Associate Dean

SITE  
(Site Name)

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Name:  
Title:

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Name:  
Title:

**Please Return this Affiliation Agreement to:**  
Cary Kreutzer, EdD, MPH, RDN, FAND  
Director of Coordinated Program in Nutrition, Healthspan and Longevity  
Leonard Davis School of Gerontology  
University of Southern California  
3715 McClintock Avenue, Room 220C  
Los Angeles, CA 90089-0191  
Direct: 213-740-9205  
E-mail: kreutzer@usc.edu

Agenda Item: **16. BUSINESS SERVICES**

Agenda Item: **16.A. Discussion of Proposed San Diego Air Pollution Control District air sampling devices for Kimball School.**

Speaker: Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: Discussion of San Diego Air Pollution Control District propose placement of air sampling equipment at Kimball School.

Comments: The State of California AB (Assembly Bill) 617 was passed in an effort to reduce exposure in communities most impacted by air pollution. West National City, along with Barrio Logan, Logan Heights, and Sherman Heights (collectively called the Portside communities) have been identified by the California Air Resources Board (CARB) as areas in San Diego that qualify for these air pollution emission reduction measures. The first step to emission reduction is emission monitoring. The proposed monitoring equipment would provide the San Diego Air Pollution Control District the ability to monitor the air quality of our local community.

Attachments:  
Equipment Samples  
Kimball School Map



# San Diego APCD

## AB-617 Instrument Specs

<b>Equipment:</b> 115 VAC, 60 Hz	<b>Amperes</b>	<b>20 Amp Duplex GFCI Receptacle</b>	<b>Approx. Height In Feet</b>
Met One Super SASS Sampler	5	1	6'
Met One E-Seq Sampler	5	1	6'
Met One BC-1060 Analyzer	9	1	6'
Xonteck 911 Sampler	4	1	6'
Meteorology Wind Speed / Wind Direction (WS/WD)	5	1	6-15'
Remote Communications Equipment	3	1	8'-11'
Test Equipment	2	1	N/A
<b>Total</b>	<b>33</b>	<b>5-7</b>	<b>N/A</b>

**Three dedicated 20 amp circuits**

Equipment Examples:



SASS Sampler



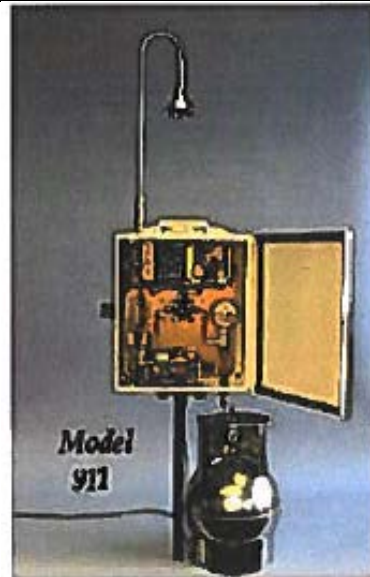
E-SEQ Sampler



BC-1060 Analyzer



Communication Antenna



Xontech 911



WS/WD Example





Imagery ©2019 Google, Map data ©2019 Google 50 ft

Agenda Item: **16.B. Award contract #CT3589 for Bid #18-19-185 to Kirk Paving, Inc., for Asphalt and Paving Projects #1 and #2.**

Speaker: Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: On February 27, 2019 the Board authorized the administration to advertise for various District maintenance projects, including asphalt and paving projects. Bid #18-19-185 Asphalt and Paving Projects was divided into two projects. Project #1 will provide needed resurfacing at Central School. Project #2 will provide needed resurfacing at Lincoln Acres School.

Each Project has an Allowance. Allowances are for work not included in the plans and specifications. In this case, the concern is the removal and disposal of Petromat as needed. Allowances belong solely to the District and shall be expended only upon written direction by the District, to be granted or denied at its sole discretion. Any Allowance amount not fully consumed shall belong solely to the District and shall be refunded to the District by deductive change order. Allowances for Project #1 and #2 are \$5,000.00 each.

Comments: Bids were publicly opened on April 5, 2019. The District received one (1) bid for each of the projects.

The listed bid amounts and the allowances for each:

Project #1	Bid	Allowance	Total
Kirk Paving, Inc	\$11,474.04	\$5,000.00	\$16,474.04
Project #2	Bid	Allowance	Total
Kirk Paving, Inc.	\$18,890.18	\$5,000.00	\$23,890.18

Kirk Paving, Inc., was the sole bidder on Projects #1 and #2. The District requires a minimum of three references for each bidder. All references for the sole bidder were checked.

Recommended Motion: Award contract #CT3589 for Bid #18-19-185 to Kirk Paving, Inc., for Asphalt and Paving Projects #1 and #2.

Financial Impact: Contract cost: Project #1 not to exceed \$16,474.04, Project #2 not to exceed \$23,890.18  
Additional staffing costs: \$0  
Other costs: \$0  
One time cost  
General Fund

Attachments:  
CT3589

**CONTRACT AGREEMENT**  
**CT3589**  
page 1 of 2

THIS AGREEMENT, made this 24th day of April, 2019, in the County of San Diego, State of California, by and between the **National School District**, hereinafter called the District, and Kirk Paving, Inc., hereinafter called the Contractor,

WITNESSETH that the District and the Contractor for the considerations stated herein agree as follows:

**ARTICLE 1 - SCOPE OF WORK.** The Contractor shall perform within the time stipulated the contract as herein defined, and shall provide all labor, materials, tools, utility services, and transportation to complete in a workmanlike manner all of the work required in connection with the following titled project:

**ASPHALT AND PAVING PROJECTS**  
**BID 18-19-185**  
**PROJECT #1 CENTRAL SCHOOL**  
**PROJECT #2 LINCOLN ACRES SCHOOL**

in strict compliance with the contract documents as specified in Article 4 below.

**ARTICLE 2 - TIME FOR COMPLETION.** (a) The work shall be commenced on the date stated in the District's notice to proceed, as provided in Section A of the Special Conditions. As specified in District's notice to proceed, the work shall be completed within Thirty Five (35) days from and after the date stated in such notice, which shall include three (3) working days for normal bad weather, taking into consideration the seasonal weather for the time when construction will be undertaken.

(b) In entering into this Agreement, Contractor acknowledges and agrees that the construction duration stipulated herein is adequate and reasonable for the size and scope of the project.

**ARTICLE 3 - CONTRACT PRICE.** The District shall pay to the Contractor as full consideration for the faithful performance of the contract, subject to any additions or deductions or allowances as provided in the contract documents, and including any applicable sales, use or other taxes or costs, the sum of: Sixteen Thousand Four Hundred Seventy Four Dollars and Four Cents (\$16,474.04) for Project #1; Twenty Three Thousand Eight Hundred Ninety Dollars and Eighteen Cents (\$23,890.12) for Project #2; the following amounts stipulated in the bid.

Allowances are for work not included in the plans and specifications and are included in the above dollar amounts for each Project. Allowances belong solely to the District and shall be expended only upon written direction by the District, to be granted or denied at its sole discretion. Any Allowance amount not fully consumed shall belong solely to the District and shall be refunded to the District by deductive change order. Allowances are as follows: Project #1 is \$5000.00 and Project #2 is \$5,000.00.

**ARTICLE 4 - COMPONENT PARTS OF THE CONTRACT.** The contract entered into by this Agreement consists of the following contract documents (referred to herein as the contract of the contract documents), all of which are component parts of the contract as if herein set out in full or attached hereto:

- Notice to Contractors Calling for Bids
- Information for Bidders
- Bid, as accepted
- Designation of Subcontractors
- List of Subcontractor's DIR Registration Numbers
- Noncollusion Affidavit
- Agreement
- Bid Bond
- Performance Bond
- Payment Bond for Public Works
- Recycled Content Certification
- Contractor Fingerprinting Requirements
- Asbestos-Free Materials Certification
- Drug-Free Workplace Certification
- Contractor's Certificate Regarding Workers' Compensation
- General Conditions and Special Conditions
- Project Manual and Specifications
- Drawings
- Certification of Contractor and Subcontractor Division of Industrial Relations Registration
- Addenda No. 1 as issued

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**CONTRACT AGREEMENT**

**CT3589**

**page 2 of 2**

All of the above-named contract documents are intended to be complementary. Work required by one of the above-named contract documents and not by others shall be done as if required by all. This agreement shall supersede any prior agreement of the parties.

IN WITNESS WHEREOF, this Agreement has been duly executed by the above-named parties, on the day and year first above written.

CONTRACTOR:

DISTRICT:

National School District

License No. \_\_\_\_\_ DIR # \_\_\_\_\_

By \_\_\_\_\_

By \_\_\_\_\_

Its \_\_\_\_\_

Its \_\_\_\_\_

Governing Board Date \_\_\_\_\_

(Corporate Seal)

Agenda Item: **16.C. Award contract #CT3590 for Bid #18-19-188 to C&I Roofing Company for Roofing Repair and Replacement on Modular Buildings.**

Speaker: Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: On February 27, 2019 the Board authorized the administration to advertise for various District maintenance projects, including roofing repair and replacement for modular buildings. The repairs will take place on modular buildings throughout the District. The roofs are worn and in need of repairs and/or replacement.

Comments: Bids were publicly opened on April 4, 2019. The District received two (2) bids for this project:  
Base Bid

- C&I Roofing Company \$114,579.00
- A Good Roofer, Inc. \$125,778.00

The District requires a minimum of three references for each bidder. All references for the low bidder were checked.

Recommended Motion: Award contract #CT3590 for Bid #18-19-188 to C&I Roofing Company for Roofing Repair and Replacement on Modular Buildings.

Financial Impact: Contract cost: \$114,579.00  
Additional staffing costs: \$0  
Other costs: \$0  
One time cost  
General Fund

Attachments:  
CT3590

**CONTRACT AGREEMENT  
CT3590**

THIS AGREEMENT, made this 24th day of April, 2019, in the County of San Diego, State of California, by and between the **National School District**, hereinafter called the District, and C&I Roofing Company, hereinafter called the Contractor,

WITNESSETH that the District and the Contractor for the considerations stated herein agree as follows:

**ARTICLE 1 - SCOPE OF WORK.** The Contractor shall perform within the time stipulated the contract as herein defined, and shall provide all labor, materials, tools, utility services, and transportation to complete in a workmanlike manner all of the work required in connection with the following titled project:

**ROOFING REPAIR AND REPLACEMENT ON MODULAR BUILDINGS  
BID 18-19-188**

in strict compliance with the contract documents as specified in Article 4 below.

**ARTICLE 2 - TIME FOR COMPLETION.** (a) The work shall be commenced on the date stated in the District's notice to proceed, as provided in Section A of the Special Conditions. As specified in District's notice to proceed, the work shall be completed within Thirty Five (35) days from and after the date stated in such notice, which shall include three (3) working days for normal bad weather, taking into consideration the seasonal weather for the time when construction will be undertaken.

(b) In entering into this Agreement, Contractor acknowledges and agrees that the construction duration stipulated herein is adequate and reasonable for the size and scope of the project.

**ARTICLE 3 - CONTRACT PRICE.** The District shall pay to the Contractor as full consideration for the faithful performance of the contract, subject to any additions or deductions as provided in the contract documents, and including any applicable sales, use or other taxes or costs, the sum of: One Hundred Fourteen Thousand Five Hundred Seventy Nine Dollars (\$114,579.00), the following amounts stipulated in the bid.

**ARTICLE 4 - COMPONENT PARTS OF THE CONTRACT.** The contract entered into by this Agreement consists of the following contract documents (referred to herein as the contract of the contract documents), all of which are component parts of the contract as if herein set out in full or attached hereto:

- Notice to Contractors Calling for Bids
- Information for Bidders
- Bid, as accepted
- Designation of Subcontractors
- List of Subcontractor's DIR Registration Numbers
- Noncollusion Affidavit
- Agreement
- Bid Bond
- Performance Bond
- Payment Bond for Public Works
- Recycled Content Certification
- Contractor Fingerprinting Requirements
- Asbestos-Free Materials Certification
- Drug-Free Workplace Certification
- Contractor's Certificate Regarding Workers' Compensation
- General Conditions and Special Conditions
- Project Manual and Specifications
- Drawings
- Certification of Contractor and Subcontractor Division of Industrial Relations Registration

All of the above-named contract documents are intended to be complementary. Work required by one of the above-named contract documents and not by others shall be done as if required by all. This agreement shall supersede any prior agreement of the parties.

IN WITNESS WHEREOF, this Agreement has been duly executed by the above-named parties, on the day and year first above written.

CONTRACTOR:  
  
License No. \_\_\_\_\_ DIR # \_\_\_\_\_  
  
By \_\_\_\_\_  
  
Its \_\_\_\_\_

DISTRICT:  
National School District  
  
By \_\_\_\_\_  
  
Its \_\_\_\_\_  
  
Governing Board Date \_\_\_\_\_

(Corporate Seal)



Agenda Item: **16.D. Award contract #CT3591 for Bid #18-19-190 to Kronos Painting, Inc., for Painting Project #1 at Las Palmas School.**

Speaker: Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: On February 27, 2019 the Board authorized the administration to advertise for various District maintenance projects, including paint projects. Bid 18-19-190 was divided into two projects. Project #1 will provide needed exterior painting for the Las Palmas School modular buildings.

Comments: Bids were publicly opened on April 5, 2019. The District received nine (9) bids for Project #1:

Project #1  
Las Palmas

- Kronos Painting, Inc. \$19,560.00
- A.J. Fistes Corporation \$84,838.00
- Anemos Enterprises \$49,527.00
- European Style Painting Company \$22,000.00
- Hue Masters Paint Company \$19,600.00
- Jeff Painting \$133,000.00
- Leo's A-C Inc. \$20,000.00
- Pacific Contractors Group, Inc. \$77,700.00
- Vera's Painting, Inc. \$87,700.00

Kronos Painting, Inc. is the lowest responsive bidder on Project #1. The District requires a minimum of three references for each bidder. All references for the low bidder were checked.

Recommended Motion: Award contract #CT3591 for Bid #18-19-190 to Kronos Painting, Inc., for Painting Project #1 at Las Palmas School.

Financial Impact: Contract cost: \$19,560.00  
Additional staffing costs: \$0  
Other costs: \$0  
One time cost  
General Fund

Attachments:  
CT3591

**CONTRACT AGREEMENT  
CT3591**

THIS AGREEMENT, made this 24th day of April, 2019, in the County of San Diego, State of California, by and between the **National School District**, hereinafter called the District, and Kronos Painting, Inc., hereinafter called the Contractor,

WITNESSETH that the District and the Contractor for the considerations stated herein agree as follows:

**ARTICLE 1 - SCOPE OF WORK.** The Contractor shall perform within the time stipulated the contract as herein defined, and shall provide all labor, materials, tools, utility services, and transportation to complete in a workmanlike manner all of the work required in connection with the following titled project:

**PAINTING PROJECTS  
BID 18-19-190  
PROJECT #1 LAS PALMAS SCHOOL**

in strict compliance with the contract documents as specified in Article 4 below.

**ARTICLE 2 - TIME FOR COMPLETION.** (a) The work shall be commenced on the date stated in the District's notice to proceed, as provided in Section A of the Special Conditions. As specified in District's notice to proceed, the work shall be completed within Thirty Five (35) days from and after the date stated in such notice, which shall include three (3) working days for normal bad weather, taking into consideration the seasonal weather for the time when construction will be undertaken.

(b) In entering into this Agreement, Contractor acknowledges and agrees that the construction duration stipulated herein is adequate and reasonable for the size and scope of the project.

**ARTICLE 3 - CONTRACT PRICE.** The District shall pay to the Contractor as full consideration for the faithful performance of the contract, subject to any additions or deductions as provided in the contract documents, and including any applicable sales, use or other taxes or costs, the sum of: Nineteen Thousand Five Hundred Sixty Dollars (\$19,560.00), the following amounts stipulated in the bid.

**ARTICLE 4 - COMPONENT PARTS OF THE CONTRACT.** The contract entered into by this Agreement consists of the following contract documents (referred to herein as the contract of the contract documents), all of which are component parts of the contract as if herein set out in full or attached hereto:

- Notice to Contractors Calling for Bids
- Information for Bidders
- Bid, as accepted
- Designation of Subcontractors
- List of Subcontractor's DIR Registration Numbers
- Noncollusion Affidavit
- Agreement
- Bid Bond
- Performance Bond
- Payment Bond for Public Works
- Recycled Content Certification
- Contractor Fingerprinting Requirements
- Asbestos-Free Materials Certification
- Drug-Free Workplace Certification
- Contractor's Certificate Regarding Workers' Compensation
- General Conditions and Special Conditions
- Project Manual and Specifications
- Drawings
- Certification of Contractor and Subcontractor Division of Industrial Relations Registration
- Addenda No. 1 as issued

All of the above-named contract documents are intended to be complementary. Work required by one of the above-named contract documents and not by others shall be done as if required by all. This agreement shall supersede any prior agreement of the parties.

IN WITNESS WHEREOF, this Agreement has been duly executed by the above-named parties, on the day and year first above written.

CONTRACTOR:

License No. \_\_\_\_\_ DIR # \_\_\_\_\_

By \_\_\_\_\_

Its \_\_\_\_\_

DISTRICT:  
National School District

By \_\_\_\_\_

Its \_\_\_\_\_

Governing Board Date \_\_\_\_\_

(Corporate Seal)

Agenda Item: **16.E. Award contract #CT3592 for Bid #18-19-190 to Anemos Enterprises, for Painting Project #2 at Rancho de la Nación School.**

Speaker: Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: On February 27, 2019 the Board authorized the administration to advertise for various District maintenance projects, including paint projects. Bid 18-19-190 was divided into two projects. Project #2 will provide needed exterior painting for the Rancho de la Nación School campus.

Comments: Bids were publicly opened on April 5, 2019. The District received nine (9) bids for Project #2:

Project #2  
Rancho de la Nación

- Anemos Enterprises \$38,040.00
- A.J. Fistes Corporation \$95,000.00
- European Style Painting Company \$65,000.00
- Hue Masters Paint Company \$46,900.00
- Jeff Painting \$133,000.00
- Kronos Painting, Inc. \$49,590.00
- Leo's A-C Inc. \$44,000.00
- Pacific Contractors Group, Inc. \$111,100.00
- Vera's Painting, Inc. \$98,300.00

Anemos Enterprises is the lowest responsive bidder on Project #2. The District requires a minimum of three references for each bidder. All references for the low bidder were checked.

Recommended Motion: Award contract #CT3592 for Bid #18-19-190 to Anemos Enterprises, for Painting Project #2 at Rancho de la Nación School.

Financial Impact: Contract cost: \$38,040.00  
Additional staffing costs: \$0  
Other costs: \$0  
One time cost  
General Fund

Attachments:  
CT3592

**CONTRACT AGREEMENT  
CT3592**

THIS AGREEMENT, made this 24th day of April, 2019, in the County of San Diego, State of California, by and between the **National School District**, hereinafter called the District, and Anemos Enterprises, hereinafter called the Contractor,

WITNESSETH that the District and the Contractor for the considerations stated herein agree as follows:

**ARTICLE 1 - SCOPE OF WORK.** The Contractor shall perform within the time stipulated the contract as herein defined, and shall provide all labor, materials, tools, utility services, and transportation to complete in a workmanlike manner all of the work required in connection with the following titled project:

**PAINTING PROJECTS  
BID 18-19-190  
PROJECT #2 RANCHO DE LA NACION SCHOOL**

in strict compliance with the contract documents as specified in Article 4 below.

**ARTICLE 2 - TIME FOR COMPLETION.** (a) The work shall be commenced on the date stated in the District's notice to proceed, as provided in Section A of the Special Conditions. As specified in District's notice to proceed, the work shall be completed within Thirty Five (35) days from and after the date stated in such notice, which shall include three (3) working days for normal bad weather, taking into consideration the seasonal weather for the time when construction will be undertaken.

(b) In entering into this Agreement, Contractor acknowledges and agrees that the construction duration stipulated herein is adequate and reasonable for the size and scope of the project.

**ARTICLE 3 - CONTRACT PRICE.** The District shall pay to the Contractor as full consideration for the faithful performance of the contract, subject to any additions or deductions as provided in the contract documents, and including any applicable sales, use or other taxes or costs, the sum of: Thirty Eight Thousand Forty Dollars (\$38,040.00), the following amounts stipulated in the bid.

**ARTICLE 4 - COMPONENT PARTS OF THE CONTRACT.** The contract entered into by this Agreement consists of the following contract documents (referred to herein as the contract of the contract documents), all of which are component parts of the contract as if herein set out in full or attached hereto:

- Notice to Contractors Calling for Bids
- Information for Bidders
- Bid, as accepted
- Designation of Subcontractors
- List of Subcontractor's DIR Registration Numbers
- Noncollusion Affidavit
- Agreement
- Bid Bond
- Performance Bond
- Payment Bond for Public Works
- Recycled Content Certification
- Contractor Fingerprinting Requirements
- Asbestos-Free Materials Certification
- Drug-Free Workplace Certification
- Contractor's Certificate Regarding Workers' Compensation
- General Conditions and Special Conditions
- Project Manual and Specifications
- Drawings
- Certification of Contractor and Subcontractor Division of Industrial Relations Registration
- Addenda No. 1 as issued

All of the above-named contract documents are intended to be complementary. Work required by one of the above-named contract documents and not by others shall be done as if required by all. This agreement shall supersede any prior agreement of the parties.

IN WITNESS WHEREOF, this Agreement has been duly executed by the above-named parties, on the day and year first above written.

CONTRACTOR:  
  
License No. \_\_\_\_\_ DIR # \_\_\_\_\_  
  
By \_\_\_\_\_  
  
Its \_\_\_\_\_

DISTRICT:  
National School District  
  
By \_\_\_\_\_  
  
Its \_\_\_\_\_  
  
Governing Board Date \_\_\_\_\_

(Corporate Seal)

Agenda Item: **16.F. Award contract #CT3593 for Bid #18-19-184A to Straight Line General Contractors, Inc., for Olivewood Parking Lot construction.**

Speaker: Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: On January 23, 2019 the Board authorized the administration to advertise construction of a new parking lot at Olivewood School. The new parking lot will provide access for safer student drop-off and pick-up.

Comments: Bids were publicly opened on April 10, 2019. The District received three (3) bids for this project:

Base Bid

- Straight Line General Contractors, Inc. \$976,400.00
- Hazard Construction Company \$983,300.00
- A.M. Ortega Construction \$1,048,000.00

The District requires a minimum of three (3) references for each bidder. All references for the low bidder were checked.

Recommended Motion: Award contract #CT3593 for Bid #18-19-184A to Straight Line General Contractors, Inc., for Olivewood Parking Lot construction.

Financial Impact: Contract cost: \$976,400.00  
Additional staffing costs: \$0  
Other costs: \$0  
One time cost  
General Fund

Attachments:  
CT3593

**CONTRACT AGREEMENT  
CT3593**

THIS AGREEMENT, made this 24th day of April, 2019, in the County of San Diego, State of California, by and between the **National School District**, hereinafter called the District, and Straight Line General Contractors, Inc., hereinafter called the Contractor,

**WITNESSETH** that the District and the Contractor for the considerations stated herein agree as follows:

**ARTICLE 1 - SCOPE OF WORK.** The Contractor shall perform within the time stipulated the contract as herein defined, and shall provide all labor, materials, tools, utility services, and transportation to complete in a workmanlike manner all of the work required in connection with the following titled project:

**OLIVEWOOD PARKING LOT  
BID 18-19-184A**

in strict compliance with the contract documents as specified in Article 4 below.

**ARTICLE 2 - TIME FOR COMPLETION.** (a) The work shall be commenced on the date stated in the District's notice to proceed, as provided in Section A of the Special Conditions. As specified in District's notice to proceed, the work shall be completed within Thirty Five (35) days from and after the date stated in such notice, which shall include three (3) working days for normal bad weather, taking into consideration the seasonal weather for the time when construction will be undertaken.

(b) In entering into this Agreement, Contractor acknowledges and agrees that the construction duration stipulated herein is adequate and reasonable for the size and scope of the project.

**ARTICLE 3 - CONTRACT PRICE.** The District shall pay to the Contractor as full consideration for the faithful performance of the contract, subject to any additions or deductions as provided in the contract documents, and including any applicable sales, use or other taxes or costs, the sum of: Nine Hundred Seventy Six Thousand Four Hundred Dollars (\$976,400.00), the following amounts stipulated in the bid.

**ARTICLE 4 - COMPONENT PARTS OF THE CONTRACT.** The contract entered into by this Agreement consists of the following contract documents (referred to herein as the contract of the contract documents), all of which are component parts of the contract as if herein set out in full or attached hereto:

- Notice to Contractors Calling for Bids
- Information for Bidders
- Bid, as accepted
- Designation of Subcontractors
- List of Subcontractor's DIR Registration Numbers
- Noncollusion Affidavit
- Agreement
- Bid Bond
- Performance Bond
- Payment Bond for Public Works
- Recycled Content Certification
- Contractor Fingerprinting Requirements
- Asbestos-Free Materials Certification
- Drug-Free Workplace Certification
- Contractor's Certificate Regarding Workers' Compensation
- General Conditions and Special Conditions
- Project Manual and Specifications
- Drawings
- Certification of Contractor and Subcontractor Division of Industrial Relations Registration
- Addenda No. 1 and 2 as issued

All of the above-named contract documents are intended to be complementary. Work required by one of the above-named contract documents and not by others shall be done as if required by all. This agreement shall supersede any prior agreement of the parties.

IN WITNESS WHEREOF, this Agreement has been duly executed by the above-named parties, on the day and year first above written.

CONTRACTOR:

License No. \_\_\_\_\_ DIR # \_\_\_\_\_

By \_\_\_\_\_

Its \_\_\_\_\_

DISTRICT:  
National School District

By \_\_\_\_\_

Its \_\_\_\_\_

Governing Board Date \_\_\_\_\_

(Corporate Seal)

Agenda Item: **16.G. Award contract #CT3594 for Bid #18-19-184B to Straight Line General Contractors, Inc., for Palmer Way Parking Lot construction.**

Speaker: Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: On January 23, 2019 the Board authorized the administration to advertise construction of a new parking lot and access at Palmer Way School. This project will provide increased parking at Palmer Way School and access for safer student drop-off and pick-up.

Comments: Bids were publicly opened on April 10, 2019. The District received one (1) bid for this project:

Base Bid

- Straight Line General Contractors, Inc. \$674,500.00

The District requires a minimum of three (3) references for each bidder. All references for the low bidder were checked.

Recommended Motion: Award contract #CT3594 for Bid #18-19-184B to Straight Line General Contractors, Inc., for Palmer Way Parking Lot construction.

Financial Impact: Contract cost: \$674,500.00  
Additional staffing costs: \$0  
Other costs: \$0  
One time cost  
General Fund

Attachments:  
CT3594

**CONTRACT AGREEMENT  
CT3594**

THIS AGREEMENT, made this 24th day of April, 2019, in the County of San Diego, State of California, by and between the **National School District**, hereinafter called the District, and Straight Line General Contractors, Inc., hereinafter called the Contractor,

**WITNESSETH** that the District and the Contractor for the considerations stated herein agree as follows:

**ARTICLE 1 - SCOPE OF WORK.** The Contractor shall perform within the time stipulated the contract as herein defined, and shall provide all labor, materials, tools, utility services, and transportation to complete in a workmanlike manner all of the work required in connection with the following titled project:

**PALMER WAY PARKING LOT  
BID 18-19-184B**

in strict compliance with the contract documents as specified in Article 4 below.

**ARTICLE 2 - TIME FOR COMPLETION.** (a) The work shall be commenced on the date stated in the District's notice to proceed, as provided in Section A of the Special Conditions. As specified in District's notice to proceed, the work shall be completed within Thirty Five (35) days from and after the date stated in such notice, which shall include three (3) working days for normal bad weather, taking into consideration the seasonal weather for the time when construction will be undertaken.

(b) In entering into this Agreement, Contractor acknowledges and agrees that the construction duration stipulated herein is adequate and reasonable for the size and scope of the project.

**ARTICLE 3 - CONTRACT PRICE.** The District shall pay to the Contractor as full consideration for the faithful performance of the contract, subject to any additions or deductions as provided in the contract documents, and including any applicable sales, use or other taxes or costs, the sum of: Six Hundred Seventy Four Thousand Five Hundred Dollars (~~\$674,500.00~~), the following amounts stipulated in the bid.

**ARTICLE 4 - COMPONENT PARTS OF THE CONTRACT.** The contract entered into by this Agreement consists of the following contract documents (referred to herein as the contract of the contract documents), all of which are component parts of the contract as if herein set out in full or attached hereto:

- Notice to Contractors Calling for Bids
- Information for Bidders
- Bid, as accepted
- Designation of Subcontractors
- List of Subcontractor's DIR Registration Numbers
- Noncollusion Affidavit
- Agreement
- Bid Bond
- Performance Bond
- Payment Bond for Public Works
- Recycled Content Certification
- Contractor Fingerprinting Requirements
- Asbestos-Free Materials Certification
- Drug-Free Workplace Certification
- Contractor's Certificate Regarding Workers' Compensation
- General Conditions and Special Conditions
- Project Manual and Specifications
- Drawings
- Certification of Contractor and Subcontractor Division of Industrial Relations Registration
- Addenda No. 1 as issued

All of the above-named contract documents are intended to be complementary. Work required by one of the above-named contract documents and not by others shall be done as if required by all. This agreement shall supersede any prior agreement of the parties.

IN WITNESS WHEREOF, this Agreement has been duly executed by the above-named parties, on the day and year first above written.

CONTRACTOR:  
  
License No. \_\_\_\_\_ DIR # \_\_\_\_\_  
  
By \_\_\_\_\_  
  
Its \_\_\_\_\_

DISTRICT:  
National School District  
  
By \_\_\_\_\_  
  
Its \_\_\_\_\_  
  
Governing Board Date \_\_\_\_\_

(Corporate Seal)



Agenda Item: **16.H. Approve contract #CT3595 with Matrix Energy Services, Incorporated to perform energy efficient retrofitting at Olivewood, Las Palmas, Rancho de la Nación, John Otis, Lincoln Acres, Kimball, and Ira Harbison Schools.**

Speaker: Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: Matrix Energy, Incorporated (Matrix) will install T8 LED lamps at the seven (7) campuses, at no cost to the District under the San Diego Gas and Electric (SDG&E) Business Energy Solutions Program.

Comments: In 2013 and 2014, Matrix was able to retrofit the lighting ballasts at these campuses at no cost. This current retrofit will replace the existing T8 Fluorescent Lamps (25 watts) with T8 LED Lamps (12 watts), which are more energy efficient.

Recommended Motion: Approve contract #CT3595 with Matrix Energy Services, Incorporated to perform energy efficient retrofitting at Olivewood, Las Palmas, Rancho de la Nación, John Otis, Lincoln Acres, Kimball, and Ira Harbison Schools.

Financial Impact: None

Attachments:  
CT3595

**Matrix Energy Services, Inc (ESI)**  
10973 San Diego Mission Rd, San Diego, CA 92108, 619-269-6728  
**Authorized Lighting Contractor for SDG&E Business Energy Solutions program**  
CA Contractors License: 897079

**Lighting Project**

**Proposal for:** NATIONAL SCHOOL DISTRICT  
1500 N Ave  
National City, CA 91950

**Work Proposal  
& Installation:**

**Energy Efficient Retrofit of existing 4 ft, T8 Fluorescent Lamps (25 watt) to be replaced with 4 ft, T8 LED Lamps (12 watts) for eligible schools by Matrix (ESI)**

**Estimated**

**Annual Savings:** \$115, 242 (estimate based on .25 cent per kWh) \*

For eligible schools previously retrofitted by Matrix Energy Services, Inc., the authorized Lighting Contractor for the **SDG&E Business Energy Solutions program**, T8 LED Lamps will be installed as an energy efficiency measure to lower energy usage and improve lighting. Program only allows T8 LED lamps to be installed if a compatible electronic ballast exists in the light fixtures. Compatible electronic ballasts must be inspected & approved by Matrix Energy Services, Inc. (ESI). A preliminary inspection has been performed. Estimate number of T8 LED lamps per school are disclosed in the **SDG&E Project Installation Authorization Form** provided for each eligible school included with this Proposal. (Previous retrofit, December 2013 – January 2014)

**\*Eligible Schools:** Olivewood, Las Palmas, Rancho de la Nacion, John A Otis, Lincoln Acres, Kimball, Ira Harbison

**Note:** Existing ballasts previously installed by Matrix (ESI) will qualify for new LED lamps if ballasts have not been changed and are still functioning properly.

**Lamp Installation &**

**Ballast Replacement:** If a ballast is incompatible or non-functioning, we, Matrix ESI, can replace the existing ballast with a new electronic ballast and replace fluorescent T8 lamps with same number of 4 ft, T8 LED lamps. For each new electronic ballast being replaced for compatibility, Matrix ESI will waive charge of \$45 per ballast, up to (eight) 8 new ballasts per campus. School District Electrician, Tom Giamanco, has requested he will change any additional incompatible or non-functioning ballasts with a Matrix recommended ballast if a campus needs more than eight (8) new ballasts. Ballasts already in stock.

**Emergency Lights:** Current proposal does not take into account number of emergency light fixtures. Current proposal does not include cost for replacing emergency ballasts.

**Professionalism:** As the authorized lighting contractor for SDG&E Business Energy Solutions program since 2011, Matrix ESI has helped and serviced over 10,000 small & large commercial accounts for SDG&E. Installation teams have been trained and understand the need to perform all projects in a courteous and efficient manner. Communicating with all staff members of a project site respectfully and professionally is a standard of our training.

**Clean Up & Warranty:** Matrix ESI will be responsible for all clean up and recycling of materials being removed during installation project. Matrix ESI offers a material warranty on defective products installed up to a full year after installation. Warranty covers replacement and labor. Manufacturer offers a 5 year limited warranty on product defects.

**Liability:** A Certificate of Liability from insurance company can be issued for the following areas: General Liability, Auto Liability, Workmans Compensation, Employer Liability and Umbrella Liability, in addition to covering Matrix ESI. Copy of Certificate of Liability can be provided prior to first installation date and will detail terms, amount of coverage and specifics of areas of liability e.g. Commercial General Liability \$1,000,000 to \$2,000,000, Umbrella Liability \$4,000,000. See general Certificate of Liability provided here for details.

**\*Project Costs:** LED lamps covered by SDG&E Business Energy Solutions program - \$183,930  
Estimated number of LED Lamps to be installed – 12,262

**Matrix ESI Contact:** Lou Paez, Marketing Manager: Same contact for SDG&E upgrade in 2013-14

**Project Installation Authorization Form**

I, Chris Carson, a representative of Customer, am duly authorized to sign this Authorization on behalf of Customer. Customer hereby authorizes Matrix Energy Services, Inc. ("Contractor") to replace and/or install energy efficiency equipment recommended by Contractor as a result of the Energy Assessment (collectively, the "Work"). Customer understands that Contractor has been selected by SDG&E to perform the Work.

Customer agrees that all of the Work shall be subject to the terms and conditions of this Authorization and of the Business Energy Solutions program ("Program").

In accordance with California Public Utilities Code section 399.4(b), Customer acknowledges that Contractor must provide SDG&E proof of permit closure before SDG&E will pay any rebate or incentive for the purchase or installation of central air-conditioning, heat pumps, or related fans. Contractor shall upload the corresponding documentation in SDG&E's automated workflow tracking system, the Energy Efficiency Collaboration Platform (EECP)."

Unless the Work is eligible for On-Bill Financing option and Customer selects that option, Customer agrees to make the co-pay payment to Contractor.

Customer agrees to provide Contractor reasonable access to Customer's facility for the Work. Customer agrees to provide SDG&E and Contractor (or other SDG&E Contractors) reasonable access to Customer's Facility for all inspections or verifications of such Work as may be required by SDG&E in its sole discretion.

Customer acknowledges that Program funding is limited and is available on a first-come, first-served basis until funding is no longer available or the Program is terminated.

Customer acknowledges that connected load at Customer's facility could increase if the Work involves replacing burned out or missing lamps.

Customer hereby agrees that SDG&E makes no warranty, expressed or implied, with respect to the Work, including without limitation the implied warranties of merchantability and fitness for a particular purpose.

Customer agrees to hold harmless SDG&E, its officers, directors, affiliates and employees, from and against any and all liability, damages, losses, claims, demands, actions, costs, including attorneys' fees and expenses and all court or arbitration or other dispute resolution costs, or any of them, resulting from, arising out of, or in any way directly connected with Work performed by Contractor. Customer hereby agrees to hold the Contractor solely responsible for any and all claims, losses, liabilities, damages and expenses, including attorneys' fees and costs, which Customer may incur as a result of the Work. After installation, Customer is solely responsible for ownership of the equipment. Items installed are warranted by Contractor for one year, as detailed in the warranty document provided by Contractor. Customer should contact Contractor directly for any warranty issues.

Customer agrees that SDG&E may provide Customer's contact information and energy usage data to Contractor (and other SDG&E Contractors necessary to implement, evaluate and measure the Program) for the exclusive purpose of carrying out the Work and the Program. Customer acknowledges that Contractor has been authorized to contact Customer only with regard to performing the Work, and that any other services, installations, improvements or equipment provided to Customer by Contractor have not been authorized by SDG&E. SDG&E assumes no responsibility nor liability for such other services, installations, improvements or equipment.

If the California Public Utilities Commission ("CPUC") requests review of Customer's project, SDG&E will provide the CPUC with all of the information requested without further notification to Customer. If Customer refuses to allow the CPUC, its staff or its contractors and/or consultants to have access to Customer's data, Customer will not be allowed to participate, and Customer will be ineligible to receive any program incentives and/or required to reimburse SDG&E for any incentives paid. In the event Customer's project is selected for review, SDG&E will mark Customer's data as confidential before submitting Customer's files to the CPUC in accordance with California Public Utilities Code Section 583 and CPUC General Order 66-C.

AGREED AND ACCEPTED		
Customer Signature	Print Name Chris Carson	Date

**REQUIRED: Project Completion Certification**

I, \_\_\_\_\_, a representative of Matrix Energy Services, Inc. ("Contractor"), am duly authorized to sign this certification on behalf of Contractor. Contractor hereby certifies that all applicable permitting requirements were complied with for the installation of this project, including any applicable specifications or requirements set forth in the California Building Standards Code (Title 24 of the California Code of Regulations), and that Contractor holds the appropriate license.

In accordance with California Public Utilities Code section 399.4(b), Contractor agrees that proof of permit closure must be submitted before SDG&E will pay any rebate or incentive for the purchase or installation of central air-conditioning, heat pumps, or related fans. Contractor shall upload the corresponding documentation in SDG&E's automated workflow tracking system, the Energy Efficiency Collaboration Platform (EECP).

Contractor confirms that the information provided is true and that the Energy Efficiency Measures are installed, functionally tested, and operating in conformity with the requirements of the program.

AGREED AND ACCEPTED		
Contractor Signature	Print Name	Date



2019 SDG&E's Business Energy Solutions program  
Customer Authorization Form

**Program Summary**

San Diego Gas & Electric's ("SDG&E's") Business Energy Solutions program ("Program") offers energy assessments, energy efficient equipment upgrades and installation at a discounted cost to qualified small and mid-sized non-residential customers within SDG&E's service area. Customers on non-residential rates that do not have monthly electrical demand over 200kW during the most recent twelve month period are eligible for the Program. SDG&E selected participating contractors through a competitive bid process to deliver the services in the Program. The participating contractors have been assigned ZIP Code areas and customer segments by SDG&E and may directly contact qualified customers.

**Authorization**

By signing this Authorization Form, the customer identified below ("Customer" or "You") agrees to participate in the Program and authorizes the participating contractor identified below to perform an Energy Assessment and provide a report to Customer. The Energy Assessment will be performed at no-cost and will include recommendations for energy efficiency upgrades. Do not sign this form if You do not want to participate in this Program. If You choose to implement the energy efficiency upgrades recommended in the Energy Assessment, You will be required to sign an additional authorization form that includes the costs for which You will be responsible.

CUSTOMER INFORMATION	
Business Name	Olivewood School
Contact Name/Title	Chris Carson, Assistant Superintendent
Account Number	4440141582
Phone Number	(619) 336-7770
Service Account Name as billed by SDG&E	NATIONAL SCHOOL DIST
Service Account Street Address	2505 F Ave
Service Account City and Zip Code	National City 91950

This Customer Authorization Form is entered into by the Customer listed above in connection with SDG&E's Business Energy Solutions program (Program). I, Chris Carson a representative of Customer, am duly authorized to sign this Authorization Form on behalf of Customer. Customer hereby authorizes Matrix Energy Services (Contractor) to conduct an Energy Assessment of Customer's facility located at the address listed above. Customer understands that Contractor has been selected by SDG&E to perform the Energy Assessment and the implementation of energy efficiency recommendations included in the Energy Assessment ("Work"). Customer agrees that all of the Work shall be subject to the terms and conditions of this Authorization and of the Program.

Customer agrees to provide Contractor reasonable access to Customer's facility for the Work, including the Energy Assessment and replacement and/or installation of the recommended energy efficiency measures. Customer further agrees to provide SDG&E reasonable access to Customer's Facility for all inspections or verifications of such Work as may be required by SDG&E in its sole discretion. Customer acknowledges that Program funding is limited and is available on a first-come, first-served basis until funding is no longer available or the Program is terminated.

Customer must meet the following requirements to be eligible for the Program: (1) Customer's facility must be a nonresidential facility located within SDG&E's service area; (2) The Customer must pay the Public Purpose Programs Charge ("PPP") on the SDG&E electric meter billing where the Work is to be performed; and (3) Customer and all Work must meet all other Program requirements, terms and conditions.

Customer certifies by signing below that Customer has not and will not receive any funds from any other energy conservation program funded by the PPP for the same energy-saving components installed under this Program. Customer acknowledges that connected load at Customer's facility could increase if the Work involves replacing burned out or missing lamps.

SDG&E makes no warranty, expressed or implied, with respect to the Work, including without limitation the implied warranties of merchantability and fitness for a particular purpose. Customer agrees to hold harmless SDG&E, its officers, directors, affiliates and employees, from and against any and all liability, damages, losses, claims, demands, actions, costs, including attorneys' fees and expenses and all court or arbitration or other dispute resolution costs, or any of them, resulting from, arising out of, or in any way directly connected with Work performed by Contractor. Customer agrees to hold solely the Contractor responsible for any and all claims, losses, liabilities, damages and expenses, including attorneys' fees and costs, which Customer may incur as a result of the Work. Items installed are warranted by Contractor for one year, as detailed in the warranty document provided by the Contractor.

Customer agrees that SDG&E may provide Customer's contact information and energy usage data to Contractor (and other SDG&E Contractors necessary to implement, evaluate and measure the Program) for the exclusive purpose of carrying out the Work and the Program. Customer acknowledges that Contractor has been authorized to contact Customer only with regard to performing the Work, and that any other services, installations, improvements or equipment provided to Customer by Contractor have not been authorized by SDG&E. SDG&E assumes no responsibility or liability for such other services, installations, improvements or equipment.

If the California Public Utilities Commission ("CPUC") requests review of Your project, SDG&E will provide the CPUC with all of the information requested without further notification to You. If You refuse to allow the CPUC, its staff or its contractors and/or consultants to have access to Your data, You will not be allowed to participate, and You will be ineligible to receive any program incentives and/or required to reimburse SDG&E for any incentives paid. In the event Your project is selected for review, SDG&E will mark Your data as confidential before submitting Your files to the CPUC in accordance with California Public Utilities Code Section 583 and CPUC General Order 66-C.

AGREED AND ACCEPTED	
Customer Signature	Date

Participating Contractors: **Matrix Energy Services**      Staples Energy      Willdan Energy Solutions

Have You participated in a SDG&E program in the last 5 years? \_\_\_\_\_  
 If yes, what was the name of the program and what year did You participate? \_\_\_\_\_  
 What measures or equipment was installed? Please provide details. \_\_\_\_\_

The Business Energy Solutions program is funded by California ratepayers and administered by SDG&E under the auspices of the California Public Utilities Commission through a contract awarded to the above named contractors. California customers who choose to participate in this program are not obligated to purchase any additional services offered by the contractor. The trademarks used herein are the property of their respective owners. For more information, please contact SDG&E's Energy Service Center at 1-800-644-6133.



2019 SDG&E's Business Energy Solutions program  
Customer Authorization Form

**Program Summary**

San Diego Gas & Electric's ("SDG&E's") Business Energy Solutions program ("Program") offers energy assessments, energy efficient equipment upgrades and installation at a discounted cost to qualified small and mid-sized non-residential customers within SDG&E's service area. Customers on non-residential rates that do not have monthly electrical demand over 200kW during the most recent twelve month period are eligible for the Program. SDG&E selected participating contractors through a competitive bid process to deliver the services in the Program. The participating contractors have been assigned ZIP Code areas and customer segments by SDG&E and may directly contact qualified customers.

**Authorization**

By signing this Authorization Form, the customer identified below ("Customer" or "You") agrees to participate in the Program and authorizes the participating contractor identified below to perform an Energy Assessment and provide a report to Customer. The Energy Assessment will be performed at no-cost and will include recommendations for energy efficiency upgrades. Do not sign this form if You do not want to participate in this Program. If You choose to implement the energy efficiency upgrades recommended in the Energy Assessment, You will be required to sign an additional authorization form that includes the costs for which You will be responsible.

CUSTOMER INFORMATION	
Business Name	Las Palmas Elementary School
Contact Name/Title	Chris Carson, Assistant Superintendent
Account Number	8019205888
Phone Number	(619) 339-7770
Service Account Name as billed by SDG&E	NATIONAL SCHOOL DIST
Service Account Street Address	1900 E 18th St
Service Account City and Zip Code	National City 91950

This Customer Authorization Form is entered into by the Customer listed above in connection with SDG&E's Business Energy Solutions program (Program). I, Chris Carson a representative of Customer, am duly authorized to sign this Authorization Form on behalf of Customer. Customer hereby authorizes Matrix Energy Services (Contractor) to conduct an Energy Assessment of Customer's facility located at the address listed above. Customer understands that Contractor has been selected by SDG&E to perform the Energy Assessment and the implementation of energy efficiency recommendations included in the Energy Assessment ("Work"). Customer agrees that all of the Work shall be subject to the terms and conditions of this Authorization and of the Program.

Customer agrees to provide Contractor reasonable access to Customer's facility for the Work, including the Energy Assessment and replacement and/or installation of the recommended energy efficiency measures. Customer further agrees to provide SDG&E reasonable access to Customer's Facility for all inspections or verifications of such Work as may be required by SDG&E in its sole discretion. Customer acknowledges that Program funding is limited and is available on a first-come, first-served basis until funding is no longer available or the Program is terminated.

Customer must meet the following requirements to be eligible for the Program: (1) Customer's facility must be a nonresidential facility located within SDG&E's service area; (2) The Customer must pay the Public Purpose Programs Charge ("PPP") on the SDG&E electric meter billing where the Work is to be performed; and (3) Customer and all Work must meet all other Program requirements, terms and conditions.

Customer certifies by signing below that Customer has not and will not receive any funds from any other energy conservation program funded by the PPP for the same energy-saving components installed under this Program. Customer acknowledges that connected load at Customer's facility could increase if the Work involves replacing burned out or missing lamps.

SDG&E makes no warranty, expressed or implied, with respect to the Work, including without limitation the implied warranties of merchantability and fitness for a particular purpose. Customer agrees to hold harmless SDG&E, its officers, directors, affiliates and employees, from and against any and all liability, damages, losses, claims, demands, actions, costs, including attorneys' fees and expenses and all court or arbitration or other dispute resolution costs, or any of them, resulting from, arising out of, or in any way directly connected with Work performed by Contractor. Customer agrees to hold solely the Contractor responsible for any and all claims, losses, liabilities, damages and expenses, including attorneys' fees and costs, which Customer may incur as a result of the Work. Items installed are warranted by Contractor for one year, as detailed in the warranty document provided by the Contractor.

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AGREED AND ACCEPTED	
Customer Signature	Date

Participating Contractors: **Matrix Energy Services**                      Staples Energy                      Willdan Energy Solutions

Have You participated in a SDG&E program in the last 5 years? \_\_\_\_\_  
 If yes, what was the name of the program and what year did You participate? \_\_\_\_\_  
 What measures or equipment was installed? Please provide details. \_\_\_\_\_

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2019 SDG&E's Business Energy Solutions program  
Customer Authorization Form

**Program Summary**

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CUSTOMER INFORMATION	
Business Name	Rancho de la Nacion Elementary
Contact Name/Title	Chris Carson, Assistant Superintendent
Account Number	7365284650
Phone Number	(619) 336-7770
Service Account Name as billed by SDG&E	NATIONAL SCHOOL DIST
Service Account Street Address	1830 E Division St
Service Account City and Zip Code	National City 91950

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AGREED AND ACCEPTED	
Customer Signature	Date

Participating Contractors: **Matrix Energy Services**                      Staples Energy                      Willdan Energy Solutions

Have You participated in a SDG&E program in the last 5 years? \_\_\_\_\_  
 If yes, what was the name of the program and what year did You participate? \_\_\_\_\_  
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White – Contractor    Canary – Customer

Last Updated 1/2019



2019 SDG&E's Business Energy Solutions program  
Customer Authorization Form

**Program Summary**

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CUSTOMER INFORMATION	
Business Name	John A Otis Elementary School
Contact Name/Title	Chris Carson, Assistant Superintendent
Account Number	2395783554
Phone Number	(619) 336-7770
Service Account Name as billed by SDG&E	NATIONAL SCHOOL DIST
Service Account Street Address	321 E 18th St
Service Account City and Zip Code	National City 91950

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AGREED AND ACCEPTED	
Customer Signature	Date

Participating Contractors: **Matrix Energy Services**                      Staples Energy                      Willdan Energy Solutions

Have You participated in a SDG&E program in the last 5 years? \_\_\_\_\_  
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2019 SDG&E's Business Energy Solutions program  
Customer Authorization Form

**Program Summary**

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CUSTOMER INFORMATION	
Business Name	Lincoln Acres School
Contact Name/Title	Chris Carson, Assistant Superintendent
Account Number	2524120494
Phone Number	(619) 336-7770
Service Account Name as billed by SDG&E	NATIONAL SCHOOL DIST
Service Account Street Address	2200 Lanoitan Ave
Service Account City and Zip Code	National City 91950

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AGREED AND ACCEPTED	
Customer Signature	Date

Participating Contractors: **Matrix Energy Services**                      Staples Energy                      Willdan Energy Solutions

Have You participated in a SDG&E program in the last 5 years? \_\_\_\_\_  
 If yes, what was the name of the program and what year did You participate? \_\_\_\_\_  
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White – Contractor    Canary – Customer

Last Updated 1/2019





2019 SDG&E's Business Energy Solutions program  
Customer Authorization Form

**Program Summary**

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CUSTOMER INFORMATION	
Business Name	Kimball Elementary School
Contact Name/Title	Chris Carson, Assistant Superintendent
Account Number	8069326832
Phone Number	(619) 339-7770
Service Account Name as billed by SDG&E	NATIONAL SCHOOL DIST
Service Account Street Address	302 W 18th St
Service Account City and Zip Code	National City 91950

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AGREED AND ACCEPTED	
Customer Signature	Date

Participating Contractors: **Matrix Energy Services**                      Staples Energy                      Willdan Energy Solutions

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2019 SDG&E's Business Energy Solutions program  
Customer Authorization Form

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CUSTOMER INFORMATION	
Business Name	Ira Harbison Elementary School
Contact Name/Title	Chris Carson, Assistant Superintendent
Account Number	2668952923
Phone Number	(619) 336-7770
Service Account Name as billed by SDG&E	NATIONAL SCHOOL DIST
Service Account Street Address	3235 E 8th St
Service Account City and Zip Code	National City 91950

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AGREED AND ACCEPTED	
Customer Signature	Date

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Have You participated in a SDG&E program in the last 5 years? \_\_\_\_\_  
 If yes, what was the name of the program and what year did You participate? \_\_\_\_\_  
 What measures or equipment was installed? Please provide details. \_\_\_\_\_

The Business Energy Solutions program is funded by California ratepayers and administered by SDG&E under the auspices of the California Public Utilities Commission through a contract awarded to the above named contractors. California customers who choose to participate in this program are not obligated to purchase any additional services offered by the contractor. The trademarks used herein are the property of their respective owners. For more information, please contact SDG&E's Energy Service Center at 1-800-644-6133.

White – Contractor    Canary – Customer

Last Updated 1/2019



2019 SDG&E's Business Energy Solutions program  
Project Installation Authorization Form

CUSTOMER INFORMATION	
Business Name	Olivewood School
Contact Name/Title	Chris Carson, Assistant Superintendent
Account Number	4440141582
Phone Number	(619) 336-7770
Service Account Name as billed by SDG&E	NATIONAL SCHOOL DIST
Service Account Street Address	2505 F Ave
Service Account City and Zip Code	National City 91950

Shown below is the agreed-upon scope of work based on the results of the Energy Assessment performed by Matrix Energy Services, Inc. (Contractor)

ID	Location	Product	Note	Unit	Cost (\$)	Discount (\$)	Co-Pay (\$)	Quantity	Total Cost (\$)	Total Discount (\$)	Total Co-Pay (\$)	Payback Period (Mo.)
463991	School	LED T8 Lamp_Direct Install		Lamp	\$15.00	\$15.00	\$0.00	112	\$1,680.00	\$1,680.00	\$0.00	0
463991	School	LED T8 Lamp_Direct Install		Lamp	\$15.00	\$15.00	\$0.00	1224	\$18,360.00	\$18,360.00	\$0.00	0
463991	School	LED T8 Lamp_Direct Install		Lamp	\$15.00	\$15.00	\$0.00	848	\$12,720.00	\$12,720.00	\$0.00	0

Product Costs include tax, delivery, installation, removal and disposal of old equipment (as applicable) and clean-up.

<b>Total Project Cost</b> \$32,760.00	<b>Total Incentive</b> \$32,760.00	<b>Total Customer Co-Pay</b> \$0.00	<b>Total Co-Pay Percentage</b> 0.0%
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<b>Total Estimated Annual Energy Savings (\$)</b> \$20,526.54	<b>Total Estimated Annual Energy Savings (kWh)</b> 82,106	<b>Estimated Payback (Mo.)</b> 0
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Make Checks Payable To:  
Accounts Receivable  
Matrix Energy Services, Inc.  
3221 Ramos Cir.  
Sacramento, CA 95827



2019 SDG&E's Business Energy Solutions program  
Project Installation Authorization Form

CUSTOMER INFORMATION	
Business Name	Las Palmas Elementary School
Contact Name/Title	Chris Carson, Assistant Superintendent
Account Number	8019205888
Phone Number	(619) 339-7770
Service Account Name as billed by SDG&E	NATIONAL SCHOOL DIST
Service Account Street Address	1900 E 18th St
Service Account City and Zip Code	National City 91950

Shown below is the agreed-upon scope of work based on the results of the Energy Assessment performed by Matrix Energy Services, Inc. (Contractor)

ID	Location	Product	Note	Unit	Cost (\$)	Discount (\$)	Co-Pay (\$)	Quantity	Total Cost (\$)	Total Discount (\$)	Total Co-Pay (\$)	Payback Period (Mo.)
463991	School	LED T8 Lamp_Direct Install		Lamp	\$15.00	\$15.00	\$0.00	1840	\$27,600.00	\$27,600.00	\$0.00	0
463991	School	LED T8 Lamp_Direct Install		Lamp	\$15.00	\$15.00	\$0.00	90	\$1,350.00	\$1,350.00	\$0.00	0
463991	School	LED T8 Lamp_Direct Install		Lamp	\$15.00	\$15.00	\$0.00	120	\$1,800.00	\$1,800.00	\$0.00	0
463991	School	LED T8 Lamp_Direct Install		Lamp	\$15.00	\$15.00	\$0.00	2	\$30.00	\$30.00	\$0.00	0

Product Costs include tax, delivery, installation, removal and disposal of old equipment (as applicable) and clean-up.

<b>Total Project Cost</b> \$30,780.00	<b>Total Incentive</b> \$30,780.00	<b>Total Customer Co-Pay</b> \$0.00	<b>Total Co-Pay Percentage</b> 0.0%
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<b>Total Estimated Annual Energy Savings (\$)</b> \$19,285.93	<b>Total Estimated Annual Energy Savings (kWh)</b> 77,144	<b>Estimated Payback (Mo.)</b> 0
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Accounts Receivable  
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Sacramento, CA 95827



2019 SDG&E's Business Energy Solutions program  
Project Installation Authorization Form

CUSTOMER INFORMATION	
Business Name	Rancho de la Nacion Elementary
Contact Name/Title	Chris Carson, Assistant Superintendent
Account Number	7365284650
Phone Number	(619) 336-7770
Service Account Name as billed by SDG&E	NATIONAL SCHOOL DIST
Service Account Street Address	1830 E Division St
Service Account City and Zip Code	National City 91950

Shown below is the agreed-upon scope of work based on the results of the Energy Assessment performed by Matrix Energy Services, Inc. (Contractor)

ID	Location	Product	Note	Unit	Cost (\$)	Discount (\$)	Co-Pay (\$)	Quantity	Total Cost (\$)	Total Discount (\$)	Total Co-Pay (\$)	Payback Period (Mo.)
463991	Main Area	LED T8 Lamp_Direct Install	Ceiling height not specified	Lamp	\$15.00	\$15.00	\$0.00	8	\$120.00	\$120.00	\$0.00	0
463991	Main Area	LED T8 Lamp_Direct Install	Ceiling height not specified	Lamp	\$15.00	\$15.00	\$0.00	304	\$4,560.00	\$4,560.00	\$0.00	0
463991	Main Area	LED T8 Lamp_Direct Install	Ceiling height not specified	Lamp	\$15.00	\$15.00	\$0.00	249	\$3,735.00	\$3,735.00	\$0.00	0
463991	Main Area	LED T8 Lamp_Direct Install	Ceiling height not specified	Lamp	\$15.00	\$15.00	\$0.00	616	\$9,240.00	\$9,240.00	\$0.00	0

Product Costs include tax, delivery, installation, removal and disposal of old equipment (as applicable) and clean-up.

<b>Total Project Cost</b> \$17,655.00	<b>Total Incentive</b> \$17,655.00	<b>Total Customer Co-Pay</b> \$0.00	<b>Total Co-Pay Percentage</b> 0.0%
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<b>Total Estimated Annual Energy Savings (\$)</b> \$11,062.15	<b>Total Estimated Annual Energy Savings (kWh)</b> 44,249	<b>Estimated Payback (Mo.)</b> 0
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Sacramento, CA 95827



2019 SDG&E's Business Energy Solutions program  
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CUSTOMER INFORMATION	
Business Name	John A Otis Elementary School
Contact Name/Title	Chris Carson, Assistant Superintendent
Account Number	2395783554
Phone Number	(619) 336-7770
Service Account Name as billed by SDG&E	NATIONAL SCHOOL DIST
Service Account Street Address	321 E 18th St
Service Account City and Zip Code	National City 91950

Shown below is the agreed-upon scope of work based on the results of the Energy Assessment performed by Matrix Energy Services, Inc. (Contractor)

ID	Location	Product	Note	Unit	Cost (\$)	Discount (\$)	Co-Pay (\$)	Quantity	Total Cost (\$)	Total Discount (\$)	Total Co-Pay (\$)	Payback Period (Mo.)
463991	Main Area	LED T8 Lamp Direct Install	Ceiling height not specified	Lamp	\$15.00	\$15.00	\$0.00	11	\$165.00	\$165.00	\$0.00	0
463991	Main Area	LED T8 Lamp Direct Install	Ceiling height not specified	Lamp	\$15.00	\$15.00	\$0.00	98	\$1,470.00	\$1,470.00	\$0.00	0
463991	Main Area	LED T8 Lamp Direct Install	Ceiling height not specified	Lamp	\$15.00	\$15.00	\$0.00	183	\$2,745.00	\$2,745.00	\$0.00	0
463991	Main Area	LED T8 Lamp Direct Install	Ceiling height not specified	Lamp	\$15.00	\$15.00	\$0.00	1144	\$17,160.00	\$17,160.00	\$0.00	0

Product Costs include tax, delivery, installation, removal and disposal of old equipment (as applicable) and clean-up.

<b>Total Project Cost</b> \$21,540.00	<b>Total Incentive</b> \$21,540.00	<b>Total Customer Co-Pay</b> \$0.00	<b>Total Co-Pay Percentage</b> 0.0%
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<b>Total Estimated Annual Energy Savings (\$)</b> \$13,496.39	<b>Total Estimated Annual Energy Savings (kWh)</b> 53,986	<b>Estimated Payback (Mo.)</b> 0
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Sacramento, CA 95827



2019 SDG&E's Business Energy Solutions program  
Project Installation Authorization Form

CUSTOMER INFORMATION	
Business Name	Lincoln Acres School
Contact Name/Title	Chris Carson, Assistant Superintendent
Account Number	2524120494
Phone Number	(619) 336-7770
Service Account Name as billed by SDG&E	NATIONAL SCHOOL DIST
Service Account Street Address	2200 Lanoitan Ave
Service Account City and Zip Code	National City 91950

Shown below is the agreed-upon scope of work based on the results of the Energy Assessment performed by Matrix Energy Services, Inc. (Contractor)

ID	Location	Product	Note	Unit	Cost (\$)	Discount (\$)	Co-Pay (\$)	Quantity	Total Cost (\$)	Total Discount (\$)	Total Co-Pay (\$)	Payback Period (Mo.)
463991	Main Area	LED T8 Lamp Direct Install	Ceiling height not specified	Lamp	\$15.00	\$15.00	\$0.00	9	\$135.00	\$135.00	\$0.00	0
463991	Main Area	LED T8 Lamp Direct Install	Ceiling height not specified	Lamp	\$15.00	\$15.00	\$0.00	250	\$3,750.00	\$3,750.00	\$0.00	0
463991	Main Area	LED T8 Lamp Direct Install	Ceiling height not specified	Lamp	\$15.00	\$15.00	\$0.00	318	\$4,770.00	\$4,770.00	\$0.00	0
463991	Main Area	LED T8 Lamp Direct Install	Ceiling height not specified	Lamp	\$15.00	\$15.00	\$0.00	1344	\$20,160.00	\$20,160.00	\$0.00	0

Product Costs include tax, delivery, installation, removal and disposal of old equipment (as applicable) and clean-up.

<b>Total Project Cost</b> \$28,815.00	<b>Total Incentive</b> \$28,815.00	<b>Total Customer Co-Pay</b> \$0.00	<b>Total Co-Pay Percentage</b> 0.0%
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<b>Total Estimated Annual Energy Savings (\$)</b> \$18,054.71	<b>Total Estimated Annual Energy Savings (kWh)</b> 72,219	<b>Estimated Payback (Mo.)</b> 0
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Sacramento, CA 95827



2019 SDG&E's Business Energy Solutions program  
Project Installation Authorization Form

CUSTOMER INFORMATION	
Business Name	Kimball Elementary School
Contact Name/Title	Chris Carson, Assistant Superintendent
Account Number	8069326832
Phone Number	(619) 339-7770
Service Account Name as billed by SDG&E	NATIONAL SCHOOL DIST
Service Account Street Address	302 W 18th St
Service Account City and Zip Code	National City 91950

Shown below is the agreed-upon scope of work based on the results of the Energy Assessment performed by Matrix Energy Services, Inc. (Contractor)

ID	Location	Product	Note	Unit	Cost (\$)	Discount (\$)	Co-Pay (\$)	Quantity	Total Cost (\$)	Total Discount (\$)	Total Co-Pay (\$)	Payback Period (Mo.)
463991	Main Area	LED T8 Lamp Direct Install	Ceiling height not specified	Lamp	\$15.00	\$15.00	\$0.00	200	\$3,000.00	\$3,000.00	\$0.00	0
463991	Main Area	LED T8 Lamp Direct Install	Ceiling height not specified	Lamp	\$15.00	\$15.00	\$0.00	840	\$12,600.00	\$12,600.00	\$0.00	0
463991	Main Area	LED T8 Lamp Direct Install	Ceiling height not specified	Lamp	\$15.00	\$15.00	\$0.00	468	\$7,020.00	\$7,020.00	\$0.00	0

Product Costs include tax, delivery, installation, removal and disposal of old equipment (as applicable) and clean-up.

<b>Total Project Cost</b> \$22,620.00	<b>Total Incentive</b> \$22,620.00	<b>Total Customer Co-Pay</b> \$0.00	<b>Total Co-Pay Percentage</b> 0.0%
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<b>Total Estimated Annual Energy Savings (\$)</b> \$14,173.09	<b>Total Estimated Annual Energy Savings (kWh)</b> 56,692	<b>Estimated Payback (Mo.)</b> 0
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Make Checks Payable To:  
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Sacramento, CA 95827





2019 SDG&E's Business Energy Solutions program  
Project Installation Authorization Form

CUSTOMER INFORMATION	
Business Name	Ira Harbison Elementary School
Contact Name/Title	Chris Carson, Assistant Superintendent
Account Number	2668952923
Phone Number	(619) 336-7770
Service Account Name as billed by SDG&E	NATIONAL SCHOOL DIST
Service Account Street Address	3235 E 8th St
Service Account City and Zip Code	National City 91950

Shown below is the agreed-upon scope of work based on the results of the Energy Assessment performed by Matrix Energy Services, Inc. (Contractor)

ID	Location	Product	Note	Unit	Cost (\$)	Discount (\$)	Co-Pay (\$)	Quantity	Total Cost (\$)	Total Discount (\$)	Total Co-Pay (\$)	Payback Period (Mo.)
463991	Main Area	LED T8 Lamp_Direct Install		Lamp	\$15.00	\$15.00	\$0.00	74	\$1,110.00	\$1,110.00	\$0.00	0
463991	Main Area	LED T8 Lamp_Direct Install		Lamp	\$15.00	\$15.00	\$0.00	66	\$990.00	\$990.00	\$0.00	0
463991	Main Area	LED T8 Lamp_Direct Install		Lamp	\$15.00	\$15.00	\$0.00	1844	\$27,660.00	\$27,660.00	\$0.00	0

Product Costs include tax, delivery, installation, removal and disposal of old equipment (as applicable) and clean-up.

<b>Total Project Cost</b> \$29,760.00	<b>Total Incentive</b> \$29,760.00	<b>Total Customer Co-Pay</b> \$0.00	<b>Total Co-Pay Percentage</b> 0.0%
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<b>Total Estimated Annual Energy Savings (\$)</b> \$18,646.82	<b>Total Estimated Annual Energy Savings (kWh)</b> 74,587	<b>Estimated Payback (Mo.)</b> 0
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Make Checks Payable To:  
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3221 Ramos Cir.  
Sacramento, CA 95827

Agenda Item: **17. BOARD WORKSHOP**

Quick Summary / None

Abstract:

Agenda Item:

**18. BOARD/CABINET COMMUNICATIONS**

Agenda Item: **19. ADJOURNMENT**